



City of Prineville

387 NE THIRD STREET ♦ PRINEVILLE, OREGON 97754

REGULAR MEETING BRIEF

Full Annotated Recordings Available at:
<http://cityofprineville.com/meetings/>

City Council Meeting Brief April 9, 2013

Council Members Present:

Gail Merritt
Dean Noyes
Jack Seley

Betty Roppe
Jason Beebe
Jason Carr

Council Members Absent

Steve Uffelman

Additions to the Agenda

Hillsboro Aviation will be at the April 23, 2013 Council meeting.

A moment of silence was observed in memory of Lynn Lundquist who passed away this morning.

Consent Agenda

Councilor Beebe made a motion to approve the consent agenda as presented. Motion seconded. No discussion on motion. All in favor, motion carried.

Visitors, Appearances and Requests:

No one came forward.

Council Business:

- A. Crook County Foundation Update – Kristi Steber / Gail Merritt

Councilor Merritt explained her role and introduced Kristi Steber, Executive Director.

Ms. Steber reported that the assets of Crook County Foundation have more than doubled due to a large donation of \$525,000 for education scholarships.

Ms. Steber went on to report on Picnic in the Park, Winter Series events, Ford Family Foundation's leadership programs and What's Brewing.

The update ended with Ms. Steber thanking the city for the partnership with them.

B. Proclamation Reading – April Child Abuse Prevention Month – Mayor Roppe

Mayor Roppe asked for a councilor to sponsor a different proclamation request for Poppy Days to be read at the next council meeting.

Councilor Seley agreed to sponsor the Poppy Days Proclamation request.

Mayor Roppe read the proclamation for April Child Abuse Prevention Month into the record and signed it.

C. Intent to Award RR Sewer Project – Pat Goehring

Pat Goehring, Public Works Superintendent presented the staff report.

There were questions.

Councilor Merritt made a motion to approve the intent to award the 2013 RR Sewer Project to DJ Miller Construction as presented. Motion seconded. No discussion on motion. All in favor, motion carried.

D. Intent to Award 2013 Railway Bulk Rail Facility Project – Matt Wiederholt

Matt Wiederholt, Railway Manager and Cindy MacDonald, Procurement Contract Administrator presented the staff report.

There were questions.

Councilor Beebe made a motion to approve the Intent to Award the 2013 Railway Bulk Rail Facility project. Discussion on motion. Motion seconded. All in favor, motion carried.

E. Intent to Award Request to Purchase Railroad Spill Collection System – Matt Wiederholt

Mr. Wiederholt presented the staff report.

There were questions.

Councilor Noyes made a motion to approve the Request to a Purchase Railroad Spill Collection System to Containment Corp. Discussion on motion. Motion seconded.

All in favor, motion carried.

Staff Reports:

A. Managers Report – Steve Forrester

Mr. Forrester stated: he passed out copies of a support letter for HB 3317-A, and asked Chief Eric Bush forward to explain the request for support of this.

Chief Bush provided background on the support letter regarding 9-1-1 funds.

The finance staff has completed a full time employee analysis and had hoped that the city could justify filling a part time position, but unfortunately was not able to; attended an enterprise zone workshop last week; plans for a new hospital is moving forward; and referred to Mayor Roppe regarding recent correspondence the city received.

Mayor Roppe read a letter she had received complimenting the smooth and professional service the Planning Department provided.

Mayor Roppe read a letter from Anderson Perry regarding their decision to give a scholarship in the amount of \$750.00 towards education. Mayor Roppe asked if council agreed there should be a committee to choose which Crook County High School student will receive the grant once criteria is developed.

Councilor Noyes nominated Councilor Merritt to develop the criteria due to her experience on the Crook County Foundation Education Committee. Councilor Merritt agreed and Mayor Roppe asked Councilor Carr to assist Councilor Merritt.

Councilor Noyes had a question regarding the relationship between the City of Prineville and City of Mitchell.

Mrs. MacDonald explained that Prineville is assisting Mitchell in a bid process and teaching them how to do this from beginning to end. Scott Smith, Street Supervisor will be showing Mitchell how to respond to contractor questions during a pre-bid meeting.

B. SDC Incentives Process – Steve Forrester

Mr. Forrester presented the staff report, explaining that this provides a formal process for the city to provide a SDC incentive to contractors that would be able to put the city in first place.

C. Introduction and Discussion of Central Oregon Large Lot Industrial Intergovernmental Agreement (IGA) – Scott Edelman

Scott Edelman, Planning Director went through a power point that explained the process and background on the development of this agreement. He explained that Central Oregon Intergovernmental Council was chosen as the best group to represent all the cities in the region for this agreement.

There were questions.

Councilor Carr commented that this is groundbreaking work that has been done.

Ordinances:

None.

Resolutions:

None.

Visitors Appearances and Requests:

No one came forward.

Meeting adjourned at 7:36 P.M.

Motions and Outcomes:

Motion:	Outcome	Uffelman	Carr	Beebe	Merritt	Seley	Roppe	Noyes
Consent Agenda as Presented	PASSED	-	Y	Y	Y	-	Y	Y
Intent to Award RR Sewer Project to DJ Miller Construction	PASSED	-	Y	Y	Y	Y	Y	Y
Intent to Award 2013 Railway Bulk Rail Facility Project	PASSED	-	Y	Y	Y	Y	Y	Y
Intent to Award Request to Purchase Railroad Spill Collection System to Containment Corp	PASSED	-	Y	Y	Y	Y	Y	Y

Public Records Disclosure

Under the Oregon public records law, all documents referred to in this session are available at the City’s website. www.cityofprineville.com. An electronic copy of the meeting packet is available for download at www.cityofprineville.com/packets. A full annotated voice recording of this meeting is available at www.cityofprineville.com/meetings