



**CITY OF PRINEVILLE**  
**Regular Meeting Brief**  
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Full Meeting Recordings Available at:  
<http://cityofprineville.com/meetings/>

**City Council Meeting Brief**  
**August 23, 2022**

**Council Members Present:**

Steve Uffelman  
Jason Beebe  
Janet Hutchison

Gail Merritt  
Ray Law  
Jeff Papke

**Council Members Absent**

Patricia Jungmann

**Additions to the Agenda**

None.

**Consent Agenda**

1. Regular Meeting Brief 8-9-2022
2. Annual Liquor License Renewals

**Councilor Papke made a motion to approve consent agenda as presented. Motion seconded. No discussion on motion. Motion carried.**

**Visitors, Appearances and Requests**

**3. In Memory of Jack Seley**

Steve Forrester, City Manager shared some of his memories of Jack Seley and went through all of the roles he played during his years of service with the city as City Councilor.

Mr. Forrester introduced Pastor Mike Wilson.

Pastor Wilson also shared some of his memories of Jack Seley adding that Jack was the very first person he met when he came to Prineville.

Pastor Wilson delivered a prayer in memory of Jack Seley which was followed by a moment of silence.

**Council Presentations**

There were no Council Presentations.

**Council Business**

**4. Reading of Proclamation – Constitution Week – Mayor Beebe**

Mayor Beebe read the Constitution Week proclamation into the record and presented it to Michelle Douthit, Constitution Week Chair of the Bend Chapter DAR.

**5. EDCO Rate Increase Request of \$10,000 – Lori Hooper**

Lori Hooper, Finance Director presented the staff report.

Councilor Hutchison stated that she thinks that the additional \$5,000 in the next year should be brought back next year since it could change and that she is not familiar with everything EDCO does.

Discussions continued regarding: all of the businesses and investments in the community that have been brought in, and having comprehensive numbers to see the investments, companies, and jobs created.

Ms. Lucas indicated that she could share that information, though some of it is confidential.

There were more discussions regarding the positive impact that EDCO has had in diversifying the types of companies brought here and that the additional \$5,000 in the next year would be part of the budget building and approval process.

There were no further questions.

**Councilor Papke made a motion to approve the EDCO rate increase of \$10,000. Motion seconded. Discussion regarding the additional \$5,000 next fiscal year. Councilor Papke amended motion to approve the EDCO rate increase of \$10,000 this fiscal year and additional \$5,000 effective next fiscal year. Councilor Hutchison withdrew second on motion. Motion seconded. Jered Reid, City Attorney confirmed the motion. Mayor Beebe stated he is not opposed to giving more to solidify this EDCO position in Prineville. Motion carried.**

**6. Intent to Award 2<sup>nd</sup> Street Storm Water Project – Mike Kasberger**

Mike Kasberger, Assistant City Engineer presented the staff report stating that this project is in the budget for our capital improvement project list. Taylor Northwest was the low bid.

There were no further discussions.

**Councilor Uffelman made a motion to approve the intent to award the 2<sup>nd</sup> Street Storm Water Project to Taylor Northwest in the amount of \$210,171.04. Motion seconded. There were discussions regarding the engineers estimate and if the bridge would be disturbed at all, and it will not be disturbed. All in favor, motion carried.**

**7. Intent to Award Ochoco Avenue Waterline Project – Mike Kasberger**

Mr. Kasberger present the staff report explaining that this project is also in our capital improvement project list and once again Taylor Northwest is the low bid.

Councilor Hutchison said it is nice to see bids coming in lower. Mr. Kasberger cautioned that they may appear to be coming in lower than the engineer’s estimate, however the engineer’s estimates have been adjusted to reflect the rising costs of materials.

There were no further discussions.

**Councilor Hutchison made a motion to approve the intent to award the Ochoco Avenue Waterline Project to Taylor Northwest in the amount of \$398,141.75. Motion seconded. No discussion on motion. All in favor, motion carried.**

**8. Consideration of Counter Offer for Right of Way Acquisition – Casey Kaiser**

Casey Kaiser, Public Works Director / Senior Planner provided an overview of the executive session discussion.

There were no questions.

**Councilor Hutchison made a motion to authorize Epic Land Solutions to make an offer of \$804,866.46 for Right of Way acquisition. Motion seconded. No discussion on motion. All in favor, motion carried.**

**Staff Reports and Requests:**

**9. City Manager’s Report– Steve Forrester**

Mr. Forrester went through his Manager’s Report that highlighted activities for each department.

There were no questions.

Mr. Reid talked about adjourning to executive session following the meeting.

**Committee Reports**

Councilor Uffelman added that he recently walked the Barnes Butte Recreation Area (BBRA) and thinks it would be a great wide open place for a kite flying activity and would like to see something next spring.

**Ordinances:**

None.

**Resolutions**

**10. Resolution No. 1536– Authorizing the City of Prineville to Approve Amendment 3 to Intergovernmental Agreement for Management of Crook County Airport - Jered Reid**

Mr. Reid provided the background information for this agreement adding that the city has been managing the airport since 2011.

There were no questions.

**Councilor Uffelman made a motion to approve Resolution No. 1536. Motion seconded. No discussion on motion. All in favor, motion carried.**

**Visitors, Appearances and Requests:**

No one came forward.

**The meeting adjourned to Executive Session pursuant to ORS 192.660 (2)(i) & ORS 192.660 (8) – Performance Evaluation of an officer, employee or staff member at 6:43 P.M.**

**The meeting reconvened to open session at 7:21 P.M.**

**Councilor Law made a motion to increase the City Manager’s sick time cap to 2,000 hours. Motion seconded. No discussion on motion. All in favor, motion carried.**

**Adjourn**

**Councilor Uffelman made a motion to adjourn the meeting. Motion seconded. No discussion on motion. All in favor, motion carried.**

Meeting adjourned at 7:22 P.M.

**Motions and Outcomes:**

Motion:	Outcome	Beebe	Hutchison	Jungmann	Law	Merritt	Papke	Uffelman
Consent Agenda	PASSED	Y	-	-	Y	-	Y	Y
Motion to approve the EDCO rate increase of \$10,000 this fiscal year and additional \$5,000 effective next fiscal year.	PASSED	Y	N	-	Y	Y	Y	Y
Motion to approve the intent to award the 2 <sup>nd</sup> Street Storm Water Project to Taylor Northwest in the amount of \$210,171.04.	PASSED	Y	Y	-	Y	Y	Y	Y
Motion to approve the intent to award the Ochoco Avenue Waterline Project to Taylor Northwest in the amount of \$398,141.75.	PASSED	Y	Y	-	Y	Y	Y	Y
Motion to authorize Epic Land Solutions to make an offer of \$804,866.46 for Right of Way acquisition.	PASSED	Y	Y	-	Y	Y	Y	Y
Resolution No. 1536– Authorizing the City of Prineville to Approve Amendment 3 to Intergovernmental Agreement for Management of Crook County Airport.	PASSED	Y	Y	-	Y	Y	Y	Y
Motion to increase the City Manager’s sick time cap to 2,000 hours.	PASSED	Y	Y	-	Y	Y	Y	Y
Adjourn Meeting	PASSED	Y	Y	-	Y	Y	Y	Y

Public Records Disclosure

Under the Oregon public records law, all meeting information, agenda packets, ordinances, resolutions, audio and meeting briefs are available at the following URL:

<https://www.cityofprineville.com/meetings> .