



City of Prineville

387 NE THIRD STREET ♦ PRINEVILLE, OREGON 97754

REGULAR MEETING BRIEF

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<http://cityofprineville.com/meetings/>

City Council Meeting Brief August 26th, 2014

Council Members Present:

Gail Merritt
Jason Beebe
Jack Seley
Steve Uffelman

Betty Roppe
Jason Carr
Dean Noyes

Council Members Absent

None.

Additions to the Agenda

Council Business Item "A" will be an update on the Habitat Conservation Plan, moving existing items down and add Central Oregon Cities Organization (COCO) annual dinner as Council Business Item "F".

Consent Agenda

Councilor Beebe made a motion to approve Consent Agenda as presented. Motion seconded. No discussion on motion. All in favor, motion carried.

Visitors, Appearances and Requests:

A. Public Appearances

No one came forward.

B. Heart of Oregon Update

Darcy Bedortha, Rural Program Coordinator presented a video of highlights for the projects completed by the first Prineville group of youth, adding that they went above and beyond her expectations.

C. Captain Michael Boyd

Captain Boyd explained how grateful he is to have worked with each and every one in various departments throughout the city, including working with a great council.

Council Business:

A. Habitat Conservation Plan (HCP) Update– Mayor Roppe

Mayor Roppe referred to a memo that was distributed regarding the spotted frog, explaining that a decision from the US Fish and Wildlife Service is expected soon as to whether or not the spotted frog would be added to the endangered species list.

Mayor Roppe added that over five years of work, the draft Habitat Conservation Plan (HCP) is expected to be released in September.

B. Downtown Strategic Planning Committee Update – Councilor Jason Carr

Councilor Carr, Chair of the Downtown Strategic Planning Committee, provided a summary of the committee's progress to date and identified the goals established as well as the mission. Councilor Carr informed Council of the funds that were set aside in the budget for Urban Renewal and stated that a portion of that could be used to determine whether a Main Street Program or Urban Renewal would work best for the downtown and what exactly each could bring to the city.

C. In Lieu of Taxes Intergovernmental Agreement (IGA) with County Update

Mayor Roppe stated that based on the Council's direction at the previous meeting, Steve Forrester, City Manager and herself met with the county and now have the agreement signed.

D. Discussion of Intergovernmental Agreement (IGA) with County Regarding System Development Charges (SDC's) – Phil Stenbeck

Phil Stenbeck, Planning Director provided an overview of the recent workshop with council regarding the proposed agreement and referred to his staff report that was distributed.

Mayor Roppe went over each of the additions to the agreement since the workshop.

Discussions continued regarding the price per acre; having a sunset clause where if the credits were not used within ten (10) years they would be lost; having an appraisal process; not rushing into a policy; since there is not a purchaser for properties yet, take time and do it right the first time; there being a difference between exclusive and non-exclusive easements; and using a percentage of the assessor's real market value of the property with a different percentage used that is based on whether it is exclusive or non-exclusive.

Mr. Stenbeck stated he would research the different scenarios and will bring an update back to council at the next meeting.

E. PUBLIC HEARING – Exempting Anderson Perry from Public Contracting – Eric Klann

Eric Klann, City Engineer presented a power point presentation that highlighted the progress of the wetlands process.

Mayor Roppe opened the public portion of the hearing.

No one came forward.

The public portion of the hearing was closed.

Carl Dutli, City Attorney stated that a resolution for this would be brought to council at the next meeting.

F. Central Oregon Cities Organization (COCO) Annual Dinner

Lisa Morgan, City Recorder explained that the Mayor of LaPine, Ken Mullenex had secured sponsors that would help lower the cost for member cities to participate in the annual dinner.

Mayor Roppe added that council will have their own dinner at the Electric Station while attending the League of Oregon Cities (LOC) annual conference. Mayor Roppe asked if council could get back to her if they will attend or have any guests.

Staff Reports:

A. Manager’s Report – Steve Forrester

Mr. Forrester stated: city staff met with Senator Merkley and Wyden staff with a tour of the wetland project and had gained strong support of the project from them; the Crooked River legislation remains uncertain; Liz Schuette, Finance Director, Phil Stenbeck and myself met with the county tax assessor to go over tax compression and recommends a workshop in the future for council on this; Russ DeBoodt, Prineville EDCO Manager has been offered and accepted a position with Crook County Fire & Rescue; ODOT is moving forward with a traffic solution for Tom McCall and had a kick-off design meeting, which includes a commitment of 3.3 million dollars to the project, the county will contribute \$450,000, leaving the city with \$38,000 to contribute.

Mr. Forrester asked for council volunteers to attend the ODOT meetings that are expected to begin in September and continue through the spring of 2015.

Councilor’s Steve Uffelman and Jack Seley volunteered to attend the meetings.

Mr. Forrester continued with the Manager’s report stating that there will be an Air Quality Committee meeting on August 28th at 11:00 A.M.; and asked council to resend the questionnaires that the auditors emailed them.

B. Quarterly Financial Report – Liz Schuette

Liz Schuette, Finance Director and Lori Hooper, Finance Assistant provided a power point presentation that went through the 4th quarter numbers for each fund.

C. Police Department Update – Interim Chief Stiles

Interim Chief Stiles explained that he is very impressed with the community and council.

Interim Chief Stiles stated: that they have started an eight (8) week long process to audit the evidence room; and a comprehensive review of the Lexipol procedures with city procedures has also kicked off.

Ordinances:

None.

Resolutions:

A. Resolution No. 1241 – A Resolution Approving a Lease Agreement Between Crook County Parks & Recreation District and the City – Phil Stenbeck

Mr. Dutli provided the background on the resolution being considered.

Councilor Noyes made a motion to approve Resolution No. 1241. Motion seconded. No discussion on motion. Councilor’s Carr, Beebe, Merritt, Seley, and Mayor Roppe in favor, Councilor Uffelman opposed, Motion carried.

Visitors Appearances and Requests:

No one came forward.

The meeting adjourned at 8:19 P.M.

Motions and Outcomes:

Motion:	Outcome	Uffelman	Carr	Beebe	Merritt	Seley	Roppe	Noyes
Consent Agenda as Presented	PASSED	Y	Y	Y	Y	Y	Y	Y
Resolution No. 1241 – Approving a Lease Agreement Between Crook County Parks & Recreation District and the City	PASSED	N	Y	Y	Y	Y	Y	Y

Public Records Disclosure

Under the Oregon public records law, all documents referred to in this session are available at the City’s website. www.cityofprineville.com. An electronic copy of the meeting packet is available for download at www.cityofprineville.com/packets. A full annotated voice recording of this meeting is available at www.cityofprineville.com/meetings