



**CITY OF PRINEVILLE**  
**Regular Meeting Brief**  
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<http://cityofprineville.com/meetings/>

**City Council Meeting Brief**  
**October 28, 2025**

**Council Members Present:**

Jason Beebe  
Scott Smith  
Marv Sumner

Steve Uffelman  
Janet Hutchison  
Jerry Brummer

**Council Members Absent**

Shane Howard

**Additions to the Agenda**

None.

**Consent Agenda**

1. Regular Meeting Brief 9-23-2025
2. Regular Meeting Brief 10-14-2025
3. Club Pioneer – Change in Ownership Liquor License
4. Annual Liquor License Renewals
5. Response to Formal Grievance from Prineville Review

**Councilor Smith made a motion to approve the consent agenda as presented. Motion seconded. No discussion on motion. All in favor, motion carried.**

**Visitors, Appearances, and Requests**

Ken Smith, a Crook County resident, wanted to know if there is any more information or research regarding further studies.

Jered Reid, City Attorney explained that we are working on the Economic Opportunity Analysis (EOA).

No one else came forward. No one online raised a hand.

**Council Presentations**

None.

**Council Business:**

**6. Intent to Award Expansion of P25 First Responder Digital Radio System Coverage**  
– James Wilson / Katie Kemper

James Wilson, Public Safety IT Manager, presented the staff report explaining that all agencies began using digital equipment in March, 2025. Currently, responders and dispatchers are switching between digital and legacy systems in areas to the east, which is problematic and needs additional coverage expansion.

There were discussions regarding coverage percentage and the life expectancy of the equipment, which is 10 years. The system receives regular updates and is included in the price.

There were no more questions.

**Councilor Smith made a motion to approve the intent to award the purchase of the digital radio coverage expansion to Codan Communications in the amount of \$1,394,240.20 over a five (5) year term. Motion seconded. No discussion on motion. All in favor, motion carried.**

**7. Consideration to Approve a Grant Support Letter Regarding Technical Assistance for Updating Statewide Planning Goals 5, 6 & 7 – Josh Smith**

Josh Smith, Planning Director provided background information for both the grant support letters (Items 7 & 8 on the agenda).

Mr. Smith explained that DLCD requires support letters from the Council to apply for these types of grants.

The County is currently doing its updates as well, and the city will coordinate with them.

**8. Consideration to Approve a Grant Support Letter to do a Land Use Code Update – Josh Smith**

**Councilor Hutchison made a motion to approve both grant support letters. Motion seconded. No discussion on the motion. All in favor, motion carried.**

**Staff Reports and Requests:**

**9. City Manager's Report – Steve Forrester**

Steve Forrester, City Manager went through his Manager's report highlighting activities in each department.

Mr. Forrester added an update regarding the regional Water Policy Summit he attended in Madras, adding how well-positioned the city is with water needs into the future, compared to other cities in our area. The city staff looked well into the future and took steps many years ago to get to the point we are.

Councilor Uffelman added that we started out making those decisions before we even had the resources.

Discussions continued briefly regarding the Aquifer Storage and Recovery (ASR) project.

There were no further questions.

### **Council Reports**

There were no reports.

### **Ordinances:**

None.

### **Resolutions:**

#### **10. Resolution No. 1633 – Authorizing a Personal Services Agreement with David Evans & Assoc. for Engineering & Environmental Permitting for ASR Source Well – Casey Kaiser**

Casey Kaiser, Assistant City Manager / Public Works Director, presented the staff report, adding that this project is very complex and requires involvement from many agencies. David Evans & Associates has the expertise in this area to carry this through all the stages.

There were discussions regarding increasing the capacity and how just improving the one well can do that.

There were no further discussions.

**Councilor Sumner made a motion to approve Resolution No. 1633. Motion seconded. No discussion on motion. All in favor, motion carried.**

#### **11. Resolution No. 1634 – Authorizing the Sale of Interest in Real Property to Cascade Natural Gas – Josh Smith**

Mr. Smith explained that the public hearing for this resolution was held at the last Council meeting, and Council had agreed to move forward.

Mayor Beebe added that he had a couple of phone calls and had to explain that this is just an easement.

**Councilor Hutchison made a motion to approve Resolution No. 1634. Motion seconded. No discussion on the motion. All in favor, motion carried.**

**Visitors, Appearances, and Requests:**

No one came forward, and no one online raised a hand.

**Adjourn**

**Councilor Uffelman made a motion to adjourn the meeting. Motion seconded. No discussion on the motion. All in favor, motion carried.**

Meeting adjourned at 6:35 P.M.

**Motions and Outcomes:**

Motion:	Outcome	Beebe	Brummer	Howard	Hutchison	Smith	Sumner	Uffelmann
Consent Agenda as Presented	PASSED	Y	Y	-	Y	Y	Y	Y
Motion to approve the intent to award the purchase of the digital radio coverage expansion to Codan Communications in the amount of \$1,394,240.20 over a five (5) year term	PASSED	Y	Y	-	Y	Y	Y	Y
Motion to approve both grant support letters	PASSED	Y	Y	-	Y	Y	Y	Y
Resolution No. 1633 – Authorizing a Personal Services Agreement with David Evans & Assoc. for Engineering & Environmental Permitting for ASR Source Well	PASSED	Y	Y	-	Y	Y	Y	Y
Resolution No. 1634 – Authorizing the Sale of Interest in Real Property to Cascade Natural Gas	PASSED	Y	Y	-	Y	Y	Y	Y
Adjourn Meeting	PASSED	Y	Y	-	Y	Y	Y	Y

**Public Records Disclosure**

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<https://www.cityofprineville.com/meetings>.