



# City of Prineville

387 NE THIRD STREET ♦ PRINEVILLE, OREGON 97754

## REGULAR MEETING BRIEF

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### City Council Meeting Brief December 9<sup>th</sup>, 2014

#### **Council Members Present:**

Gail Merritt  
Steve Uffelman  
Betty Roppe  
Dean Noyes

Jason Beebe  
Jack Seley  
Jason Carr

#### **Council Members Absent**

None.

#### **Additions to the Agenda**

None.

#### **Consent Agenda**

Councilor Noyes made a motion to approve Consent Agenda with correction to November 18<sup>th</sup> meeting brief motion chart for postponing Ordinance No. 1209. There was not a vote to postpone and shouldn't show "Y"s. Motion seconded. No discussion on motion. All in favor, motion carried.

#### **Visitors, Appearances and Requests:**

##### A. Public Appearances

Councilor Beebe introduced Tracey Dearth and asked council for support of a home coming parade for Prineville National Guards returning home sometime in April.

Council agreed it was a good idea for a home coming parade.

No one else came forward.

**Council Business:**

**A. Consideration of a Proclamation – Purple Heart City - Mayor Roppe**

Mayor Roppe explained that she is sponsoring a request for a proclamation that would designate Prineville as a Purple Heart City.

Council agreed to have the proclamation brought back at the next meeting for reading.

**Staff Reports:**

**A. Manager’s Report – Steve Forrester**

Mr. Forrester stated: the city still needs Budget Committee applicants for five vacancies; there will be a joint city-county meeting on December 17<sup>th</sup> at the County at 6:00 P.M.; Eric Sather, Wastewater Treatment Plant Supervisor is retiring after just under thirty-five years of service; Jordan Anderson, Finance Assistant has been hired back for Accounts Payable after going through the interview process; and city staff continues to work with local, state and federal representative regarding Woodgrain, stating that even the Governor called to offer support.

Scott Smith, Street Supervisor provided an update on Combs Flat Road and explained the project would be starting up again resulting in a street closure.

Mr. Forrester introduced Caroline Erwin as the new Prineville Economic Development of Central Oregon (EDCO) manager.

Mr. Forrester introduced Larry Seymour as the Interim Sergeant.

**B. Abstract of Votes – City General Election – Lisa Morgan**

Ms. Morgan, City Recorder read the November General Election results into the record.

Councilor Carr made a motion to approve the election results. Motion seconded. No discussion on motion. All in favor, motion carried.

**C. Airport Master Plan Update – WH Pacific / Kelly Coffelt**

Kelly Coffelt, Airport Manager has a power point presentation that highlighted activity at the airport this year.

Mr. Coffelt introduced Rainse Anderson of WH Pacific. Mr. Anderson provided an update on the master plan update progress which started about a year ago, explaining that they are about midway through the process.

**Ordinances:**

**A. Ordinance No. 1208 – Amending Chapter 153 of the Prineville Code to Coordinate Street Classifications with Approved Transportation System Plan, and Provide Clarification – SECOND READING – Phil Stenbeck**

Mr. Stenbeck explained that this has been to several public hearings and this is the second reading of the ordinance.

Councilor Noyes made a motion to approve the second reading of Ordinance No. 1208. Motion seconded. No discussion on motion. All in favor, motion carried.

**B. Ordinance No. 1209 – Amending Chapter 38 of the Code of Prineville by Adding Regulations Regarding Electronic Delivery Devices Including E-Cigarettes – FIRST READING – Carl Dutli**

Carl Dutli, City Attorney provided the background information for this ordinance and discussed how it would not prohibit medical devices.

Councilor Seley had a question regarding section (C) (1) and (2) on page 21 regarding penalties.

Councilor Beebe made a motion to approve the first reading of Ordinance No. 1209. Motion seconded. No discussion on motion. All in favor, motion carried.

Mr. Dutli confirmed that council would have second reading of the ordinance at the joint city-county meeting on December 17<sup>th</sup>.

**Resolutions:**

**A. Resolution No. 1247– Approving an Update to the City of Prineville Fiscal Policies– Lori Hooper**

Lori Hooper, Finance Supervisor came forward.

There were no questions.

Councilor Seley made a motion to approve Resolution No. 1247. Motion seconded. No discussion on motion. All in favor, motion carried.

**B. Resolution No. 1248 – Approving the Central Oregon Public Works Partnership Intergovernmental Agreement – Eric Klann**

Eric Klann, Public Works Director presented the staff report stating that regional public works departments meet quarterly to discuss different projects throughout central Oregon. This agreement enables cities to participate in borrowing other cities equipment to complete projects without having to buy the equipment.



Councilor Merritt a motion to approve Resolution No. 1248. Motion seconded. No discussion on motion. All in favor, motion carried.

**Visitors Appearances and Requests:**

No one came forward.

The meeting adjourned to Executive Session pursuant to ORS 192.660 (2)(i) and 192.660 (8) – Performance Evaluation at 7:40 P.M.

The meeting reconvened to open session at 8:16 P.M.

**Councilor Noyes made a motion to approve Steve’s request as written with all items included with a 3.8% salary increase.**

Carl Dutli, City Attorney asked for clarification for effective date.

The salary increase would be effective January 1, 2015, with the severance pay on anniversary date in June.

**Councilor Noyes stated motion as amended. Motion seconded.**

Councilor Seley asked for discussion on the motion and would like to see 4% increase and starting with four months’ severance with consideration to increase severance at a later date.

Councilor Carr explained that we might consider that the public perception would be awkward if the council were divided on this.

Councilor Merritt agreed with Councilor Carr.

Mr. Dutli stated that someone could make a motion to amend the original motion.

Councilor Seley stated so moved, that he makes a motion to amend the original motion to 4% increase with four months’ severance with consideration to increase severance at a later date. No second on the amended motion. Amended motion died from lack of a second.

Councilor’s Uffelman, Carr, Beebe, Seley, Merritt and Noyes voted in favor of the original motion.

Mayor Roppe opposed.

The meeting adjourned at 8:35 P.M.

**Motions and Outcomes:**

Motion:	Outcome	Uffelman	Carr	Beebe	Merritt	Seley	Roppe	Noyes
Consent Agenda as Corrected	PASSED	Y	Y	Y	Y	Y	Y	Y
Ordinance No. 1208 – Amending Chapter 153 of the Prineville Code to Coordinate Street Classifications with Approved Transportation System Plan, and Provide Clarification – SECOND READING	PASSED	Y	Y	Y	Y	Y	Y	Y
Ordinance No. 1209 – Amending Chapter 38 of the Code of Prineville by Adding Regulations Regarding Electronic Delivery Devices Including E-Cigarettes – FIRST READING	PASSED	Y	Y	Y	Y	Y	Y	Y
Resolution No. 1247– Approving an Update to the City of Prineville Fiscal Policies	PASSED	Y	Y	Y	Y	Y	Y	Y
Resolution No. 1248 – Approving the Central Oregon Public Works Partnership Intergovernmental Agreement	PASSED	Y	Y	Y	Y	Y	Y	Y
Motion to Approve Steve’s Request as Written With All Items Included With a 3.8% Salary Increase Effective January 1, 2015 with Severance Pay Increase Effective On Anniversary Date in June	PASSED	Y	Y	Y	Y	Y	N	Y

Public Records Disclosure

Under the Oregon public records law, all documents referred to in this session are available at the City’s website. [www.cityofprineville.com](http://www.cityofprineville.com). An electronic copy of the meeting packet is available for download at [www.cityofprineville.com/packets](http://www.cityofprineville.com/packets). A full annotated voice recording of this meeting is available at [www.cityofprineville.com/meetings](http://www.cityofprineville.com/meetings)