



City of Prineville

387 NE THIRD STREET ♦ PRINEVILLE, OREGON 97754

REGULAR MEETING BRIEF

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City Council Meeting Brief October 22, 2013

Council Members Present:

Gail Merritt
Dean Noyes
Betty Roppe
Jason Carr
Jason Beebe

Jack Seley
Steve Uffelman

Council Members Absent

None.

Additions to the Agenda

The Humane Society will be at the next Council meeting. Mayor Roppe added Items “B” – EDCO Fiscal Agent & “C” – Mayor Announcements under Council Business.

Consent Agenda

Councilor Beebe made a motion to approve Consent Agenda as presented. Motion seconded. No discussion on motion. All in favor, (Councilor Uffelman, abstained) motion carried.

Visitors, Appearances and Requests:

A. Public Appearances

No one came forward.

Council Business:

A. Intent to Award Real Estate Agent of Record– Scott Edelman

Scott Edelman, Planning Director presented the staff report.

There were questions.

Councilor Beebe made a motion to approve the Intent to Award Real Estate Agent of Record to Crook County Properties. Motion seconded. No discussion on motion. All in favor, motion carried.

B. Economic Development of Central Oregon (EDCO) Fiscal Agent – Carl Dutli

Carl Dutli, City Attorney advised Council of the contract with EDCO and their desire to have the city act as the fiscal agent for EDCO. Mr. Dutli explained that this has been handled in the past by the Chamber of Commerce.

There were questions as to how much staff time it would involve and whether this involved only Prineville EDCO funds.

Russ DeBoodt, Prineville EDCO Manager explained that it would amount to about four checks a year and that it is only for funds on behalf of Prineville EDCO. Payroll would still be handled by EDCO and the city would not be responsible for any employee type funds.

C. Mayor Announcements – Mayor Roppe

Mayor Roppe announced: she has received correspondence from Central Oregon Intergovernmental Council (COIC) in response to Mayor Roppe’s question on HB 5101 allowing funding for senior and disabled public transit; City Manager evaluation forms were handed out and are needed back by November 26; and Annette Liebe from the Governor’s Regional Solutions Team will have a Leadership summit on December 9th.

Staff Reports:

A. Managers’ Report – Eric Klann

Mr. Klann stated: the Airport Master Plan kick off meeting is scheduled and the process is expected to last about 15 months; the AWOS project at the airport is finally underway and is funded by ConnectOregon and FAA grants; ConnectOregon V grant cycle opened up last week; fuel sales for the airport continue to remain up; the Railroad reports that it ended the month of September 12% up, with October up 24%; the Railroad has its first tenant at the junction in Redmond which was funded by a ConnectOregon III project; Dale Keller was appointed to the Rail Commission which is comprised of six individuals that award grants; Public Works has started drilling wells 3 and 4 by the airport with well 3 expected to be online by January 31st and well 4 online by the end of March; there is a pre-bid meeting scheduled for the water tank; the hospital and grade school infrastructure planning is moving ahead quickly; sewer line extension project will go out to bid next week; the Planning Department expects to have plans for the grade school in by the end of the month; Zach Lampert is at a golf merchandise convention, and reported that this October should surpass last October; and the Police Department, Fire Department, and 9-1-1 Dispatch will launch a Twitter account.

B. Urban Renewal Discussion – Scott Edelman

Mr. Edelman referred to Andy Park’s feasibility study that was previously distributed and explained that he would like to take comments or answer questions and have a serious discussion when Steve Forrester is present.

Councilor Carr commented that he likes the idea of starting with a master plan and gathering input from the community.

Councilor Merritt is also in favor of gathering input from the community.

Mayor Roppe added that she spoke with a business owner that has a definite desire to offer input.

There were no further questions.

Ordinances:

A. Ordinance No. 1201 – Transportation System Plan (TSP) Update (PUBLIC HEARING AND FIRST READING) – Scott Edelman

Scott Edelman, Planning Director, explained that he has Kittleson & Associates power point for reference if needed.

Mr. Edelman stated that he had met with Councilor Seley regarding safety focus areas and agreed the following intersections should be included in Figure 5 of the TSP as discussed during Kittleson’s presentation: O’Neil Highway and Highway 126, Juniper and Third Street, and Knowledge and Third Street.

Councilor Uffelman stated that he had participated in this process and feels good about the vehicular and bicycle plan, however he did not get into trails too much. Councilor Uffelman added that without addressing the trails more that he does not feel he could support this.

Mr. Edelman explained that there are not any new trails and that the trails identified are in the Parks and Recreation Plan.

There were further discussion regarding the trails and Council agreed that further analysis of the trails should be done before including in the TSP.

Mr. Edelman encouraged site visits to the trails.

Bill Zalenka, Crook County Planning Director provided additional background on the trails explaining that the County never adopted the Parks Plan because the County did not go through the public hearing or property notification process.

Mayor Roppe opened the public hearing portion of the meeting.

Oniko Marabi, Pine Theater Owner came forward and recommended that the City, the County and Parks and Recreation all come to the table to talk about it.

No one else came forward.

Mayor Roppe closed the public hearing portion of the meeting.

Discussions continued regarding travel lane widths, noticing, the Parks Plan, and 7th Street with future development happening there.

Mr. Klann, City Engineer explained that if a development exceeds trip generations during peak hours that a transportation impact analysis (TIA) would be required of the proposed development.

Council agreed that they would like to have a work shop with the County and Parks and Recreation before voting on this ordinance.

Resolutions:

None.

Visitors Appearances and Requests:

Oniko Marabi cautioned that there are a lot of options available for Urban Renewal and again would like to see County, City and Parks to discuss all of the options. Mrs. Marabi talked further of incentive programs.

Scott Edelman, Planning Director announced that he has taken a job with DLCD in Bend.

No one else came forward.

Meeting adjourned at 7:37 P.M.

Motions and Outcomes:

Motion:	Outcome	Uffelman	Carr	Beebe	Merritt	Seley	Roppe	Noyes
Consent Agenda as Presented	PASSED	-	Y	Y	Y	Y	Y	Y
Intent to Award Real Estate Agent of Record to Crook County Properties	PASSED	Y	Y	Y	Y	Y	Y	Y
Ordinance No. 1201 – Transportation System Plan Update (PUBLIC HEARING & FIRST READING)	FIRST READING POSTPONED	-	-	-	-	-	-	-

Public Records Disclosure

Under the Oregon public records law, all documents referred to in this session are available at the City’s website. www.cityofprineville.com. An electronic copy of the meeting packet is available for download at www.cityofprineville.com/packets. A full annotated voice recording of this meeting is available at www.cityofprineville.com/meetings