



CITY OF PRINEVILLE
Regular Meeting Brief
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City Council Meeting Brief
September 9, 2025

Council Members Present:

Scott Smith
Marv Sumner
Steve Uffelman

Janet Hutchison
Shane Howard
Jerry Brummer

Council Members Absent

Jason Beebe

Additions to the Agenda

Consideration of a proclamation for Constitution Week under Council Business.

Consent Agenda

1. Regular Meeting Brief 8-26-2025
2. Annual Liquor License Renewals

Councilor Hutchison made a motion to approve the consent agenda as presented. Motion seconded. No discussion on the motion. Motion carried.

Visitors, Appearances, and Requests

No one came forward. No one online.

Council Presentations

None.

Council Business:

3. **Intent to Award Purchase of Sewer Vector Truck** – Lori Hooper Antram / Casey Kaiser

Lori Hooper Antram, Finance Director, presented the staff report, adding that this is a budgeted item. There is a six-month wait period to receive from when it is ordered, and it meets the procurement requirements. Future sale of the current vector truck will help offset the cost of the new one and the financing of the truck will come back to Council.

Casey Kaiser, Assistant City Manager / Public Works Director, provided an overview of the many uses for the vector truck, and that it goes out at least a couple of times a day for various tasks.

There were discussions regarding the value of the current vector truck at approximately \$150,000, the difference in prices and performance of the two possible new vector trucks.

Councilor Brummer made a motion to approve the intent to purchase the vector truck from Enviro-Clean Equipment for \$638,834. Motion seconded. No discussion on the motion. All in favor, motion carried.

4. Adopting the Transportation System Plan (TSP) Update (PUBLIC HEARING)

Council President Uffelman opened the public hearing portion of the meeting.

Josh Smith, Planning Director went through a PowerPoint presentation that summarized what a TSP is, how it is a satellite document to the Comprehensive Plan, being a 20-year vision for transportation projects that should be done for our community, the focus areas when this process was started back in 2022, what is included in a TSP, project timelines, engagement summaries, and public feedback summaries.

Mr. Smith continued with the structure of the TSP.

There were discussions regarding failing intersections and how underperforming intersections and traffic are graded.

Mr. Smith explained that we have a 30% completed design for the West Y and O'Neil Highway to demonstrate that an improvement could fit and function properly.

Mr. Smith continued highlighting street classification changes, proposed intersection improvements, safety improvements, bicycle and pedestrian system plan, and public transportation plan.

Mr. Smith covered the total TSP project costs and possible funding sources.

There were no questions and Mr. Smith continued to Chapter 6 of the Comprehensive Plan.

The Planning Commission recommended approval of the TSP and discussed the Planning Commission's four discussion topics.

The Elm Street extension has been in the TSP for at least 20 years, and was considered that long ago when the hospital was up on Elm Street. A lot has changed since then. We can leave as is for now and reconsider after revisiting this in the future.

No one from the audience came forward, no one was online, and no written comments were received for this public hearing.

Councilor Smith talked about being on the PAC and how we all know the condition and uncertainty of ODOT at this time, and some projects might not get funded by ODOT.

Council President Uffelman closed the public hearing portion of the meeting.

4.5 Consideration of a proclamation – Constitution Week

Council President Uffelman explained that Mayor Beebe is the sponsor of this proclamation.

Councilor Smith made a motion to approve the reading of the proclamation – Constitution Week at the next Council meeting. Motion seconded. No discussion on the motion. All in favor, motion carried.

Staff Reports and Requests:

5. City Manager's Report – Steve Forrester

Mr. Forrester presented his manager's report, highlighting the activity of each department.

Councilor Hutchison asked Katie Kemper, 911 Dispatch Director, about the dispatcher who just graduated and if they could come meet the Council.

Ms. Kemper explained that they are currently developing a plan to have a Dispatch update to Council and meet dispatchers.

There were no further questions.

Council Reports

No reports.

Ordinances:

None.

Resolutions:

None.

Visitors, Appearances, and Requests:

No one came forward, and no one is online.

Council President Uffelman read the executive session script into the record.

Council met in executive session pursuant to ORS 192.660 (2)(h): to consult with counsel concerning the legal rights and duties of the public body with regard to current litigation or litigation likely to be filed, and ORS 192.660 (2)(f): to consider information or records that are exempt by law from public inspection at 6:57 P.M.

Council reconvened to open session at 8:03 P.M.

Adjourn

Councilor Smith made a motion to adjourn the meeting. Motion seconded. No discussion on the motion. All in favor, motion carried.

Meeting adjourned at 8:04 P.M.

Motions and Outcomes:

Motion:	Outcome	Beebe	Brummer	Howard	Hutchison	Smith	Sumner	Uffelman
Consent Agenda as Presented	PASSED	-	Y	Y	Y	Y	Y	Y
Motion to approve the intent to purchase the vactor truck from Enviro-Clean Equipment for \$638,834	PASSED	-	Y	Y	Y	Y	Y	Y
Motion to approve the reading of the proclamation – Constitution Week at the next Council meeting	PASSED	-	Y	Y	Y	Y	Y	Y
Adjourn Meeting	PASSED	-	Y	Y	Y	Y	Y	Y

Public Records Disclosure

Under the Oregon public records law, all meeting information, agenda packets, ordinances, resolutions, audio, and meeting briefs are available at the following URL:

<https://www.cityofprineville.com/meetings>.