



# City of Prineville

387 NE THIRD STREET ♦ PRINEVILLE, OREGON 97754

## REGULAR MEETING BRIEF

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### City Council Meeting Brief December 12<sup>th</sup>, 2017

#### **Council Members Present:**

Betty Roppe  
Gail Merritt  
Teresa Rodriguez  
Dean Noyes

Jeff Papke  
Jason Beebe  
Steve Uffelman

#### **Council Members Absent**

None.

#### **Oath of Office**

Mayor Roppe and Steve Forrester, City Manager administered the Oath of Office for Dean Noyes as City Councilor.

#### **Additions to the Agenda**

None.

#### **Consent Agenda**

- A. Joint City – County Special Meeting Brief 11-28-17
- B. Regular Meeting Brief 11-28-17
- C. Terry's Jewelry Second Hand License Renewal

Councilor Uffelman made a motion to approve the Consent Agenda as presented. Motion seconded. No discussion on motion. Motion carried.

#### **Visitors, Appearances and Requests:**

##### **A. Public Appearances**

No one else came forward.

#### **Council Business**

**A. Community Pool Survey – Wayne Looney**

Wayne Looney representing the Parks and Recreation Community Pool Committee explained that they are asking the city for \$5,000 to contribute towards a community survey.

There were discussions regarding the type of information that will be asked in the survey; the committee forming a subcommittee to decide; whether it will include questions about amenities and if there have been surveys done before.

Discussions continued relating to committee management; if a pool is even wanted; the scope of work to be determined by Parks and Recreation; finding out what the community might support and their desires; and wanting a final and firm analysis that can be matched up with amount of dollars needed for a pool.

Council agreed that more information is needed before a decision can be made.

**B. Award Jail Seismic Design – Eric Klann**

Eric Klann, Public Works Director clarified that this is on the Police Department facility and presented the staff report.

Mr. Klann stated that the next step is to move forward with a specific design, etc. and would like to do a direct award to ZCS who has knowledge and experience in this.

Carl Dutli, City Attorney provided the background information and referred to the criteria where this could be awarded directly.

**Councilor Papke made a motion to authorize a personal service contract with ZCS for seismic rehabilitation of the Police Department Facility. Motion seconded. All in favor motion carried.**

**C. Third Street Redevelopment Plan (PUBLIC HEARING) – Phil Stenbeck**

Phil Stenbeck, Planning Director went through a power point presentation that went through the different areas of the plan identified.

There were discussions regarding garbage cans; maintaining what we do; trees and adding color.

**Mayor Roppe opened the public hearing portion of the meeting.**

No one came forward.

**Mayor Roppe closed the public hearing portion of the meeting.**

**Councilor Rodriguez made a motion to approve the final draft Third Street Redevelopment Plan. Motion seconded. No discussion on motion. All in favor, motion carried.**

**D. Intent to Award Aeration Project – Eric Klann**

Mr. Klann presented the staff report explaining that the master plan identified the need to upgrade this and went over the grading plan.

Mr. Klann stated that staff is working with Energy Trust who awarded a \$75,000 grant to the city, as well as costs coming in lower than anticipated.

**Councilor Papke made a motion to approve the intent to award the contract for Wastewater Treatment Facility – Plant 1 Aeration System Improvement to Nexom for \$313,200.00 total cost with VFD's. Motion seconded. All in favor, motion carried.**

**E. Planning Commission Reappointment Recommendation – Corey Engstrom and Robert Orlando – Phil Stenbeck**

Mr. Stenbeck presented the staff report and went over the background.

**Councilor Uffelman made a motion to reappoint Corey Engstrom and Robert Orlando to four year terms as recommended by the Planning Commission. Motion seconded. No discussion on motion. All in favor, motion carried.**

**F. DSP Committee Grant Recipient Recommendation – Phil Stenbeck**

Mr. Stenbeck referred to the grant applications distributed with the council packets explaining that the city has budgeted for this.

Mr. Stenbeck explained that they received applications for \$10,800 in grants. The Chamber of Commerce has agreed again to pay the additional \$800 over what the city budgeted this cycle.

**Councilor Papke made a motion to approve the Downtown Strategic Planning Committee recommendation to award \$10,000 in grant money. Motion seconded. All in favor, motion carried.**

**Staff Reports and Requests:****A. Manager's Report – Steve Forrester**

Mr. Forrester reported: the Deschutes River Conservancy (DRC) appointed him to the board; there will be a Special Council meeting next Tuesday the 19<sup>th</sup>; Public Works is busy with projects by Facebook; Phil Stenbeck will be talking about air quality at What's Brewing; and Stephanie was on the Dean's List with a 4.0 GPA.

**B. Barnes Butte Focus Committee Update – Eric Klann**

Mr. Klann went through handouts and a power point presentation that highlighted the results of a survey that was done regarding potential uses at the property.



Mr. Klann explained that there are over 30 members on this committee; the next meeting is scheduled for January 23<sup>rd</sup>; and provided an overview of events and funding.

Discussions continued regarding the need to develop a parks master plan for the future and funding; and making trails accessible for the elderly.

**C. HB 2017 Transportation Package Update – Eric Klann**

Mr. Klann provided a quick overview of the transportation package bill; and an illustration for scope of work.

Gary Farnsworth, Oregon Department of Transportation (ODOT) explained how we could get a lot more by combining funds for planned Third Street improvements.

Mr. Farnsworth said that a memorandum of understanding (MOU) with ODOT can get the ball rolling towards coordination of other projects such as in the Rails to Trails, the Third Street plan and construction easements, etc.

**Councilor Uffelman made a motion to approve an MOU with ODOT for coordinating projects and leveraging funding. Motion seconded. All in favor, motion carried.**

There were discussions regarding how the city’s relationship with ODOT has changed and improved over the years and to keep the momentum going.

Mr. Farnsworth explained that this also applies to relationships with ODOT maintenance and operation folks also.

**D. Committee Reports**

None.

**Ordinances:**

None.

**Resolutions:**

**A. Resolution No. 1331– Crestview Reimbursement District– Eric Klann**

Mr. Klann referred to the resolution stating that the public hearing portion of this was held at the last city council meeting.

**Councilor Merritt made a motion to approve Resolution No. 1331. Motion seconded. Discussion on motion. All in favor, motion carried.**

**B. Resolution No. 1332 – Authorizing Full Faith & Credit Borrowings to Refinance Outstanding Obligations of the City – Liz Schuette**

Liz Schuette, Finance Director went through a power point presentation that explained the how the refinancing would work, and the money the city is saving by doing this.

Mrs. Schuette provided an explanation for the budget adjustments and added that the staff met with the Finance Committee who analyzed this with Andy Parks, and recommends moving forward with this opportunity.

**Councilor Noyes made a motion to approve Resolution No. 1332. Motion seconded. No discussion on motion. All in favor, motion carried.**

**Visitors Appearances and Requests:**

No one came forward.

Meeting adjourned at 8:07 P.M.

**Motions and Outcomes:**

Motion:	Outcome	Uffelman	Rodriguez	Beebe	Merritt	Noyes	Roppe	Papke
Consent Agenda	PASSED	Y	Y	Y	Y	-	Y	Y
Authorize a Personal Service Contract with ZCS for Seismic Rehabilitation of the Police Department Facility.	PASSED	Y	Y	Y	Y	Y	Y	Y
Approve the Final Draft Third Street Redevelopment Plan.	PASSED	Y	Y	Y	Y	Y	Y	Y
Approve the Intent to Award the Contract for Wastewater Treatment Facility – Plant 1 Aeration System Improvement to Nexom for \$313,200.00 total cost with VFD's.	PASSED	Y	Y	Y	Y	Y	Y	Y
Reappoint Corey Engstrom and Robert Orlando to Four Year Terms as Recommended by the Planning Commission.	PASSED	Y	Y	Y	Y	Y	Y	Y
Approve the Downtown Strategic Planning Committee Recommendation to Award \$10,000 in Grant Money.	PASSED	Y	Y	Y	Y	Y	Y	Y
Approve an MOU with ODOT for Coordinating Projects and Leveraging Funding.	PASSED	Y	Y	Y	Y	Y	Y	Y
Resolution No. 1331– Crestview Reimbursement District	PASSED	Y	Y	Y	Y	Y	Y	Y
Resolution No. 1332 – Authorizing Full Faith & Credit Borrowings to Refinance Outstanding Obligations of the City	PASSED	Y	Y	Y	Y	Y	Y	Y

## Public Records Disclosure

Under the Oregon public records law, all documents referred to in this session are available at the City's website. [www.cityofprineville.com](http://www.cityofprineville.com). An electronic copy of the meeting packet is available for download at [www.cityofprineville.com/packets](http://www.cityofprineville.com/packets). A full annotated voice recording of this meeting is available at [www.cityofprineville.com/meetings](http://www.cityofprineville.com/meetings)