



# City of Prineville

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## STAFF REPORT

**Date:** June 14, 2018  
**To:** Prineville City Council  
**From:** Lori Ontko, Procurement/Contract Administrator

**Staff Report:** Design Engineer Services for Elm Street Bridge Replacement Project

**The City of Prineville issued a RFP to have an engineering firm design and prepare construction plans and specifications for the Elm Street Bridge Replacement Project.**

Proposers were graded using 100 points possible on the following:

- Project Team: How the teams qualifications and experience relate to this specific project. 35 points possible per scorer.
- Firms Capabilities: resources related to the project and availability to perform the work for the duration of the project, similar projects, experience working with The City and ODOT 15 points possible per scorer.
- Project understanding and approach- 30 points possible per scorer.
- Communication and Availability. 10 points possible per scorer.
- Supportive information: may include graphs, charts, photos, resumes, references, etc.

We had four Proposals turned in for consideration:

- OTAK
- Ashley & Vance
- Anderson Perry & Associates
- DOWL

The evaluators scored the proposals, out of 400 points possible the totals are below:

OTAK - 351, Ashley & Vance – 303, Anderson Perry & Associates – 352 and DOWL – 352

We had interviews with the three top proposers due to the closeness of the proposals, after scoring all three we recommend the following:

**Staff Recommendation:**

After reviewing the proposals the staff recommends Council award the Elm Street Bridge Replacement Project to Anderson Perry & Associates