

*City of Prineville, Oregon
Financial Report
First Quarter Ended September 30, 2021*



Executive Summary

The City of Prineville has moved to a biennial budget resulting in some changes being made to the presentation of the quarterly financial report. The report includes a city-wide summary of beginning fund balances, current period resources and expenditures, and the ending fund balances for all funds. Included in the fund summaries, starting on page six, are comparisons of actual to budgeted amounts, and narrative explaining results and highlights for the quarter. The biennial budget comparison to actual is highlighted in blue in each of the funds. Annual budget estimates for FY 22 reflect the annual allocation that the City’s 2022-23 biennial budget was based on and the quarter budget estimates have been allocated proportionally of the fiscal year budget (25 percent). The financial information presented is unaudited.

Quarter budget estimates allocated at 25 percent of the fiscal year budget compared to actual			Fiscal year 2022 numbers utilized in the preparation of the 2022-23 biennial budget compared to actual				Biennial budget comparison to actual		
↓			↓				↓		
Current Quarter			Year to Date						
Quarter Budget Est.	Actual	Quarter Budget %	Annual Budget Est.	Actual	Annual Est. Budget %	Annual Est. Budget Balance	Biennial Budget	Biennial Budget %	Biennial Budget Remaining Balance

During the first quarter ending September 30, 2021 the City’s financial condition decreased by approximately \$36,000. Funds with a significant negative impact to fund balance include the Emergency Dispatch, Transportation, Transportation SDC, Water SDC, Wastewater and the Administrative and Financial Services Fund. Funds with significant increases in fund balance include Airport, Water, Golf Course and the Building Facilities Fund. Capital improvements and scheduled debt service payments largely contributed to the decrease in the City’s financial condition. Also taking place during the first quarter was a refinancing of debt that affected the Water, Wastewater, Golf and Building Facilities Funds. New debt issued during the first quarter was associated with the purchase of new golf carts in the Golf Fund and the purchase of a new street sweeper in the Public Works Fund.

Through the first quarter, General Fund revenues came in at roughly 25 percent of the annual budget or \$2.3 million. The largest contributor to the General Funds first quarter revenue collection was stimulus dollars from the American Rescue Plan Act in the amount of \$1.2 million. Property tax revenue is at 1 percent and down slightly compared to the prior year. Transient lodging taxes are up in comparison to the prior year quarter end by roughly \$47,000 with travel restrictions being lifted that were put out by the Governor due to the COVID-19 pandemic. Franchise fees are at roughly 21 percent of the annual budget with collection increasing approximately \$82,000 over the prior year at quarter end. Electrical franchise fees continue to be on the rise due to the continued build out of the data centers and are up over the prior year at quarter end roughly \$78,000. Overall, the General fund realized an increase in fund balance of roughly 4 percent or approximately \$110,000 in the first quarter. This was largely due to the stimulus dollars received, bringing the fund balance to roughly \$2.8 million.

The Transportation’s fund balance decreased roughly \$308,000 -91 percent through the first quarter. This is anticipated with the timing in which street projects are completed versus the timing in which revenue for the fund is received. First quarter state gas tax collection came in at

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roughly \$201,000 and is up approximately \$58,000 over the prior year quarter end with the Governor's travel restrictions due to the COVID-19 pandemic being lifted in June. Capital improvements during the first quarter are largely associated with the 2021 paving projects which included the completion of the Rails to Trails project.

In Emergency Dispatch, fund balance decreased approximately \$139,000 or -13 percent through the first quarter. First quarter revenues were at roughly 34 percent of the annual budget with the fire district paying their annual user fees and E-911 funds being up over the prior year due to a rate increase in January. Personnel services is at 22 percent of the annual budget, and overtime came in at roughly 66 percent of the annual budget with newly hired dispatchers looking to complete their training and open positions looking to be filled.

Through the first quarter, fund balance decreased in both the Transportation SDC and the Water SDC Funds due to capital projects. In the Transportation SDC Fund, expenditures were largely associated with the 10th and Main Street project and the Peters Road / Combs Flat extension project. In the Water SDC Fund, the Aquifer Storage and Recovery (ASR) project continued and will likely require a budget adjustment prior to the end of the fiscal year. The ASR project is a method of water storage that uses the natural water storage capabilities of underground aquifers as a cost-effective, scalable and ecologically friendly water storage alternative to traditional storage options, such as above-ground reservoirs and short-term water supply storage tanks. In Wastewater SDC the fund balance increased approximately \$36,000 with no capital expenses budgeted for the biennium. A budget adjustment will be needed to complete the screen project that was started in the prior year. SDC collection during the first quarter was associated with roughly 15 housing and 5 commercial starts.

In the Railroad Fund, first quarter revenue comparisons to the prior year show the overall railroad operating revenues are down by roughly -6 percent. Significant decreases are in switching and storage, largely due to a loss of storage cars in July. The overall car count is up by approximately 26 cars and the revenue per car average has increased over the prior year at quarter end with the increases in McCall Oil and Heniff Transportation cars. Freight Depot charges for services are up over prior year quarter end, largely due to increased lease revenue from Heniff Transportation. Materials and services are at roughly 43 percent of the annual budget which includes approximately \$71,000 in liability insurance paid in the first quarter. Overall operating expenses are up in comparison to the prior year at quarter end by about 14 percent largely due to a new employee that was brought on in January, needed locomotive repairs that were done and increases in insurance costs. Capital expenditures during the first quarter are for the paving of the parking lot and the rebuilding of a retaining wall at the old railway office totaling approximately \$24,000. Fund balance decreased roughly \$31,000 or -3 percent through the first quarter.

In the Airport Fund, fund balance increased approximately \$113,000 largely due to the receipt of Crook County's annual support payments during the first quarter. Operating revenues are down roughly -18 percent with operating expenses up 11 percent in comparison to the prior year at quarter end. Fuel sales are down significantly in comparison to the first quarter of the prior year by roughly -21 percent. Last year, August was a record fuel sales month for the airport due to firefighting air crafts setting up operations at the airport for the extremely active fire season. This

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year, the fire season was a bit milder. Fuel inventory at quarter end totaled approximately \$65,000 with fuel needing to be on hand to support firefighting crews.

Meadow Lakes Golf shows an increase in fund balance through the first quarter of approximately \$494,000 or 93 percent with \$327,000 of debt proceeds coming in for the purchase of new golf carts. These carts are expected to be purchased during the second quarter. Operating revenue for the golf course is up in comparison to the prior year roughly 13 percent. Rounds of golf are up by approximately 1300 rounds in comparison to the prior year at quarter end. Golf is one of the few sports that can be played within the social distancing recommendations due to COVID-19, this coupled with good weather, resulted in another record breaking first quarter for Meadow Lakes. Golf course operating expenditures are up approximately 4 percent largely due to increased activity. Maintenance expenditures are up roughly 17 percent over the prior year at quarter end due to needed pond and equipment maintenance and additional course supplies.

In the Administration and Financial Support Services the fund balance decreased roughly -26 percent with Information Technology coming in at roughly 41 percent of the annual budget. This is due to several annual service agreements coming due during the first quarter and upgrades to 911 infrastructure and 911 user equipment that took place during the first quarter. Both the City Council and Finance Departments in this fund are tracking under budget. The Administration Department is slightly above budget with the annual insurance payment coming due during the first quarter.

Through the first quarter the Building Facilities fund balance increased roughly 42 percent with both the Police Facilities and Barnes Butte Facilities tracking under budget. Debt for the City Hall building was refinance for a lower interest rate. A budget adjustment will need to be done in the CDBG – Sr. Center Department due to their steam table no longer working and the State agreeing to let the remaining dollars from the Community Development Block Grant pay for its replacement.

Other funds are as anticipated at quarter end. A summary is presented in each fund to provide an explanation of financial performance and operating issues. We appreciate comments on how we may be able to improve this report to enhance your understanding of the City's finances.

Sincerely,

Steve Forrester
City Manager

Liz Schuette,
Finance Director

Lori Hooper,
Accounting Manager

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All City Funds

Fund	Current Budget	Unaudited	Current	Current	Ending	Change	Percentage	Budget / Actual
	Beginning Fund Balance	Beginning Fund Balance	Year Resources	Year Expenditures	Fund Balance	in Fund Balance	Change in Fund Balance	Variance Over / (Under)
General	\$ 2,760,579	\$ 2,689,901	\$ 2,302,425	\$ 2,192,532	\$ 2,799,794	\$ 109,893	4%	\$ (70,678)
Transportation	309,692	338,198	575,636	883,943	29,891	(308,307)	-91%	28,506
Emergency Dispatch	1,079,426	1,059,448	388,721	527,329	920,840	(138,608)	-13%	(19,978)
Planning	105,620	135,504	100,037	99,954	135,587	83	0%	29,884
Transportation SDC	1,006,745	894,283	77,622	869,036	102,869	(791,414)	-88%	(112,462)
Water SDC	678,559	163,653	72,937	237,318	(728)	(164,381)	-100%	(514,906)
Wastewater SDC	108,660	153,716	36,124	-	189,840	36,124	24%	45,056
PERS / POB Fund	1,376,018	1,377,472	101,771	-	1,479,243	101,771	7%	1,454
Railroad	1,185,460	1,241,808	249,522	280,826	1,210,504	(31,304)	-3%	56,348
Airport	35,436	47,091	383,379	270,801	159,668	112,577	239%	11,655
Water	1,051,618	1,083,771	3,257,250	2,578,238	1,762,783	679,012	63%	32,153
Wastewater	2,554,024	2,799,699	6,090,800	6,288,089	2,602,410	(197,288)	-7%	245,675
Golf Course and Restaurant	420,025	532,930	1,113,196	618,852	1,027,274	494,344	93%	112,905
Administration and Financial Service	642,949	680,775	739,730	918,890	501,616	(179,159)	-26%	37,826
Building Facilities	362,428	449,351	1,343,147	1,154,637	637,861	188,510	42%	86,923
Plaza Maintenance	25,402	23,341	10,037	2,742	30,636	7,295	31%	(2,061)
Public Works Support Services	208,638	393,485	706,223	661,718	437,990	44,504	11%	184,847
Totals	\$ 13,911,279	\$ 14,064,426	\$ 17,548,557	\$ 17,584,903	\$ 14,028,080	\$ (36,347)	0%	153,147



July 2021 sunset from the viewpoint looking towards the Crooked River Wetlands Complex.

General Fund

The General Fund accounts for the City’s police and non-departmental operations and activities. The primary sources of revenue include property taxes, transient lodging taxes, franchise fees, and intergovernmental revenue.

Overall revenue collection for the first quarter is at approximately \$2.3 million or 25 percent of the annual budget. First quarter intergovernmental revenue is largely associated with the America Rescue Plan Act stimulus package with the city’s distribution coming in at roughly \$1.2 million for FY 22. Year to date property tax revenue is roughly 1 percent of the annual budget which is down slightly over the prior year at quarter end. Transient lodging taxes are up in comparison to the prior year quarter end by roughly \$47,000 with travel restrictions no longer in place by the Governor due to the COVID-19 pandemic. Franchise fees are at roughly 21 percent of the annual budget with collection increasing approximately \$82,000 over prior year’s first quarter. Electrical franchise fees continue to be on the rise and are up over the prior year at quarter end roughly \$78,000 with the continued build outs of the data centers.

Police spending for the first quarter of the year was at approximately 25 percent of the annual budget. Personnel services are at roughly 25 percent of the annual budget with overtime tracking at approximately 22 percent. Personnel fees are over budget and have increased over the last several years due to the department hiring experienced / lateral officers to fill open positions. Non-Departmental is at roughly 20 percent of budget with the Prineville Renewable Energy Project (PREP) having roughly \$197,000 in expenditures. These expenditures will be reimbursed through an Energy Trust of Oregon and U.S Forest Service grant.

Overall, the General Fund realized an increase in fund balance of roughly 4 percent in the first quarter largely due to the stimulus dollars that were received in August.



Prineville Police supporting the Crook County little league car wash fundraiser during the first quarter.

General Fund – Continued

Revenue	Current Quarter			Year to Date				Biennial Budget	Biennial Budget %	Biennial Budget Remaining Balance
	Quarter Budget Est.	Quarter Actual	Quarter Budget %	Annual Budget Est.	Annual Actual	Annual Est. Budget %	Annual Est. Budget Balance			
Property taxes	\$ 635,000	\$ 18,641	3%	\$ 2,540,000	\$ 18,641	1%	\$ 2,521,359	\$ 5,160,000	0%	\$ 5,141,359
Transient lodging tax	87,500	162,941	186%	350,000	162,941	47%	187,059	700,000	23%	537,059
Franchise fees	926,550	786,354	85%	3,706,200	786,354	21%	2,919,846	7,834,400	10%	7,048,046
Licenses and permits	1,925	3,413	177%	7,700	3,413	44%	4,288	15,900	21%	12,488
Intergovernmental revenues	384,950	1,266,438	329%	1,539,800	1,266,438	82%	273,362	1,987,800	64%	721,362
Charges for services	100,000	-	-	400,000	-	-	400,000	400,000	0%	400,000
Interest	2,500	2,794	112%	10,000	2,794	28%	7,206	20,000	14%	17,206
Miscellaneous	87,000	61,845	71%	348,000	61,845	18%	286,155	706,000	9%	644,155
Transfers	32,500	-	-	130,000	-	-	130,000	280,000	-	280,000
Total revenue	\$ 2,257,925	\$ 2,302,425	102%	\$ 9,031,700	\$ 2,302,425	25%	\$ 6,729,275	\$ 17,104,100	13%	\$ 14,801,675
Expenditures										
Police	\$ 1,552,350	1,557,633	100%	\$ 6,209,400	\$ 1,557,633	25%	4,651,767	\$ 12,876,500	12%	\$ 11,318,867
Non-departmental	781,250	634,899	81%	3,125,000	634,899	20%	2,490,101	4,636,100	14%	4,001,201
Contingency				2,457,879				2,352,079		
Total expenditures	\$ 2,333,600	\$ 2,192,532	94%	\$ 11,792,279	\$ 2,192,532	19%	\$ 7,141,868	\$ 19,864,679	11%	\$ 15,320,068
Revenue over (under) expenditures	(75,675)	109,893	4%	(2,760,579)	109,893	4%	\$ (412,593)	(2,760,579)		
Beginning fund balance	2,760,579	2,689,901	97%	2,760,579	2,689,901	97%		2,760,579		
Ending fund balance	\$ 2,684,904	\$ 2,799,794	104%	\$ -	\$ 2,799,794	-		\$ -		

Notes:



An informational video for the biomass / Prineville Renewable Energy Project (PREP) was released during the first quarter.

Transportation Fund

The Transportation Fund accounts for the operation and maintenance of the City’s streets, bike lanes, and sidewalk systems. Principal sources of revenue are state gas taxes allocated to cities, permits, and interest. Principal expenditures are for public works staff, patching, painting, slurry seals, signals, insurance and asphalt.

Revenue for the Transportation Fund through the first quarter is at approximately 32 percent of the annual budget. Intergovernmental revenue collection is at 37 percent of the annual budget with roughly \$201,000 coming in for gas taxes during the first quarter. State gas tax collection is up approximately \$58,000 over the prior year quarter end with COVID19 restrictions being lifted in June 2021. The Oregon Department of Transportation used stimulus dollars to back fill lost gas tax revenues allocating \$153,000 to the City or Prineville that was received in July 2021.

Expenditures in the first quarter came in at approximately 42 percent of annual budget. Capital improvements during the first quarter were largely associated with paving projects. The second phase of the Rails to Trails project was completed during the first quarter (pictured below).

Fund balance decreased roughly \$308,000 through the first quarter. This is anticipated with the timing in which street projects are completed versus the timing in which revenue for the fund is received. Fund balance is anticipated to recover by yearend.



	Current Quarter		Year to Date				Biennial Budget	Biennial Budget %	Biennial Budget Remaining Balance	
	Quarter Budget Est.	Quarter Actual	Quarter Budget %	Annual Budget Est.	Annual Actual	Annual Est. Budget %				Annual Est. Budget Balance
Revenue										
Franchise fees	\$ 87,250	\$ 85,000	97%	\$ 349,000	\$ 85,000	24%	\$ 264,000	\$ 709,000	12%	\$ 624,000
Intergovernmental	259,400	388,909	150%	1,037,600	388,909	37%	648,691	2,116,700	18%	1,727,791
Transfers	100,000	100,000	100%	400,000	100,000	25%	300,000	800,000	13%	700,000
Interest	250	863	345%	1,000	863	86%	137	2,000	43%	1,137
Miscellaneous	4,750	864	18%	19,000	864	5%	18,136	38,000	2%	37,136
Total revenue	\$ 451,650	\$ 575,636	127%	\$ 1,806,600	\$ 575,636	32%	\$ 1,230,964	\$ 3,665,700	16%	\$ 3,090,064
Expenditures										
Personnel services	\$ 64,025	\$ 62,106	97%	\$ 256,100	\$ 62,106	24%	193,994	\$ 526,300	12%	\$ 464,194
Material and services	75,675	145,931	193%	302,700	145,931	48%	156,769	606,300	24%	460,369
Capital outlay										
Improvements	188,650	548,531	291%	754,600	548,531	73%	206,069	1,509,200	36%	960,669
Transfers	127,375	127,375	100%	509,500	127,375	25%	382,125	1,035,500	12%	908,125
Contingency				293,392				298,092		298,092
Total expenditures	\$ 455,725	\$ 883,943	194%	\$ 2,116,292	883,943	42%	\$ 938,957	\$ 3,975,392	22%	\$ 3,091,449
Revenue over (under) expenditures	\$ (4,075)	\$ (308,307)	-91%	\$ (309,692)	\$ (308,307)	-91%	\$ 292,007	\$ (309,692)		
Beginning fund balance	309,692	338,198	109%	309,692	338,198	109%		309,692		
Ending fund balance	\$ 305,617	\$ 29,891	10%	\$ -	\$ 29,891	-		\$ -		

Emergency Dispatch Fund

This fund accounts for the Emergency Dispatch operation. The operation provides dispatching and records management services for the public safety departments serving the Crook County area, with the exception of the State Police. The primary revenue sources are payments by users for services provided, including a transfer from the City’s police department in the General Fund. The operation is managed by the City’s Police Department.

Revenue collection for the Emergency Dispatch fund was approximately \$527,000 or 34 percent of the annual budget. First quarter intergovernmental revenue collection was at roughly \$309,000 with E-911 funds up over the prior year at quarter end and the fire district paying their annual user fees during the first quarter.

Expenditures are at approximately \$527,000 or 24 percent of the annual budget. Personnel services are 22 percent of the annual budget or approximately \$287,000 with overtime coming in at roughly 66 percent of the annual budget. Dispatch continued to be short staffed during the first quarter as open positions are looking to be filled. Two new dispatchers were certified during the first quarter (pictured below). Materials and services are at roughly 35 percent of the annual budget with the annual insurance and annual service agreement payments coming out in the first quarter. First quarter capital expenditures were largely associated with new radio consoles and radio console upgrades.

Fund balance decreased roughly \$139,000 or -13 percent through the first quarter largely due to budgeted capital projects.

	Current Quarter			Year to Date				Biennial Budget	Biennial Budget %	Biennial Budget Remaining Balance
	Quarter Budget Est.	Actual	Quarter Budget %	Annual Budget Est.	Actual	Annual Est. Budget %	Annual Est. Budget Balance			
Revenue										
Intergovernmental	\$ 203,200	\$ 308,934	152%	\$ 812,800	\$ 308,934	38%	\$ 503,866	\$ 2,033,500	15%	\$ 1,724,566
Miscellaneous	1,000	-	-	4,000	-	-	4,000	8,000	0%	8,000
Interest	1,500	1,212	81%	6,000	1,212	20%	4,788	12,000	10%	10,788
Transfers from other funds	78,575	78,575	100%	314,300	78,575	25%	235,725	1,070,400	7%	991,825
Total revenue	\$ 284,275	\$ 388,721	137%	\$ 1,137,100	\$ 388,721	34%	\$ 748,379	\$ 3,123,900	12%	\$ 2,735,179
Expenditures										
Personnel services	\$ 327,350	\$ 287,012	88%	\$ 1,309,400	\$ 287,012	22%	1,022,388	\$ 2,713,400	11%	\$ 2,426,388
Material and services	71,375	100,065	140%	285,500	100,065	35%	185,435	575,300	17%	475,235
Capital outlay										
Equipment	27,000	91,376	338%	108,000	91,376	85%	16,624	177,000	52%	85,624
Transfers	48,875	48,875	100%	195,500	48,875	25%	146,625	401,000	12%	352,125
Contingency				318,126				336,626		336,626
Total expenditures	\$ 474,600	\$ 527,329	111%	\$ 2,216,526	\$ 527,329	24%	\$ 1,371,071	\$ 4,203,326	13%	\$ 3,675,997
Revenue over (under) expenditures	\$ (190,325)	\$ (138,608)	-13%	\$ (1,079,426)	\$ (138,608)	-13%	\$ (622,692)	\$ (1,079,426)		
Beginning fund balance	1,079,426	1,059,448	98%	1,079,426	1,059,448	98%		1,079,426		
Ending fund balance	\$ 889,101	\$ 920,840	104%	\$ -	\$ 920,840	-		\$ -		



Planning Fund

The Planning Fund accounts for the planning activities of the City. A transfer of funds from General Fund to Planning helps support the short term planning needs of the city. General administrative costs are paid through internal charges to the Internal Services Fund for the following services based upon the cost to the department for using these services; administrative and financial services, risk management, computer and phone services. The costs of these services are at full cost, including replacement cost, thereby providing a more accurate cost of providing services.

First quarter revenue collection came in at approximately \$100,000 or 24 percent of the annual budget. Revenue collection for the licenses and permits is at approximately \$9,000, an increase over prior year first quarter by roughly \$3,000. Development highlights included the review and approval of several industrial developments in the Tom McCall and Baldwin industrial parks, approval of an expansion of Facebooks first building, and roughly 15 residential and 5 commercial starts that paid SDC's during the first quarter.

Expenditures during the first quarter are at approximately \$100,000 or 19 percent of the annual budget. Expenditures are tracking slightly below budget at quarter end with annual insurance being paid during the first quarter.

Fund balance basically remained flat through the first quarter.

	Current Quarter			Year to Date				Biennial Budget	Biennial Budget %	Biennial Budget Remaining Balance
	Quarter Budget Est.	Actual	Quarter Budget %	Annual Budget Est.	Actual	Annual Est. Budget %	Annual Est. Budget Balance			
Revenue										
Licenses and permits	\$ 10,000	\$ 9,232	92%	\$ 40,000	\$ 9,232	23%	\$ 30,769	\$ 80,000	12%	\$ 70,769
Intergovernmental	1,275	-	-	5,100	-	-	5,100	10,000	-	10,000
Charges for services	6,925	3,082	45%	27,700	3,082	11%	24,618	55,600	6%	52,518
Interest	250	224	89%	1,000	224	22%	776	2,000	11%	1,776
Transfers from other funds	87,500	87,500	100%	350,000	87,500	25%	262,500	710,000	12%	622,500
Total revenue	\$ 105,950	\$ 100,037	94%	\$ 423,800	\$ 100,037	24%	\$ 323,763	\$ 857,600	12%	\$ 757,563
Expenditures										
Personnel services	\$ 65,125	\$ 64,710	99%	\$ 260,500	\$ 64,710	25%	\$ 195,790	\$ 546,900	12%	\$ 482,190
Material and services	10,925	2,919	27%	43,700	2,919	7%	40,781	88,600	3%	85,681
Transfers	32,325	32,325	100%	129,300	32,325	25%	96,975	263,500	12%	231,175
Contingency				95,920				64,220		64,220
Total expenditures	\$ 108,375	\$ 99,954	92%	\$ 529,420	\$ 99,954	19%	\$ 333,546	\$ 963,220	10%	\$ 863,266
Revenue over (under) expenditures	\$ (2,425)	\$ 83	0%	\$ (105,620)	\$ 83	0%	\$ (9,783)	\$ (105,620)		
Beginning fund balance	105,620	135,504	128%	105,620	135,504	128%		105,620		
Ending fund balance	\$ 103,195	\$ 135,587	131%	\$ -	\$ 135,587	-		\$ -		

Transportation SDC Fund

This fund accounts for the collection and expenditure of transportation system development charges. The primary revenue source is SDC's. Expenditures are for qualified capital improvement projects and related costs.

Revenue collection for the Transportation SDC fund is at approximately 10 percent of the annual budget. SDC collection at quarter end is at roughly \$77,000 with roughly 15 housing and 5 commercial starts that paid SDC's in the first quarter.

Expenditures at quarter end were primarily associated with capital projects. Capital expenditures during the first quarter were largely for the 10th and Main Street design build and the Peters Road / Combs Flat extension project.

Fund balance decreased roughly \$791,000 or -88 percent through the first quarter. Budgeted capital expenditures have contributed to the decrease in fund balance.

Revenue	Current Quarter		Quarter Budget %	Year to Date		Annual Est. Budget %	Annual Est. Budget Balance	Biennial Budget	Biennial Budget %	Biennial Budget Remaining Balance
	Quarter Budget Est.	Actual		Annual Budget Est.	Actual					
Miscellaneous	75,000	-	-	300,000	-	-	300,000	300,000	-	300,000
Interest	1,000	981	98%	4,000	981	25%	3,019	8,000	12%	7,019
Transfers	37,500	-	-	150,000	-	-	150,000	150,000	0%	150,000
System development charges	85,875	76,641	89%	343,500	76,641	22%	266,859	687,000	11%	610,359
Total revenue	\$ 199,375	\$ 77,622	39%	\$ 797,500	\$ 77,622	10%	\$ 719,878	\$ 1,145,000	7%	\$ 1,067,378
Expenditures										
Material and services	\$ 2,500	\$ 833	33%	\$ 10,000	\$ 833	8%	\$ 9,168	\$ 20,000	4%	\$ 19,168
Capital outlay										
Improvements	325,000	868,203	267%	1,300,000	868,203	67%	431,797	1,900,000	46%	1,031,797
Transfers	4,300	-	-	17,200	-	-	17,200	34,400	-	34,400
Contingency				477,045				197,345		197,345
Total expenditures	\$ 331,800	\$ 869,036	262%	\$ 1,804,245	\$ 869,036	48%	\$ 458,164	\$ 2,151,745	40%	\$ 1,282,709
Revenue over (under) expenditures	\$ (132,425)	\$ (791,414)	-88%	\$ (1,006,745)	\$ (791,414)	-88%	\$ 261,714	\$ (1,006,745)		
Beginning fund balance	1,006,745	894,283	89%	1,006,745	894,283	89%		1,006,745		
Ending fund balance	\$ 874,320	\$ 102,869	12%	\$ -	\$ 102,869	-		\$ -		



New signal being installed at 10th and Main Street in August 2021.

Water SDC Fund

This fund accounts for the collection and expenditure of water system development charges. The primary revenue source is SDC's. Expenditures are for qualified capital improvement projects and related costs.

Revenue for the first quarter was at approximately \$73,000 which was largely associated with the collection of SDC's. There were roughly 15 housing and 5 commercial starts that paid SDC's in the first quarter. Miscellaneous revenue is associated with a reimbursement from the Energy Trust of Oregon for lighting at the ASR building.

Expenditures are at roughly \$237,000 for the first quarter and are solely associated with the completion of the ASR project. This project was originally anticipated to be completed by the end of June 2021 and will likely require a budget adjustment due to the crossing over in fiscal years and unanticipated expenditures associated with the completion of the project. The ASR project is a method of water storage that uses the natural water storage capabilities of underground aquifers as a cost-effective, scalable and ecologically friendly water storage alternative to traditional storage options, such as above-ground reservoirs and short-term water supply storage tanks. It allows water to be appropriated and injected into the aquifer via wells during periods of cooler temperatures, higher streamflow and lower demands. The stored water can later be recovered and used during periods of hotter temperatures and higher demands, thereby reducing stress on native water sources. In addition, it also provides for a readily available source of stored water for use in the event of drought or supply interruption.

At first quarter end, fund balance decreased roughly \$164,000 or -100 percent due to capital projects. Fund balance is expected to recover by yearend.

Revenue	Current Quarter			Year to Date				Biennial Budget		
	Budget Est.	Actual	Quarter Budget %	Annual Budget Est.	Actual	Annual Est. Budget %	Annual Est. Budget Balance	Budget	Biennial Budget %	Biennial Budget Remaining Balance
Interest	\$ 500	\$ 1,046	209%	\$ 2,000	\$ 1,046	52%	\$ 954	\$ 4,000	26%	\$ 2,954
System development charges	91,250	65,128	71%	365,000	70,270	19%	294,730	730,000	10%	659,730
Transfers	175,000	-	-	700,000	-	-	700,000	700,000	0%	700,000
Miscellaneous	-	1,621	-	-	1,621	-	(1,621)	-	-	(1,621)
Total revenue	\$ 266,750	\$ 67,796	25%	\$ 1,067,000	\$ 72,937	7%	\$ 295,684	\$ 1,434,000	5%	\$ 1,361,063
Expenditures										
Capital outlay										
Improvements	\$ 150,000	\$ 237,318	158%	\$ 600,000	\$ 237,318	40%	\$ 362,682	\$ 1,200,000	20%	\$ 962,682
Transfers	105,525	-	-	422,100	-	-	422,100	847,200	0%	847,200
Contingency				723,459				65,359		65,359
Total expenditures	\$ 255,525	\$ 237,318	93%	\$ 1,745,559	\$ 237,318	14%	\$ 784,782	\$ 2,112,559	11%	\$ 1,875,241
Revenue over (under) expenditures	\$ 11,225	\$ (169,522)	-104%	\$ (678,559)	\$ (164,381)	-100%	\$ (489,098)	\$ (678,559)		
Beginning fund balance	678,559	163,653	24%	678,559	163,653	24%		678,559		
Ending fund balance	\$ 689,784	\$ (5,869)	-	\$ -	\$ (728)	-		\$ -		

Notes: Budget adjustment will likely be required due to the timing of the completion of the ASR project

Wastewater SDC Fund

This fund accounts for the collection and expenditure of wastewater system development charges. The primary revenue source is SDC's. Expenditures are for qualified capital improvement projects and related costs.

Overall revenue for the first quarter is at approximately \$36,000. First quarter revenue can largely be attributed to SDC collection from roughly 15 housing and 5 commercial starts that paid SDC's in the first quarter.

There are no expenditures during the first quarter. A budget adjustment will be needed in capital outlay to be able to complete the wastewater screen project that crossed over from the previous year.

Fund balance increased roughly \$36,000 or 24 percent.

	Current Quarter			Year to Date				Biennial Budget	Biennial Budget %	Biennial Budget Remaining Balance
	Quarter Budget Est.	Actual	Quarter Budget %	Annual Budget Est.	Actual	Annual Est. Budget %	Annual Est. Budget Balance			
Revenue										
Interest	\$ 500	\$ 188	38%	\$ 2,000	\$ 188	9%	\$ 1,812	\$ 4,000	5%	\$ 3,812
System development charges	46,250	35,936	78%	185,000	35,936	19%	149,064	370,000	10%	334,064
Total revenue	\$ 46,750	\$ 36,124	77%	\$ 187,000	\$ 36,124	19%	\$ 150,876	\$ 374,000	10%	\$ 337,876
Expenditures										
Material and services	\$ 2,500	\$ -	-	\$ 10,000	\$ -	-	\$ 10,000	\$ 20,000	0%	\$ 20,000
Capital outlay										
Improvements	-	-	-	-	-	-	-	-	-	-
Transfers	32,150	-	-	128,600	-	-	128,600	257,200	0%	257,200
Contingency				157,060				205,460		205,460
Total expenditures	\$ 34,650	\$ -	-	\$ 295,660	\$ -	-	\$ 138,600	\$ 482,660	0%	\$ 482,660
Revenue over (under) expenditures	\$ 12,100	\$ 36,124	24%	\$ (108,660)	\$ 36,124	24%	\$ 12,276	\$ (108,660)		
Beginning fund balance	108,660	153,716	141%	108,660	153,716	141%		108,660		
Ending fund balance	\$ 120,760	\$ 189,840	157%	\$ -	\$ 189,840	-		\$ -		

Notes: Budget adjustment needed to complete the WWTP screen project that crossed over from the prior year.

PERS/ POB Fund

This fund accounts for the issuance of pension obligation debt to fund the City’s existing unfunded actuarial liability (UAL) and associated debt repayment. The principal source of revenue is charges to other funds with salaries subject to PERS via a surcharge. A transfer from the General Fund is included to pre-fund a portion of debt service costs. Expenditures are for payments to PERS for the UAL and for debt service requirements.

First quarter revenue is roughly 20 percent of budget. Revenues are as anticipated through the first quarter.

Expenditures through the first quarter are as anticipated with the debt service payments coming out in December and June annually.

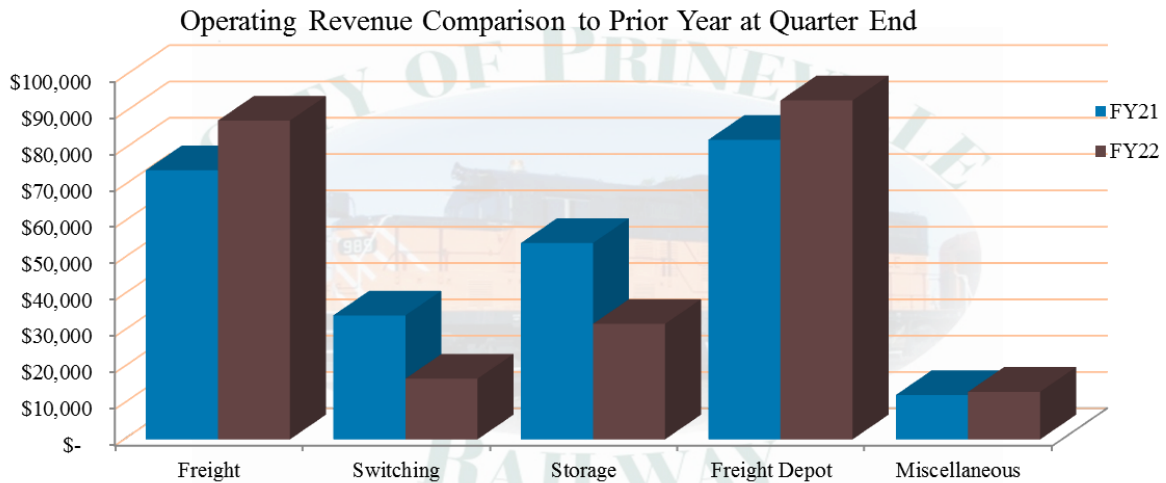
Fund balance increased approximately 7 percent through the first quarter.

	Current Quarter			Year to Date				Biennial Budget	Biennial Budget %	Biennial Budget Remaining Balance
	Quarter Budget Est.	Actual	Quarter Budget %	Annual Budget Est.	Actual	Annual Est. Budget %	Annual Est. Budget Balance			
Revenue										
Charges for services	\$ 99,075	\$ 100,025	101%	\$ 396,300	\$ 100,025	25%	\$ 296,275	\$ 815,200	12%	\$ 715,175
Interest	1,250	1,746	140%	5,000	1,746	35%	3,254	10,000	17%	8,254
Transfer from other funds	25,000	-	-	100,000	-	-	100,000	200,000	-	200,000
Total revenue	\$ 125,325	\$ 101,771	81%	\$ 501,300	\$ 101,771	20%	\$ 399,529	\$ 1,025,200	10%	\$ 923,429
Expenditures										
Personnel services	\$ -	\$ -	-	\$ -	\$ -	-	-	\$ -	-	\$ -
Debt service										
Principal - POB 2013	59,325	-	-	237,300	-	-	237,300	497,500	-	497,500
Interest - POB 2013	18,025	-	-	72,100	-	-	72,100	135,400	-	135,400
Contingency				1,258,518				1,444,818		1,444,818
Total expenditures	\$ 77,350	\$ -	-	\$ 1,567,918	\$ -	-	\$ 309,400	\$ 2,077,718	0%	\$ 2,077,718
Revenue over (under) expenditures	\$ 47,975	\$ 101,771	7%	\$ (1,066,618)	\$ 101,771	7%	\$ 90,129	\$ (1,052,518)		
Debt service reserve	299,200			309,400				323,500		299,200
Beginning fund balance	1,376,018	1,377,472	100%	1,376,018	1,377,472	100%		1,376,018		
Ending fund balance	\$ 1,423,993	\$ 1,479,243	104%	\$ -	\$ 1,479,243	-		\$ 323,500		

Railroad Fund

This fund accounts for the activities of the City’s railroad operation and for the City’s freight depot operation. Starting in FY 14 the Railroad and Freight Depot Funds were consolidated. Primary revenue sources are payments for the use of railroad and freight depot facilities and related services. Expenditures are for the railroad and freight depot operations, including repair, debt service and capital improvements. Additionally, transfers to other City operations are budgeted.

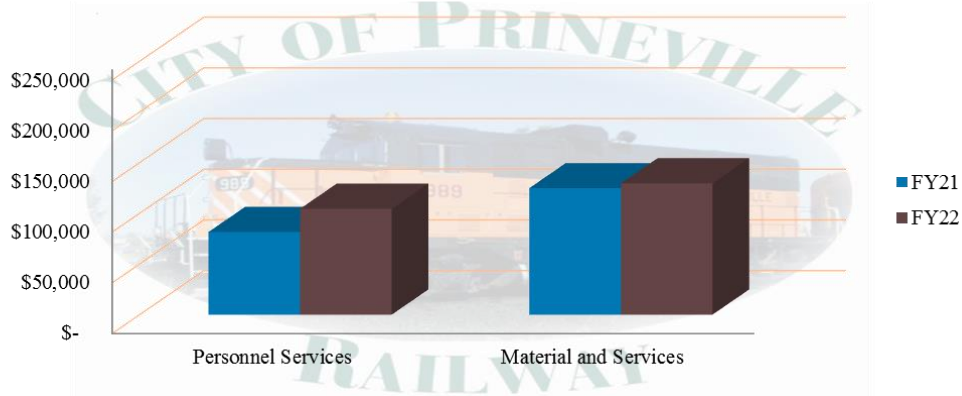
At quarter end, overall revenue collection is at approximately \$250,000 or 26 percent of the annual budget. Charges for services for the railroad are at approximately \$105,000 or 32 percent of the annual budget, with the freight depot at approximately \$93,000 or 25 percent of annual budget. Overall operating revenue is down roughly -6 percent in comparison to the prior year at quarter end with significant decreases in switching and storage due to a significant amount of cars leaving storage in July. Freight revenue and the revenue per car average increased over the prior year at quarter end with an increase in McCall oil and Heniff Transportation cars. The revenue per railcar average at quarter end is approximately \$472 compared to \$463 the prior year. Freight Depot charges for services are up over prior year quarter end, largely due to increased lease revenue from Heniff Transportation. Below is a prior year comparison at quarter end of operating revenues for the Railroad Fund.



Overall expenditures at quarter end are at approximately \$281,000 or 13 percent of the annual budget. Materials and services are at roughly 43 percent of the annual budget or \$130,000, which includes approximately \$71,000 in liability insurance. Overall operating expenditures are up in comparison to the prior year at quarter end approximately 14 percent largely due to a new employee that was brought on in January, needed locomotive repairs that were done and increases in insurance costs. Capital expenditures during the first quarter are for the paving of the parking lot and the rebuilding of a retaining wall at the old railway office. These unanticipated expenditures may require a budget adjustment prior to yearend. On the next page is a graph comparison of operating expenditures at quarter end to prior year.

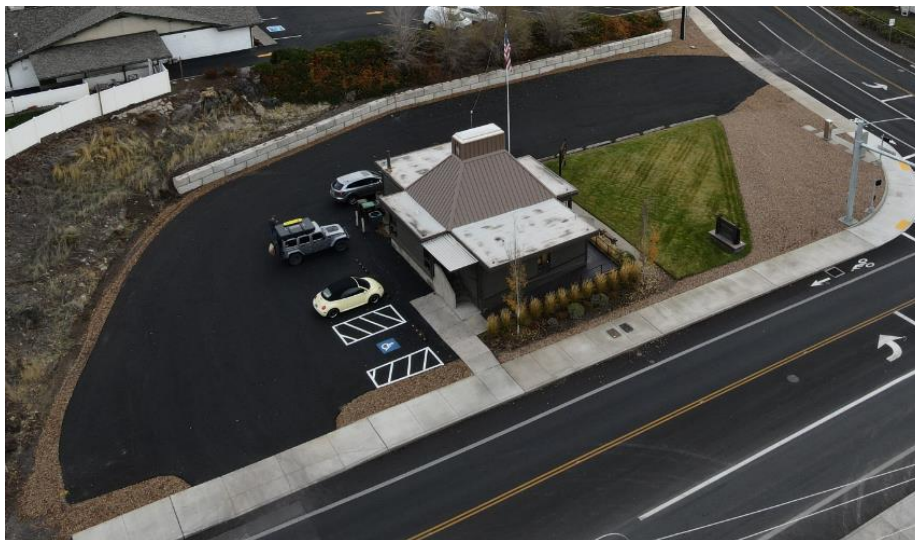
Railroad Fund- Continued

Operating Expenditure Comparison to Prior Year at Quarter End



Fund balance decreased roughly \$31,000 or -3 percent through the first quarter.

	Current Quarter			Year to Date			Annual Est. Budget Balance	Biennial Budget	Biennial Budget %	Biennial Budget Remaining Balance
	Quarter Budget Est.	Actual	Quarter Budget %	Annual Budget Est.	Actual	Annual Est. Budget %				
Revenue										
Charges for services										
Railroad	\$ 82,750	\$ 105,359	127%	\$ 331,000	\$ 105,359	32%	\$ 225,641	\$ 682,000	15%	\$ 576,641
Freight Depot	94,250	93,318	99%	377,000	93,318	25%	283,682	784,000	12%	690,682
Use of money and property	39,900	37,756	95%	159,600	37,756	24%	121,844	319,600	12%	281,844
Miscellaneous	26,250	13,089	50%	105,000	13,089	12%	91,911	215,000	6%	201,911
Total revenue	\$ 243,150	\$ 249,522	103%	\$ 972,600	\$ 249,522	26%	\$ 723,078	\$ 2,000,600	12%	\$ 1,751,078
Expenditures										
Personnel services	\$ 107,125	\$ 104,433	97%	\$ 428,500	\$ 104,433	24%	\$ 324,067	\$ 885,800	12%	\$ 781,367
Material and services	75,200	129,515	172%	300,800	129,515	43%	171,285	584,100	22%	454,585
Capital outlay										
Improvements	30,000	24,103	80%	120,000	24,103	20%	95,897	205,000	12%	180,897
Transfers	22,775	22,775	100%	91,100	22,775	25%	68,325	182,600	12%	159,825
Contingency				1,217,660				1,328,560		1,328,560
Total expenditures	\$ 235,100	\$ 280,826	119%	\$ 2,158,060	\$ 280,826	13%	\$ 659,574	\$ 3,186,060	9%	\$ 2,905,234
Revenue over (under) expenditures	\$ 8,050	\$ (31,304)	-3%	\$ (1,185,460)	\$ (31,304)	-3%	\$ 63,504	(1,185,460)		
Beginning fund balance	1,185,460	1,241,808	105%	1,185,460	1,241,808	105%		1,185,460		
Ending fund balance	\$ 1,193,510	\$ 1,210,504	101%	\$ -	\$ 1,210,504	-		\$ -		

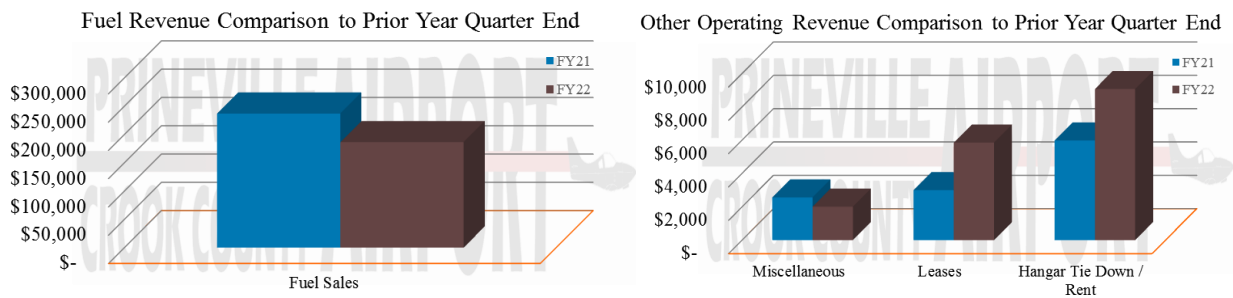


New parking lot paving and retaining wall at the old railway office.

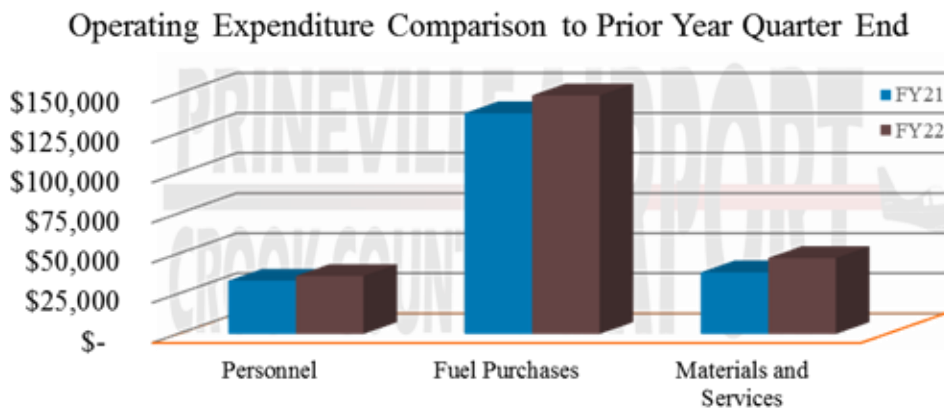
Airport Fund

This fund accounts for the activities of the airport. The airport’s main source of operating revenue is through charges for services that revolve around fuel sales and hangar leases. Expenditures are for general operations of the airport including cost of goods sold, maintenance and capital improvements.

Revenue collection through the first quarter came in at approximately 45 percent of the annual budget or \$383,000. Overall charges for services are down approximately -18 percent over the prior year at quarter end with fuel sales being down in comparison to the prior year same time frame. Fire season was much slower in comparison to the previous year where the airport was seeing record breaking fuel sale months. Leases and hangar rent activity has increased over the prior year. Below is a prior year comparison for operating revenue making up charges for services.



Overall expenditures through the first quarter came in at approximately \$271,000 or 30 percent of the annual budget. Materials and services are roughly 39 percent of the annual budget with the annual payment for liability insurance taking place during the first quarter. The annual debt service payment of \$25,000 for the Les Schwab hangars also was completed during the first quarter. Overall operating expenses are up roughly 11 percent over the prior year at quarter end with fuel inventory at approximately \$65,000. Below is a prior year comparison of operating expenditures.



At first quarter end, fund balance increased roughly \$113,000 largely due to the receipt of Crook County’s annual support payment in the August.

September 30, 2021

Airport Fund - Continued

Revenue	Current Quarter			Year to Date				Biennial Budget	Biennial Budget %	Biennial Budget Remaining Balance
	Quarter Budget Est.	Actual	Quarter Budget %	Annual Budget Est.	Actual	Annual Est. Budget %	Annual Est. Budget Balance			
Intergovernmental	\$ 45,000	\$ 180,000	400%	\$ 180,000	\$ 180,000	100%	\$ -	\$ 430,000	42%	\$ 250,000
Charges for services	144,250	203,270	141%	577,000	203,270	35%	373,730	1,154,000	18%	950,730
Interest	125	109	87%	500	109	22%	391	1,000	11%	891
Transfers	25,000	-	-	100,000	-	-	100,000	200,000	-	200,000
Total revenue	\$ 214,375	\$ 383,379	179%	\$ 857,500	\$ 383,379	45%	\$ 474,121	\$ 1,785,000	21%	\$ 1,401,621
Expenditures										
Personnel service	\$ 35,425	\$ 36,192	102%	\$ 141,700	\$ 36,192	26%	\$ 105,508	\$ 297,100	12%	\$ 260,908
Materials and services	127,150	196,209	154%	508,600	196,209	39%	312,391	1,028,000	19%	831,791
Capital outlay	25	-	-	100	-	-	100	100	0%	100
Debt service										
Les Schwab Hangar	6,250	25,000	400%	25,000	25,000	100%	-	50,000	50%	25,000
Transfers	45,900	13,400	29%	183,600	13,400	7%	170,200	389,200	3%	375,800
Contingency				33,936				56,036		56,036
Total expenditures	\$ 214,750	\$ 270,801	126%	\$ 892,936	\$ 270,801	30%	\$ 588,199	\$ 1,820,436	15%	\$ 1,549,635
Revenue over (under) expenditures	\$ (375)	\$ 112,577	239%	\$ (35,436)	\$ 112,577	239%	\$ (114,077)	\$ (35,436)		
Beginning fund balance	35,436	47,091	133%	35,436	47,091	133%		35,436		
Ending fund balance	\$ 35,061	\$ 159,668	455%	\$ -	\$ 159,668	-		\$ -		



Prineville Airport at the end of September 2021

Water Fund

This fund accounts for the activities of the City’s water utility. The primary source of revenue is water sales and expenditures are for the operation of the system including repair and maintenance of infrastructure.

Overall revenue collection through the first quarter came in at approximately \$3.26 million or 103 percent of the annual budget with \$1.9 million coming in from debt proceeds. This is due to the refinancing of debt in order to get a better interest rate. Revenue associated with charges for service came in at roughly \$1.33 million which is an increase over the prior year of roughly \$66,000. This increase is largely attributed to the hot weather and rate increases that took place in the first quarter.

First quarter expenditures are at approximately \$2.58 million or 67 percent of the annual budget with \$1.9 million being associated with the refinancing of debt previously mentioned. Materials and services are at 29 percent of the annual budget with the annual insurance coming out in the first quarter. Capital expenditures are largely associated with meter reading upgrades, Crooked River Concepts and the Habitat Conservation Plan.

Fund balance increased roughly \$679,000 or 63 percent through the first quarter.

Revenue	Current Quarter			Year to Date				Biennial Budget	Biennial Budget %	Biennial Budget Remaining Balance
	Quarter Budget Est.	Actual	Quarter Budget %	Annual Budget Est.	Actual	Annual Est. Budget %	Annual Est. Budget Balance			
Charges for services	\$ 744,750	\$ 1,326,214	178%	\$ 2,979,000	\$ 1,326,214	45%	\$ 1,652,786	\$ 6,035,000	22%	\$ 4,708,786
Interest	1,250	689	55%	5,000	689	14%	4,311	10,000	7%	9,311
Miscellaneous	125	15,311	12249%	500	15,311	3062%	(14,811)	1,000	1531%	(14,311)
Debt proceeds	-	1,915,036	-	-	1,915,036	-	(1,915,036)	-	-	(1,915,036)
Transfers	42,200	-	-	168,800	-	-	168,800	340,600	-	340,600
Total revenue	\$ 788,325	\$ 3,257,250	413%	\$ 3,153,300	\$ 3,257,250	103%	\$ (103,950)	\$ 6,386,600	51%	\$ 3,129,350
Expenditures										
Materials and services	\$ 181,775	\$ 214,265	118%	\$ 727,100	\$ 214,265	29%	\$ 512,835	\$ 1,459,300	15%	\$ 1,245,035
Franchise fee expense	36,000	36,000	100%	144,000	36,000	25%	108,000	292,000	12%	256,000
Capital outlay										
Improvements	125,000	45,530	36%	500,000	45,530	9%	454,470	1,000,000	5%	954,470
Debt service										
Principal										
Refunding bond 2017	35,775	1,892,115	5289%	143,100	1,892,115	1322%	(1,749,015)	293,600	644%	(1,598,515)
Water revenue bond 2021 - ASR	18,050	-	-	72,200	-	-	72,200	144,400	0%	144,400
Interest										
Refunding bond 2017	12,650	13,753	109%	50,600	13,753	27%	36,847	97,300	14%	83,547
Water revenue bond 2021 - ASR	16,750	-	-	67,000	-	-	67,000	134,000	0%	134,000
Transfers	376,575	376,575	100%	1,506,300	376,575	25%	1,129,725	3,036,000	12%	2,659,425
Contingency				658,418				645,418		645,418
Total expenditures	\$ 802,575	\$ 2,578,238	321%	\$ 3,868,718	\$ 2,578,238	67%	\$ 632,062	\$ 7,102,018	36%	\$ 4,523,780
Revenue over (under) expenditures	\$ (14,250)	\$ 679,012	63%	\$ (715,418)	\$ 679,012	63%	\$ (736,012)	\$ (715,418)		
Debt service reserve	194,600			336,200				336,200		194,600
Beginning fund balance	1,051,618	1,083,771	103%	1,051,618	1,083,771	103%		1,051,618		
Ending fund balance	\$ 1,037,368	\$ 1,762,783	170%	\$ -	\$ 1,762,783	-		\$ -		

Wastewater Fund

This fund accounts for the activities of the City’s wastewater and treatment facilities. The primary source of revenue is sewer service fees. Expenditures are for the operation of the wastewater system including repair and maintenance of infrastructure and debt service related to infrastructure costs.

Overall revenue collection at quarter end came in at approximately \$6.09 million or 144 percent of the annual budget with 4.96 million coming in from debt proceeds. This is due to the refinancing of debt in order to get a better interest rate. Revenue collection for charges for services was roughly \$1.12 million or 28 percent of annual budget which is an increase of approximately \$105,000 over the prior year at quarter end. This increase can largely be attributed to the data centers increased water usage and rate increases during the first quarter.

Expenditures at quarter end came in at roughly \$6.29 million or 109 percent of the annual budget with \$4.96 being associated with refinancing of debt previously mentioned. Personnel services are tracking under budget with the Public Works Department working on restructuring personnel, affecting several departments including Wastewater. Materials and services are at 52 percent of budget with the annual insurance payment of roughly \$71,000 coming out in the first quarter. Also coming out of materials and services during the first quarter was unanticipated repairs to the People’s Irrigation District’s ditch of roughly \$332,000; this will likely require a budget adjustment prior to yearend.

Fund balance decreased roughly \$197,000 or -7 percent through the first quarter largely due to the People’s Irrigation ditch project.



Work being done in August adjacent to the golf course to keep the People’s Irrigation ditch flowing for the summer.

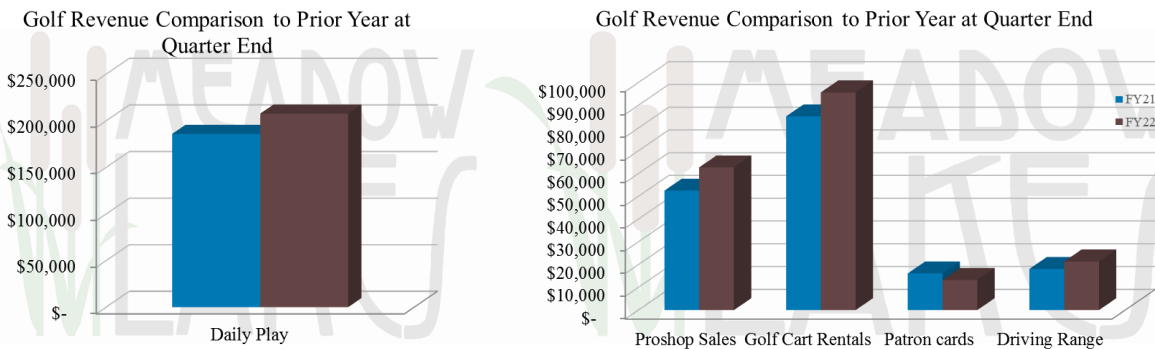
Wastewater Fund - Continued

Revenue	Current Quarter			Year to Date				Biennial Budget	Biennial Budget %	Biennial Budget Remaining Balance
	Quarter Budget Est.	Actual	Quarter Budget %	Annual Budget Est.	Actual	Annual Est. Budget %	Annual Est. Budget Balance			
Charges for services	\$ 1,004,500	\$ 1,123,335	112%	\$ 4,018,000	\$ 1,123,335	28%	\$ 2,894,665	\$ 8,124,300	14%	\$ 7,000,965
Interest	2,500	2,781	111%	10,000	2,781	28%	7,219	20,000	14%	17,219
Transfers	-	-	-	-	-	-	-	-	-	-
Miscellaneous	20,925	3,083	15%	83,700	3,083	4%	80,617	167,400	2%	164,317
SDCs - reimbursement fees	29,850	-	-	119,400	-	-	119,400	241,300	0%	241,300
Debt proceeds	-	4,961,475	-	-	4,961,475	-	(4,961,475)	-	-	(4,961,475)
Intergovernmental	-	126	-	-	126	-	(126)	-	-	(126)
Total revenue	\$ 1,057,775	\$ 6,090,800	576%	\$ 4,231,100	\$ 6,090,800	144%	\$ 3,101,901	\$ 8,553,000	71%	\$ 2,462,200
Expenditures										
Personnel services	\$ 62,700	\$ 28,923	46%	\$ 250,800	\$ 28,923	12%	\$ 221,877	\$ 509,600	6%	\$ 480,677
Materials and services	203,850	422,590	207%	815,400	422,590	52%	392,810	1,638,600	26%	1,216,010
Franchise fee expense	49,000	49,000	100%	196,000	49,000	25%	147,000	401,000	12%	352,000
Capital outlay										
Improvements	121,500	97,269	80%	486,000	97,269	20%	388,731	972,000	10%	874,731
Debt service										
Principal										
DEQ CWSRF R74682/2	125,950	2,962,108	2352%	503,800	2,962,108	588%	(2,458,308)	1,022,600	290%	(1,939,508)
Refunding 2017	41,750	2,207,885	5288%	167,000	2,207,885	1322%	(2,040,885)	342,600	644%	(1,865,285)
State of Oregon IFA	6,825	-	-	27,300	-	-	27,300	54,900	-	54,900
USDA 2015	15,250	-	-	61,000	-	-	61,000	123,600	-	123,600
Interest										
DEQ CWSRF R74682/2	20,875	45,291	217%	83,500	45,291	54%	38,209	152,000	30%	106,709
Refunding 2017	14,750	16,048	109%	59,000	16,048	27%	42,952	113,500	14%	97,452
State of Oregon IFA	1,700	-	-	6,800	-	-	6,800	13,300	-	13,300
USDA 2015	26,325	-	-	105,300	-	-	105,300	208,900	-	208,900
Fees										
DEQ CWSRF R74682/2	3,725	-	-	14,900	-	-	14,900	27,200	0%	27,200
Transfers	483,975	458,975	95%	1,935,900	458,975	24%	1,476,925	3,911,900	12%	3,452,925
Contingency				1,057,624				825,324		825,324
Total expenditures	\$ 1,178,175	\$ 6,288,089	534%	\$ 5,770,324	\$ 6,288,089	109%	\$ (1,575,389)	\$10,317,024	61%	\$ 4,028,935
Revenue over (under) expenditures	\$ (120,400)	\$ (197,288)	-7%	\$ (1,539,224)	\$ (197,288)	-7%	\$ 4,677,289	\$ (1,764,024)		
Other resources / (requirements)										
Debt service reserve	1,014,800			1,014,800				790,000		790,000
Capital reserve				-						
Beginning fund balance	2,554,024	2,799,699	110%	2,554,024	2,799,699	110%		2,554,024		
Ending fund balance	\$ 2,433,624	\$ 2,602,410	107%	\$ -	\$ 2,602,410	-		\$ -		

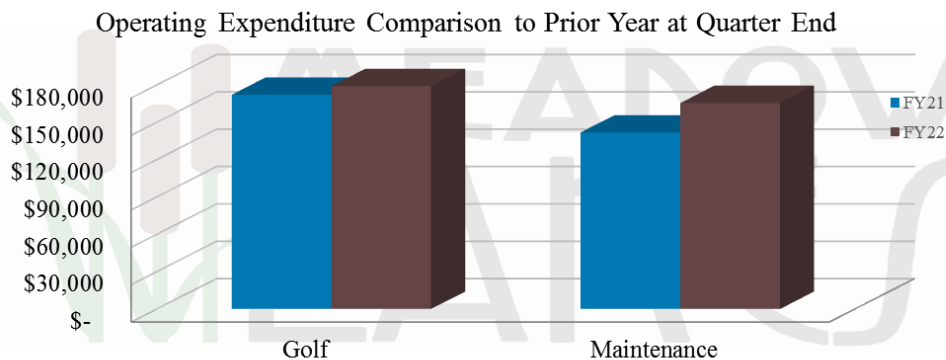
Golf Course and Restaurant Fund

This fund accounts for the activities of Meadow Lakes Golf Course and Restaurant. Revenue is generated through user fees, restaurant lease revenue (starting February 2019), and an operating payment from the City’s Wastewater Fund for treatment.

Overall revenue collection is at approximately \$1.11 million at quarter end or 60 percent of the annual budget, with roughly \$596,000 of debt proceeds coming in for new golf carts and refinancing some debt to get a better interest rate. Golf operating revenue came in at about \$408,000 or 41 percent of the annual budget which is an increase over the prior year of roughly 13 percent. Rounds of golf are up roughly 1300 rounds through the first quarter compared to the prior year quarter end. Golf is one of the few sports that can be played within the social distancing recommendations due to COVID-19, this coupled with good weather, resulted in another record breaking first quarter for Meadow Lakes. Below is a comparison to the prior year of the significant operating revenue sources for the golf course.



Expenditures at quarter end came in at roughly \$619,000 or 29 percent of the annual budget with \$264,000 being associated with the refinancing of debt previously mentioned. Waste disposal expenditures are at roughly \$165,000 or 31 percent of the annual budget, an increase of approximately 17 percent over the prior year. This increase can largely be attributed to needed pond and equipment maintenance and additional course supplies. Golf course operating expenditures are up approximately 4 percent over the prior year largely due to increased activity. Golf expenditures are at roughly 17 percent of the annual budget quarter end. Below is a comparison of operating only expenditures to the prior year by department.



Golf Course and Restaurant Fund - Continued

Fund balance increased roughly \$494,000 or 93 percent through the first quarter largely due to increased activity and debt proceeds that were received to purchase new golf carts. New golf carts are expected to be purchased in the second quarter.

Revenue	Current Quarter			Year to Date				Biennial Budget	Biennial Budget %	Biennial Budget Remaining Balance
	Quarter Budget Est.	Actual	Quarter Budget %	Annual Budget Est.	Actual	Annual Est. Budget %	Annual Est. Budget Balance			
Charges for services										
Golf Course	\$ 246,500	\$ 408,354	166%	\$ 986,000	\$ 408,354	41%	\$ 577,646	\$ 1,997,800	20%	\$ 1,589,446
Waste Disposal	92,500	92,500	100%	370,000	92,500	25%	277,500	740,000	13%	647,500
Restaurant	6,025	5,358	89%	24,100	5,358	22%	18,742	57,700	9%	52,342
Interest	1,500	862	57%	6,000	862	14%	5,138	12,000	7%	11,138
Transfers	25,000	-	-	100,000	-	-	100,000	200,000	0%	200,000
Miscellaneous	2,425	10,079	416%	9,700	10,079	104%	(379)	19,900	51%	9,821
Debt proceeds	90,900	596,044	656%	363,600	596,044	164%	(232,444)	363,600	164%	(232,444)
Total revenue	\$ 464,850	\$ 1,113,196	239%	\$ 1,859,400	\$ 1,113,196	60%	\$ 978,648	\$ 3,391,000	33%	\$ 2,277,804
Expenditures										
Golf Course	\$ 258,875	\$ 179,108	69%	\$ 1,035,500	\$ 179,108	17%	\$ 856,392	\$ 1,726,800	10%	\$ 1,547,692
Waste Disposal	134,125	165,483	123%	536,500	165,483	31%	371,017	1,113,800	15%	948,317
Restaurant	7,800	8,342	107%	31,200	8,342	27%	22,858	66,200	13%	57,858
Debt service										
Principal - Golf Carts	12,500	-	-	50,000	-	-	50,000	122,800	0%	122,800
Interest - Golf Carts	1,150	-	-	4,600	-	-	4,600	4,600	0%	4,600
Principal - 2017 bond	12,500	264,000	2112%	50,000	264,000	528%	(214,000)	100,000	264%	(164,000)
Interest - 2017 bond	2,500	1,919	77%	10,000	1,919	19%	8,081	18,200	11%	16,281
Contingency				447,025				527,625		527,625
Total expenditures	\$ 429,450	\$ 618,852	144%	\$ 2,164,825	\$ 618,852	29%	\$ 1,098,948	\$ 3,680,025	17%	\$ 3,061,173
Revenue over (under) expenditures	\$ 35,400	\$ 494,344	93%	\$ (305,425)	\$ 494,344	93%	\$ (120,301)	\$ (289,025)		
Debt service reserve	114,600			114,600				131,000		131,000
Beginning fund balance	420,025	532,930	127%	420,025	532,930	127%		420,025		
Ending fund balance	\$ 455,425	\$ 1,027,274	226%	\$ -	\$ 1,027,274	-		\$ -		



Meadow Lakes Golf Course in August 2021.

Administration and Financial Support Services Fund

This fund accounts for the activities of the City Manager’s office, human resources, recorder, finance, Council directed contributions, and information technology services. The primary source of revenue is charges to other funds for services.

Overall revenue collection through the first quarter came in at approximately \$740,000 or 24 percent of the annual budget. First quarter charges for services include approximately \$14,000 in 911 user equipment reimbursements and \$720,000 in Internal Service Fund transfers.

Overall expenditures at quarter end are at approximately 26 percent of the annual budget or \$919,000. Expenditures are tracking below budget in the City Council Department with only annual membership dues coming out in the first quarter. In the Administrative Services Department, expenditures are up slightly over the quarter budget with the annual insurance payment due in the first quarter; this also affected the Finance and Information Technology Departments. In the Information Technology Department, expenditures are at 41 percent of budget with several annual service agreements coming due during the first quarter and upgrades to 911 infrastructure and 911 user equipment that took place during the first quarter.

Fund balance decreased roughly \$179,000 or -26 percent through the first quarter.

Revenue	Current Quarter			Year to Date				Biennial Budget	Biennial Budget %	Biennial Budget Remaining Balance
	Budget Est.	Actual	Quarter Budget %	Annual Budget Est.	Actual	Annual Est. Budget %	Annual Est. Budget Balance			
Charges for services	\$ 740,675	\$ 738,320	100%	\$ 2,962,700	\$ 738,320	25%	\$ 2,224,380	\$ 6,095,600	12%	\$ 5,357,280
Intergovernmental	25,000	502	2%	100,000	502	1%	99,498	100,000	1%	99,498
Interest	625	908	145%	2,500	908	36%	1,592	5,000	18%	4,092
Total revenue	\$ 766,300	\$ 739,730	97%	\$ 3,065,200	\$ 739,730	24%	\$ 2,325,470	\$ 6,200,600	12%	\$ 5,460,870
Expenditures										
City Council	\$ 22,975	\$ 18,736	82%	\$ 91,900	\$ 18,736	20%	\$ 73,164	\$ 185,300	10%	\$ 166,564
Administration / Team Services	227,400	231,989	102%	909,600	231,989	26%	677,611	1,838,000	13%	1,606,011
Financial Services	275,050	227,441	83%	1,100,200	227,441	21%	872,759	2,166,300	10%	1,938,859
Information Technology	267,900	440,725	165%	1,071,600	440,725	41%	630,875	2,193,900	20%	1,753,175
Contingency				534,849				460,049		460,049
Total expenditures	\$ 793,325	\$ 918,890	116%	\$ 3,708,149	\$ 918,890	25%	\$ 2,254,410	\$ 6,843,549	13%	\$ 5,924,659
Revenue over (under) expenditures	\$ (27,025)	\$ (179,159)	-26%	\$ (642,949)	\$ (179,159)	-26%	\$ 71,059	\$ (642,949)		\$ (463,790)
Beginning fund balance	642,949	680,775	106%	642,949	680,775	106%		642,949		(37,826)
Ending fund balance	\$ 615,924	\$ 501,616	81%	\$ -	\$ 501,616	-		\$ -		

September 30, 2021

Building Facilities Fund

This fund accounts for the operating costs of the city hall facility and related debt service, police facility, public works facility, Barnes Butte Complex and the community development block grant (CDBG) for the senior center. Revenue is received through rental charges to user departments, grants and activities.

Overall revenues are roughly \$1.34 million or 77 percent of the annual budget with \$987,000 in debt proceeds coming in from a refinancing during the first quarter. First quarter intergovernmental revenues were largely associated with the State Parks grant for the community wide parks masterplan. Other revenue for the quarter was largely associated with user rents and transfers.

Expenditures during the first quarter are roughly 74 percent of the annual budget with the refinancing of debt mentioned earlier. The City Hall building debt was refinanced in the amount of \$986,000 affecting the City Hall Facilities Department. The Barnes Butte Department and the Police Facilities Department are tracking under budget at approximately 5 percent and 16 percent of the annual budget respectively. The Sr. Center project was completed in the last fiscal year but when they opened to the public a couple months later, their steam table stopped working. The project had finished slightly under budget leaving some grant dollars still to be spent. The State was contacted and they are allowing the rest of the grant dollars to be used to replace the steam table. The cost of the steam table was unknown at the time of writing this report, but a budget adjustment is expected to be needed in the second quarter for the grant funded purchase for the Sr. Center. In the Public Works facilities Department, expenditures are slightly above the quarter budget with \$6,000 in building maintenance and janitorial services taking place during the first quarter.

Fund balance increased roughly 42 percent through the first quarter.

Building Facilities Fund - Continued

	Current Quarter			Year to Date				Biennial Budget	Biennial Budget %	Biennial Budget Remaining Balance
	Quarter Budget Est.	Actual	Quarter Budget %	Annual Budget Est.	Actual	Annual Est. Budget %	Annual Est. Budget Balance			
Revenue										
Rent	\$ 54,400	\$ 55,000	101%	\$ 217,600	\$ 55,000	25%	\$ 162,600	\$ 451,300	12%	\$ 396,300
Transfers	283,700	284,050	100%	1,134,800	284,050	25%	850,750	1,995,700	14%	1,711,650
Miscellaneous	1,250	3,507	281%	5,000	3,507	70%	1,493	10,000	35%	6,493
Debt proceeds	-	986,811	-	-	986,811	-	(986,811)	-	-	(986,811)
Intergovernmental	94,400	13,284	14%	377,600	13,284	4%	364,316	377,600	4%	364,316
Interest	1,250	495	40%	5,000	495	10%	4,505	10,000	5%	9,505
Total revenue	\$ 435,000	\$ 1,343,147	309%	\$ 1,740,000	\$ 1,343,147	77%	\$ 396,853	\$ 2,844,600	47%	\$ 1,501,453
Expenditures										
City Hall facilities	\$ 73,500	\$ 1,019,576	1387%	\$ 294,000	\$ 1,019,576	347%	\$ (725,576)	\$ 540,800	189%	\$ (478,776)
Police facilities	146,925	93,310	64%	587,700	93,310	16%	494,390	1,142,800	8%	1,049,490
CDBG - Sr. Center	-	-	-	-	-	-	-	-	-	-
Public Works facilities	9,125	9,376	103%	36,500	9,376	26%	27,124	73,000	13%	63,624
Barnes Butte	151,575	32,375	21%	606,300	32,375	5%	573,926	788,200	4%	755,826
Contingency	-	-	-	35,628	-	-	-	119,928	-	119,928
Total expenditures	\$ 381,125	\$ 1,154,637	303%	\$ 1,560,128	\$ 1,154,637	74%	\$ 369,863	\$ 2,664,728	43%	\$ 1,510,091
Revenue over (under) expenditures	\$ 53,875	\$ 188,510	42%	\$ 179,872	\$ 188,510	42%	\$ 26,990	\$ 179,872		
Other requirements										
Debt service reserve	542,300	-	-	542,300	-	-	-	542,300	-	542,300
Beginning fund balance	362,428	449,351	124%	362,428	449,351	124%		362,428		
Ending fund balance	\$ 416,303	\$ 637,861	153%	\$ -	\$ 637,861	-		\$ -		



Barnes Butte during the first quarter.

Plaza Maintenance Fund

This fund accounts for the maintenance of the plaza joining City Hall and the Crook County Annex building. The county and the city maintain the plaza in a joint effort. Starting in 2005 the county was responsible for accounting for the maintenance of the plaza per a city and county agreement. The agreement has been revised and the city, starting FY 13, now assumes the responsibility of accounting for the plaza maintenance. Revenues are generated through a transfer from the city with matching monies from the county. Expenditures are for maintaining the landscaping, sidewalks and lighting.

Revenues for the first quarter include the county’s payment to the fund.

First quarter materials and services are for contracted landscaping and grounds keeping totaling approximately \$2,200.

Beginning fund balance will be finalized after the audit has been completed by December 31st, 2021.

Revenue	Current Quarter			Year to Date				Biennial Budget	Biennial Budget %	Biennial Budget Remaining Balance
	Quarter Budget Est.	Actual	Quarter Budget %	Annual Budget Est.	Actual	Annual Est. Budget %	Annual Est. Budget Balance			
Intergovernmental	\$ 2,500	\$ 10,000	400%	\$ 10,000	\$ 10,000	100%	\$ -	\$ 20,000	50%	\$ 10,000
Interest	50	37	74%	200	37	19%	163	400	9%	363
Transfers	2,500	-	-	10,000	-	-	10,000	20,000	0%	20,000
Total revenue	\$ 5,050	\$ 10,037	199%	\$ 20,200	\$ 10,037	50%	\$ 10,163	\$ 40,400	25%	\$ 30,363
Expenditures										
Materials and services	\$ 7,250	\$ 2,242	31%	\$ 29,000	\$ 2,242	8%	\$ 26,758	\$ 43,000	5%	\$ 40,758
Transfers	500	500	100%	2,000	500	25%	1,500	4,000	13%	3,500
Contingency					14,602			18,802		18,802
Total expenditures	\$ 7,750	\$ 2,742	35%	\$ 45,602	\$ 2,742	6%	\$ 28,258	\$ 65,802	4%	\$ 63,060
Revenue over (under) expenditures	\$ (2,700)	\$ 7,295	31%	\$ (25,402)	\$ 7,295	31%	\$ (18,095)	\$ (25,402)		
Beginning fund balance	25,402	23,341	92%	25,402	23,341	92%		25,402		
Ending fund balance	\$ 22,702	\$ 30,636	135%	\$ -	\$ 30,636	-		\$ -		



The sculpture War Paint (pictured), was determined to be the new plaza art.

Public Works Support Services Fund

This fund accounts for the activities of the Public Works management, support staff, fleet and vehicle maintenance costs. The primary source of revenue is charges to other funds for services.

First quarter revenues are at roughly 27 percent of the annual budget. Debt proceeds collected during the first quarter were for the budgeted purchase of a new street sweeper.

Overall first quarter expenditures are at roughly 23 percent of the annual budget. Expenditures for support services are as anticipated through the first quarter with personnel services coming in at 24 percent at quarter end. Expenditures in the fleet and vehicles department are tracking at 36 percent of the annual budget with the delivery of the new street sweeper taking place in July.

Fund balance increased approximately \$45,000 or 11 percent through the first quarter.

	Current Quarter			Year to Date				Biennial	Biennial	Biennial Budget
	Quarter Budget Est.	Actual	Quarter Budget %	Annual Budget Est.	Actual	Annual Est. Budget %	Annual Est. Budget Balance	Budget	Budget %	Remaining Balance
Revenue										
Intergovernmental	\$ 27,500	\$ 1,294	5%	\$ 110,000	\$ 1,294	1%	\$ 108,706	\$ 220,000	1%	\$ 218,706
Charges for services	577,075	518,325	90%	2,308,300	518,325	22%	1,789,975	4,640,600	11%	4,122,275
Interest	300	663	221%	1,200	663	55%	537	2,400	28%	1,737
Miscellaneous	1,750	1,000	57%	7,000	1,000	14%	6,000	14,000	7%	13,000
Debt	45,825	184,940	404%	183,300	184,940	101%	(1,640)	183,300	101%	(1,640)
Total revenue	\$ 652,450	\$ 706,223	108%	\$ 2,609,800	\$ 706,223	27%	\$ 1,905,217	\$ 5,060,300	14%	\$ 4,354,077
Expenditures										
Public Works Support Services	\$ 462,725	\$ 447,334	97%	\$ 1,850,900	\$ 447,334	24%	1,403,566	\$ 3,805,000	12%	\$ 3,357,666
Public Works Fleet and Vehicles	149,200	214,385	144%	596,800	214,385	36%	382,415	1,025,200	21%	810,815
Contingency				370,738				438,738		438,738
Total expenditures	\$ 611,925	\$ 661,718	108%	\$ 2,818,438	\$ 661,718	23%	\$ 1,785,982	\$ 5,268,938	13%	\$ 4,607,220
Revenue over (under) expenditures	\$ 40,525	\$ 44,504	11%	\$ (208,638)	\$ 44,504	11%	\$ 119,236	\$ (208,638)		
Beginning fund balance	208,638	393,485	189%	208,638	393,485	189%		208,638		
Ending fund balance	\$ 249,163	\$ 437,990	176%	\$ -	\$ 437,990	-		\$ -		