



CITY OF PRINEVILLE
Regular Meeting Brief
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City Council Meeting Brief
February 14, 2023

Council Members Present:

Steve Uffelman
Scott Smith
Gail Merritt
Shane Howard
Janet Hutchison

Council Members Absent

Jason Beebe
Ray Law

Additions to the Agenda

None.

Consent Agenda

1. Regular Meeting Brief 1-24-2023

Councilor Smith made a motion to approve consent agenda as presented. Motion seconded. No discussion on motion. All in favor, motion carried.

Visitors, Appearances and Requests

No one came forward.

Council Presentations

2. **Crook County Foundation Update** – Rebekah Lambert / Tom Jay

Tom Jay, President provided background on the Crook County Foundation (CCF). This year is CCF's 25th anniversary. Ray Law serves on board as city representative. Mr. Jay introduced Rebekah Lambert as new CCF Executive Director.

Ms. Lambert provided an overview about programs they operate that tie together community partners. CCF manages a portfolio of 20 scholarships. They awarded \$75,000 in scholarship's last year. Some of the other programs they operate are: Community Vitality (Holiday Partnership and Crook County on the Move). Served 2,100 people over the holidays which is about 8.5% of our community. On Mother's Day weekend there will be a wellness garden party. CCF has walking groups, leadership initiatives programs, youth leadership program and a Good Neighbor program.

Mr. Jay talked about the Arts & Culture program that provides free evening concerts to the community with attendance in the hundreds. The 2023 Picnic in the Park kicks off in July and ends in August. There will also be a fall concert in honor of their 25th Anniversary.

Ms. Lambert explained that they are looking to increase their board capacity to grow with this community and hope to add 10 more members.

Steve Forrester, City Manager asked Ms. Lambert to consider engaging the Hispanic Community and how that would be valuable.

Council Business

3. Intent to Award Meadow Lakes Pump Station (MCC Cabinet) – Jason Wood

Jason Wood, Waste Water Treatment Plant Supervisor presented the staff report and background information. He added that the existing pump is over 30 years old and we can't even order parts for it anymore. The contractor selection was based on price and availability to complete the work in a timely manner.

Councilor Hutchison made a motion to approve the intent to award the Meadow Lakes MCC Cabinet to Watertronics in the amount of \$99,956.00. Motion seconded. No discussion on motion. All in favor, motion carried.

4. Approving Letter of Opposition for HB 2816 High Energy Use Facilities – Caroline Ervin

Caroline Ervin, Capital Project Manager presented the staff report and explained the two primary reasons for opposing this bill. It puts an extra burden on companies that are already doing their part to reduce greenhouse gas emissions without putting a mandate and reporting requirements on them.

Councilor Uffelman explained he has an issue with the bill which is the infrastructure needed to implement and they have to be practical to have the infrastructure in place before enacting these limits.

Councilor Smith made a motion to allow city and Mayor to send the drafted letter opposing this bill to the committee. Motion seconded. No discussion on motion. All in favor, motion carried.

5. Budget Committee Appointments – Lisa Morgan

Lisa Morgan, City Recorder / Risk Manager presented the staff report recommending the Council appoint Jeff Papke and Jerry Brummer to the Budget Committee.

Councilor Howard made a motion to approve Jeff Papke and Jerry Brummer appointment to the Budget Committee. Motion seconded. All in favor, motion carried.

6. Request to Approve Purchase of Police Department Vehicles – Lori Hooper / Chief Seymour

Lori Hooper, Finance Director presented the staff report.

Chief Seymour explained that Ford has stopped allowing orders for 2024 vehicles and that they found a dealership that has four of the vehicles they need and will hold awaiting approval.

Discussions continued regarding the difference between internal borrowing versus buying outright.

Councilor Hutchison made a motion to approve the purchase of four police department vehicles. Motion seconded. No discussion on motion. All in favor, motion carried.

7. Scheduling of Council Goals Workshop – Steve Forrester

Mr. Forrester said that we had to take a step back on the council strategic planning due to not everyone being available and talked about staff getting together to clarify the steps moving forward for the strategic planning process.

Ms. Morgan explained that current higher up Council Goals have served the city very well and how the Council Goals are used through out the city's every day actions. Copies of the current goals were handed out. Please take a look at them and see if you think any changes are needed, or if a work shop would be needed prior to February 28th. The Council strategic planning will take time to accomplish and it is important to have everyone's participation to be successful. The Strategic Council priorities will tie back to the Council Goals.

Rescheduling the Strategic Planning gives Jillian Taylor a chance to assemble the input she received from meeting with Council one on one for the next step. Staff will be meeting with Jillian on the 23rd and then a doodle poll will be sent out to find a date and time that everyone will be available.

Staff Reports and Requests:

8. City Manager's Report– Steve Forrester

Mr. Forrester asked Council if these written reports were working for the Council.

Council agreed that the City Manager reports are working.

Mr. Forrester went through his report adding that there is a waiting list for hangars to be built at the airport and that staff is looking at key performance measures and performance indicators will be incorporated into the budget. He also serves on the County Budget Committee and the County received their first budget award.

There were no questions.

Mr. Forrester gave a snow report update stating the Ochoco Irrigation Department (OID) and he went to all the snow stations to measure. We are about 100% of average in higher level snow and the snow water content was average. However, once you get below 3,500 ft. the soil water content is low. Kyle Gorman from Oregon Water Resource Department (OWRD) is still hopeful if we can get rains to saturate the soil. OID is preparing for the worst and hoping for the best. There is more snow up high this year than the prior year.

Committee Reports

Councilor Smith attended a Central Oregon Area Commission on Transportation (COACT) meeting which had a poor turnout. There wasn't a lot on the agenda though they did do elections for the executive board. Crook County is Chair, Jefferson County is Vice-Chair. They looked at the top seven (7) Central Oregon projects based on money and impacts. The Third Street project is in the top seven (7) and intend to go to bid in late 2023 with construction starting in 2024.

There were discussions regarding O'Neil Highway and that Councilor Smith thinks it will probably be discussed at the next meeting.

Councilor Hutchison stated that she and Councilor Uffelman attended the League of Oregon Cities City Day at the Capital and that there were over 80 cities attending.

Councilor Uffelman added that he was surprised that natural resources which are fundamental needs for all communities, was not discussed at all and was of concern.

Ordinances:

None.

Resolutions

None.

Visitors, Appearances and Requests:

No one came forward.

Adjourn

Councilor Smith made a motion to adjourn the meeting. Motion seconded. No discussion on motion. All in favor, motion carried.

Meeting adjourned at 7:05 P.M.

Motions and Outcomes:

Motion:	Outcome	Beebe	Howard	Hutchison	Law	Merritt	Smith	Uffelman
Consent Agenda	PASSED	-	Y	Y	-	Y	Y	Y
Motion to approve the intent to award the Meadow Lakes MCC Cabinet to Watertronics in the amount of \$99,956.00.	PASSED	-	Y	Y	-	Y	Y	Y
Approving Letter of Opposition for HB 2816 High Energy Use Facilities	PASSED	-	Y	Y	-	Y	Y	Y
Motion to approve Jeff Papke and Jerry Brummer appointment to the Budget Committee.	PASSED	-	Y	Y	-	Y	Y	Y
Motion to approve the purchase of four police department vehicles.	PASSED	-	Y	Y	-	Y	Y	Y
Adjourn Meeting	PASSED	-	Y	Y	-	Y	Y	Y

Public Records Disclosure

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<https://www.cityofprineville.com/meetings> .