



# City of Prineville

387 NE THIRD STREET ♦ PRINEVILLE, OREGON 97754

## REGULAR MEETING BRIEF

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### City Council Meeting Brief August 13<sup>th</sup>, 2013

#### **Council Members Present:**

Gail Merritt  
Dean Noyes  
Betty Roppe

Jason Carr  
Jack Seley

#### **Council Members Absent**

Jason Beebe  
Steve Uffelman

#### **Additions to the Agenda**

Item "C" under Visitors has been postponed.

#### **Consent Agenda**

Councilor Noyes made a motion to approve the consent agenda as presented. Motion seconded. No discussion on motion. All in favor (Councilor's Carr & Seley were absent at the July 23<sup>rd</sup> meeting, and have read the minutes) motion carried.

#### **Visitors, Appearances and Requests:**

##### A. Public Appearances

No one came forward.

##### B. Ayumi Take – Japanese Exchange Student Program

Miss Take introduced two Japanese exchange students present. Mayor Roppe handed welcome certificates to them.

#### **Council Business:**

##### A. Consideration of Proclamation – 20<sup>th</sup> Anniversary of National Public Lands Day – Mayor Roppe

Mayor Roppe agreed to sponsor and read the letter requesting consideration of the proclamation.

Council agreed to read the proclamation at the August 27<sup>th</sup> meeting.

**B. Intent to Award Contract for Airport Master Plan – Kelly Coffelt**

Kelly Coffelt, Airport Manager presented the staff report explaining that the approval to accept the grant for the master plan was given at the last Council meeting.

Mayor Roppe asked regarding the match for the grant. Mr. Forrester, City Manager explained the match would come from the airport and if additional funding was necessary, the City and County would split.

Additional discussions included when the master plan would be completed and the recent purchase of the Les Schwab hangars.

Councilor Seley made a motion to approve the intent to award contract for the master plan to WH Pacific. Motion seconded. No discussion on motion. All in favor, motion carried.

**C. Intent to Award Slurry Seal Project – Scott Smith**

Scott Smith, Street Supervisor presented the staff report explaining that it looks like this project would be done on September 14<sup>th</sup> and 15<sup>th</sup>.

There were questions regarding the materials used.

Councilor Carr made a motion to approve the intent to award to Asphalt Maintenance in the amount of \$69,626.00. Motion seconded. No discussion on motion. All in favor, motion carried.

**Staff Reports:**

**A. Managers Report – Steve Forrester**

Mr. Forrester stated: that the Airport fly in went very well with over 200 breakfasts served; waterline projects are close to completion; grind and inlay is scheduled to begin at the end of August and is coordinating alternative routes with Public Safety; Meadow Lakes had 90 golfers for the anniversary tournament; Pension Obligation Bond summaries have been distributed; and the city picnic is this Thursday;

**B. City Property Overview – Scott Edelman**

Scott Edelman, Planning Director went over a power point presentation highlighting a few city properties stating that staff is looking for direction for future use of them.

There were discussions of possible uses, possible leases, and possible sales.

Councilor Noyes stated that Mike Warren is the city’s real estate agent of record and he is retiring in October. Councilor Noyes added that he would like to go through the process of getting a replacement on board and having the properties assessed before making any decisions.

Mr. Forrester recommended following Councilor Noyes recommendation of due diligence.

Councilor Seley agreed and would like to know all options before making any decisions.

Councilor Carr stated he would prefer that the city stays out of the business of owning property and putting it in the hands of private individuals that can develop it.

**Ordinances:**

**A. Ordinance No. 1196 – Noise Ordinance (FIRST READING) – Scott Edelman**

Mr. Edelman presented the staff report explaining the background and revisions the Planning Commission made based on Council input.

There were discussions regarding the definition of plainly audible; yelling and shouting; loading and unloading, and power tools.

Councilor Noyes made a motion to approve the first reading of Ordinance No. 1196. Motion seconded. No discussion on motion. All in favor, motion carried.

**B. Ordinance No. 1199 – Approving a Zone Change for the Ochoco Mill Site (FIRST READING) – Scott Edelman**

Mr. Edelman presented the staff report and a power point presentation.

Councilor Merritt made a motion to approve the first reading of Ordinance No. 1199. Motion seconded. No discussion on motion. All in favor, motion carried.

**Resolutions:**

**A. Resolution No. 1219 – A Resolution Adopting an Affordable Housing Incentive Policy– Scott Edelman**

Mr. Edelman explained that staff is not looking to pass the resolution tonight unless Council chooses to do so and there is time to look at it further. Mr. Edelman stated that an estimate of the cost of approving a tax exemption to Pacific Crest is also in the report.

There were discussions regarding senior housing versus affordable housing.

Resolution will be brought back to the next Council meeting.

**Visitors Appearances and Requests:**

No one came forward.

Meeting adjourned at 7:50 P.M.



**Motions and Outcomes:**

Motion:	Outcome	Uffelmann	Carr	Beebe	Merritt	Seley	Roppe	Noyes
Consent Agenda	PASSED	-	Y	-	Y	Y	Y	Y
Intent to Award Contract for Airport Master Plan to WH Pacific	PASSED	-	Y	-	Y	Y	Y	Y
Intent to Award Slurry Seal Project to Asphalt Maintenance in the Amount of 69,626.00	PASSED	-	Y	-	Y	Y	Y	Y
Ordinance No. 1196 – Noise ( <b>FIRST READING</b> )	PASSED	-	Y	-	Y	Y	Y	Y
Ordinance No. 1199 – Approving a Zone Change for the Ochoco Mill Site ( <b>FIRST READING</b> )	PASSED	-	Y	-	Y	Y	Y	Y

Public Records Disclosure

Under the Oregon public records law, all documents referred to in this session are available at the City’s website. [www.cityofprineville.com](http://www.cityofprineville.com). An electronic copy of the meeting packet is available for download at [www.cityofprineville.com/packets](http://www.cityofprineville.com/packets). A full annotated voice recording of this meeting is available at [www.cityofprineville.com/meetings](http://www.cityofprineville.com/meetings)