



City of Prineville

387 NE THIRD STREET ♦ PRINEVILLE, OREGON 97754

REGULAR MEETING BRIEF

Full Annotated Recordings Available at:
<http://cityofprineville.com/meetings/>

City Council Meeting Brief May 10th, 2016 – 5:00 P.M.

Council Members Present:

Betty Roppe
Jack Seley
Steve Uffelman

Gail Merritt
Jeff Papke
Jason Beebe

Council Members Absent

Jason Carr

Additions to the Agenda

The Quarterly Finance Report was distributed and the presentation will be at the May 10th Council meeting.

Consent Agenda

A. Regular Meeting Brief 4-26-16

Councilor Merritt made a motion to approve Consent Agenda as presented. Motion seconded. No discussion on motion. Motion carried.

Visitors, Appearances and Requests:

A. Public Appearances

No one came forward.

B. Riparian Improvements – Anderson Perry

Eric Klann, Public Works Director introduced Chaz Hutchins from Anderson Perry who designed the riparian improvements plan for the wetland project.

Mr. Hutchins' presentation included highlights of a side channel being created and the purpose it will serve as a fish habitat; wood structures to protect aquatic life from predators; the types of

plants and vegetation being incorporated in various locations; and an overview of how the wetlands will function.

There were questions regarding possible impacts of a flood; temperature of water; the dike; how the improvements were actually helping other properties across the river; and the vernal pool.

Councilor Merritt applauded Mike Kasberger, Asst. City Engineer, and Mr. Klann on how well they interacted with the kids on their field trip.

Discussions continued on the planting that will be done over nine (9) acres with local nursery grown plants; dogwoods; willows; willow clumps and other plants specific to this zone to be successful. It will also include a one (1) year warranty after which time the Crooked River Water Shed will maintain for the second and third years and monitor for another five (5) years.

C. Student Council Advisory Member Report

Student Council Members were not present.

Council Business

A. WH Pacific Task Order No. 1 – Kelly Coffelt

Kelly Coffelt, Airport Manager presented the staff report. Mr. Coffelt explained how the RFQ was completed in August 15, 2015 and this is the first project as part of that, which has a dollar amount attached to it which requires council approval.

Carl Dutli, City Attorney clarified that this is not an intent to award and that it would be to approve the task order.

Councilor Beebe made a motion to approve Task Order No. 1 to WH Pacific for \$330,308.00. Motion seconded. No discussion on motion. All in favor, motion carried.

Staff Reports and Requests:

A. Manager's Report – Steve Forrester

Steve Forrester reported: there is an Airport Master Plan meeting tomorrow at 2:00 P.M.; the Connect Oregon VI grant applications are being reviewed this week by the super area commission on transportation; you were given a memo from James Wilson on live streaming; he attended a meeting at the Senior Center regarding a community block grant for repairs to the center and the city would need to act as the fiscal agent which requires reporting for five (5) years; Soroptomist will be selling hamburgers on the 20th; and mark your calendars for Law Enforcement Memorial week from May 15-21st which will include a flag ceremony.

B. Prineville Disposal – Steve Forrester

Mr. Forrester discussed the recent annual Solid Waste Committee meeting that was held explaining that Prineville Disposal had a good solid performance this last year.

C. Quarterly Financial Report – Liz Schuette

Mrs. Schuette explained that the report has been distributed for review and the presentation will be at the next meeting.

Ordinances:

None.

Resolutions:

A. Resolution No. 1290 – Authorizing an IGA with ODOT for the Purposes of Communications Access for Emergency Responders– James Wilson

James Wilson, Public Safety IT Manager, presented the staff report stating that this is a technical gateway to allow other agencies legal access to use our frequency.

Councilor Beebe made a motion to approve Resolution No. 1290. Motion seconded. No discussion on motion. All in favor, motion carried.

B. Resolution No. 1291 – Authorizing an IGA with ODOT Regarding Enhanced pedestrian Crossing at SE Lynn Blvd and SE Knowledge – Scott Smith

Scott Smith, Street Supervisor went over the staff report that highlighted the improvements that were going to be made at that intersection, and how this agreement came from the agreement for the ODOT bridge replacement on Combs Flat Road.

There were discussions regarding south side of Knowledge being a one-way; and what the school board is doing to improve pedestrian safety.

Councilor Papke made a motion to approve Resolution No. 1291. Motion seconded. No discussion on motion. All in favor, motion carried.

Visitors Appearances and Requests:

Scott Smith stated that half of the plaza has been sealed and the other half will be sealed tomorrow.

Councilor Merritt thanked the city staff for making the Oregon Fair Board conference a success.

The meeting adjourned at 5:47 P.M.

Motions and Outcomes:

Motion:	Outcome	Uffelmann	Carr	Beebe	Merritt	Seley	Roppe	Papke
Approve Consent Agenda as Presented	PASSED	-	-	Y	Y	Y	Y	Y
Motion to approve Task Order No. 1 to WH Pacific for \$330,308.00.	PASSED	Y	-	Y	Y	Y	Y	Y
Resolution No. 1290 – Authorizing an IGA with ODOT for the Purposes of Communications Access for Emergency Responders.	PASSED	Y	-	Y	Y	Y	Y	Y
Resolution No. 1291 – Authorizing an IGA with ODOT Regarding Enhanced pedestrian Crossing at SE Lynn Blvd and SE Knowledge	PASSED	Y	-	Y	Y	Y	Y	Y

Public Records Disclosure

Under the Oregon public records law, all documents referred to in this session are available at the City’s website. www.cityofprineville.com. An electronic copy of the meeting packet is available for download at www.cityofprineville.com/packets. A full annotated voice recording of this meeting is available at www.cityofprineville.com/meetings