

## **City of Prineville**

### **Track Apprentice\Conductor**

#### **Position Summary:**

Track Apprentice is given duties that include all maintenance of Railroad Right of Way including observe, monitor and repair track conditions (e.g. broken rails, defective switches, weather-related problems). As a conductor, applicants are required to operate track switches and derails to change train routing within yards and check switch points for proper alignment. Climb on/off equipment, set/release hand brakes, couple/uncouple air hoses, remove/replace broken 75lb railcar connectors, ride moving cars by hanging on grab irons or ladders.

**Position Status:** \_\_\_\_\_ exempt       non-exempt

**Reports to:** General Manager of City of Prineville Railway.

#### **Essential Functions:**

- Removal and replacement of spikes, bolts, ties and rail.
- Shoveling dirt and ballast.
- Maintaining vegetation from around material and buildings.
- General track construction or maintenance duties as assigned.
- Operate heavy equipment including lift trucks.

#### **Qualification Requirements**

##### **Knowledge, Skills & Abilities**

- Perform manual labor as instructed either in writing or by verbal instruction.
- Ability to work outdoors in various weather conditions.
- Working knowledge of the safe use of various types of equipment and tools, such as cutting torches and various hand tools.
- Ability to read, comprehend and comply with Federal Railroad Administration (FRA) rules and policies.
- Ability to learn and apply FRA Air Brake and Train Handling, FRA Track Safety Standards, General Code of Operating Rules including HAZMAT, Roadworker Safety Practices and perform maintenance in a timely manner.
- Ability to maintain accurate records of time worked, train list, track conditions encountered and corrective action taken.
- Ability to operate equipment.
- In the past 36 months from the date of this application, you must have not had any of the following related to alcohol or drugs: driving convictions completed state actions, or suspensions or revocations of driver's license.
- Able to work on uneven surfaces; frequently climb ladders and get on/off equipment; work at various heights above the ground including on top of locomotives, railcars and other equipment
- Able to work in conditions with loud noise and fumes; work on/around heavy/moving machinery; bend, lift, walk, stand, sit for extended time; and use hand tools
- Follow safety policies and procedures; wear required personal protective equipment

- Climb on/off equipment, set/release hand brakes, couple/uncouple air hoses, remove/replace broken 75lb railcar connectors, ride moving cars by hanging on grab irons or ladders. Observe, interpret and relay hand, lantern, and other signals for train movement; judge and control speed and clearance distance of cars.
- Observe and monitor track conditions (e.g. broken rails, defective switches, weather-related problems). Inspect cars per federal regulations.
- Ability to see and interpret hand signals from near and far; visually distinguish colors - red, blue, green, yellow and lunar (clear light); visually judge speed and distance of moving objects.

### **PREFERRED QUALIFICATIONS and or Experience**

Applicants holding a valid and current conductor or engineer card per CFR 240 and 242.

A minimum of 1 year of railroad experience is preferred.

### **Special Requirements/licenses:**

Valid Oregon drivers license and ability to obtain CDL.

### **Education**

Must be a high school graduate or have an equivalent degree (GED).

Must be 18 years of age

### **Supervisory Responsibilities:**

This position has no supervisory responsibilities.

### **Working conditions:**

Will be required to comply with City of Prineville Railway Company Drug and Alcohol Policy that includes passing a pre-employment drug screen, random alcohol and drug testing during employment, as described in Code of Federal Regulations (CFR) Part 219 Control of Alcohol and Drug use.

The physical demands described here is representative of those that must be met by an employee to successfully perform the essential functions.

While performing the duties of this job, the employee is regularly required to walk, reach with hands and arms, stoop, kneel, crouch or crawl. The employee frequently is required to stand, climb or balance and talk or hear. The employee must regularly lift and or move up to 50 pounds and occasionally lift and or move up to 85 pounds. The employee frequently will be engaged in the use of tools such as a spike maul and sledge that require swinging these tools in safe manner. Specific vision abilities required by this job include close vision, peripheral vision, depth perception, and ability to adjust focus.

While performing the duties of this job, the employee is occasionally exposed to moving mechanical equipment and parts; high and precarious places; fumes or airborne particles; outside weather; extreme cold or heat; and vibration. The noise level in the work environment is loud.