



# City of Prineville

387 NE THIRD STREET ♦ PRINEVILLE, OREGON 97754

## REGULAR MEETING BRIEF

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<http://cityofprineville.com/meetings/>

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### City Council Meeting Brief November 18, 2014

#### **Council Members Present:**

Gail Merritt  
Steve Uffelman  
Betty Roppe

Dean Noyes  
Jason Beebe  
Jack Seley

#### **Council Members Absent**

Jason Carr

#### **Additions to the Agenda**

None.

#### **Consent Agenda**

Councilor Merritt made a motion to approve Consent Agenda as presented. Motion seconded. No discussion on motion. All in favor, motion carried.

#### **Visitors, Appearances and Requests:**

A. Public Appearances

No one came forward.

#### **Council Business:**

A. **Updating City of Prineville Fiscal Policy – PUBLIC HEARING** - Liz Schuette

Liz Schuette, Finance Director presented the staff report and distributed a CAFR page example illustrating how fund balances are defined.

Mayor Roppe opened the public hearing portion of the meeting.

No one came forward.

Mayor Roppe closed the public hearing portion of the meeting.

Mrs. Schuette explained that a resolution would be brought back at the December 9<sup>th</sup> council meeting to approve the update.

### **Staff Reports:**

#### **A. Manager's Report – Steve Forrester**

Mr. Forrester stated: the city is receiving applications for the Captain and finance department positions; hearing tests are on the 21<sup>st</sup>; there is first aid and AED training coming up; the city holiday party is on December 6<sup>th</sup>; there is a joint city/county Planning Commission meeting on December 2<sup>nd</sup> with a joint Council/Commissioner meeting on December 17<sup>th</sup> at 6:00 P.M.

Phil Stenbeck, Planning Director provided council an update on the city owned property auction, stating that three of the six properties have sold for a total of \$498,605.01.

Mr. Forrester continued: Chief Stiles complimented the Public Works Department on how well they did on the snow plowing; Public Works will start snow removal in the downtown area Thursday night; Combs Flat Road sewer line project is moving ahead; Oregon Department of Transportation (ODOT) will hold a Combs Flat Road bridge risk assessment session this week; Mr. Dutli and I continue to work with Apple on the privilege tax ordinance; and the railroad continues to gain interest in the facilities and infrastructure in place there.

Mr. Forrester provided an update on Woodgrain Mill and the status of the building collapsing in Prineville.

#### **B. Quarterly Financial Report – Liz Schuette / Lori Hooper**

Mrs. Schuette and Lori Hooper, Finance Assistant did a power point presentation, outlining the first quarter financial report.

#### **C. Pavement Condition Index (PCI) Update – Eric Klann / Scott Smith**

Eric Klann, Public Works Director and Scott Smith, Street Supervisor went through a power point presentation that highlighted the projects done and the current ratings for city streets.

### **Ordinances:**

#### **A. Ordinance No. 1208 – Amending Chapter 153 of the Prineville Code to Coordinate Street Classifications with Approved Transportation System Plan, and Provide Clarification – FIRST READING – Phil Stenbeck**

Mr. Stenbeck explained that the public hearing for this had taken place at the last council meeting and that the word “business” has been removed from Section 153.015 (C) (C).

Councilor Seley made a motion to approve the first reading of Ordinance No. 1208. Motion seconded. No discussion on motion. All in favor, motion carried.

**B. Ordinance No. 1209 – Amending Chapter 38 of the Code of Prineville by Adding Regulations Regarding Electronic Delivery Devices Including E-Cigarettes – FIRST READING – Carl Dutli**

Carl Dutli, City Attorney provided the background information for this ordinance and explained that the county has added language to prohibit minors from using the products as well.

Councilor Uffelman expressed concerns that he wanted to be sure that this ordinance did not prohibit the use of nebulizers which is prescribed to youth of all ages for various health reasons such as asthma.

Council discussed adding this to the ordinance also, staying in line with the county.

Interim Chief Stiles explained that they could add it, but the police department would not be able to enforce it due to not being able to determine whether there is nicotine in the devices or not.

Carli Rachocki, Crook County Health Department explained if the language just prohibited the use of the devices by minors that it would not be necessary to determine what is in them.

Council agreed to postpone this ordinance to further research the concerns brought up and will bring back to the December 9<sup>th</sup> meeting.

**Resolutions:**

**A. Resolution No. 1246– Approving a Walkway/Bikeway Project Agreement with the State of Oregon Department of Transportation (ODOT) – Eric Klann / Scott Smith**

Mr. Klann provided the background information for this agreement.

Councilor Noyes made a motion to approve Resolution No. 1246. Motion seconded. No discussion on motion. All in favor, motion carried.

**Visitors Appearances and Requests:**

No one came forward.

The meeting adjourned at 7:48 P.M.

**Motions and Outcomes:**

Motion:	Outcome	Uffelmann	Carr	Beebe	Merritt	Seley	Roppe	Noyes
Consent Agenda as Presented	PASSED	Y	-	Y	Y	Y	Y	Y
Ordinance No. 1208 – Amending Chapter 153 of the Prineville Code to Coordinate Street Classifications with Approved Transportation System Plan, and Provide Clarification – FIRST READING	PASSED	Y	-	Y	Y	Y	Y	Y
Ordinance No. 1209 – Amending Chapter 38 of the Code of Prineville by Adding Regulations Regarding Electronic Delivery Devices Including E-Cigarettes – FIRST READING	POSTPONED	Y	-	Y	Y	Y	Y	Y
Resolution No. 1246– Approving a Walkway/Bikeway Project Agreement with the State of Oregon Department of Transportation (ODOT)	PASSED	Y	-	Y	Y	Y	Y	Y

**Public Records Disclosure**

Under the Oregon public records law, all documents referred to in this session are available at the City's website. [www.cityofprineville.com](http://www.cityofprineville.com). An electronic copy of the meeting packet is available for download at [www.cityofprineville.com/packets](http://www.cityofprineville.com/packets). A full annotated voice recording of this meeting is available at [www.cityofprineville.com/meetings](http://www.cityofprineville.com/meetings)