



City of Prineville

387 NE THIRD STREET ♦ PRINEVILLE, OREGON 97754

REGULAR MEETING BRIEF

Full Annotated Recordings Available at:
<http://cityofprineville.com/meetings/>

City Council Meeting Brief January 9, 2018

Council Members Present:

Betty Roppe
Gail Merritt
Teresa Rodriguez
Dean Noyes

Jeff Papke
Jason Beebe
Steve Uffelman

Council Members Absent

None.

Mayor's State of the City Address

Mayor Roppe read her 2018 State of the City Address highlighting accomplishments and challenges for the city this last year.

Additions to the Agenda

Remove Item "C" under Visitors, Appearances and Requests. Add Item "C" OSU Request for Support, and Item "D" Consideration of School Choice Proclamation Request under Council Business.

Consent Agenda

- A. Special Meeting Brief 12-12-17
- B. Regular Meeting Brief 12-12-17
- C. Special Meeting Brief 12-19-17

Councilor Rodriguez made a motion to approve the Consent Agenda as presented. Motion seconded. No discussion on motion. Motion carried.

Visitors, Appearances and Requests:

A. Public Appearances

No one else came forward.

A. Community Pool Survey – Wayne Looney

Wayne Looney provided additional information regarding the request for funding a community survey for a new pool.

Mr. Looney explained that the Crook County Court approved contributing to the survey as well as the Crook County Parks and Recreation Board, adding that \$35,000 has been spent to date gathering information.

There were discussions regarding the number of people being randomly contacted for the survey; the results of a prior Survey Monkey being combined with results from this proposed survey; how questions will be formulated; and the difference between the splash pad and the pool.

Councilor Uffelman made a motion to approve a \$5,000 contribution to Crook County Parks and Recreation for the purpose of the survey. Motion seconded. No discussion on motion. Motion carried.

B. Heart of Oregon Presentation & Request for SDC Waivers

Postponed to the next Council meeting.

Council Business**A. Annual Committee Council Appointments – Mayor Roppe**

Mayor Roppe asked if anyone wanted any changes before appointing, explaining that the Deschutes Water Alliance will likely become active again.

Councilor Noyes asked to be on the Finance Committee again.

Discussions continued regarding various committees, in addition to the Forest Service Collaborations which is time consuming if anyone wants to take the Mayor's place on that; removing the Business License Committee; maybe getting ideas from Councilor Papke regarding a youth advisory committee; adding the Council Governance Committee; Councilor Rodriguez wanting to be on the Transportation Committee and Councilor Beebe being on the Solid Waste Advisory Committee.

Councilor Papke stated he is happy with the committee's he is currently on.

Mayor Roppe asked everyone to review the committees and see if there is anything that interests them and appointments would be made at the next council meeting.

B. Resolution No. 1269 – Reconfirming the 8-25-15 Passing – Liz Schuette

Liz Schuette, Finance Director provided the background information stating that this was originally passed when the wetlands interim funding was taking place and now the regular funding is requiring to confirm that the resolution is still in effect.

There were no questions.

Councilor Rodriguez made a motion to reconfirm 8-25-15 passing of Resolution No. 1269 – Loan Resolution. Motion seconded. All in favor, motion carried.

C. Now 4 OSU – Cascades Coalition Request for Support

Discussions regarding the request included: having requests without time to think about them; not having a representative come in person to discuss the request; needing more information before making a decision; and if OSU were to receive the funding from the state where it would come from and what isn't going to get funding if this goes through.

Councilor Uffelman made a motion to approve letter of support for OSU. Motion seconded. No discussion on motion. Motion failed.

D. Request for Consideration of School Choice Proclamation – Mayor Roppe

There were discussions regarding this not coming to council before; it appears to be a push from a special interest group online; and sticking to the proclamation process.

Council unanimously agreed that this proclamation could not be supported.

Staff Reports and Requests:

A. Manager's Report – Steve Forrester

Mr. Forrester reported: Kelly Coffelt, Airport Manager and he did an airport update to the Central Oregon Patriots group in December which was a good meeting; Hillsboro Aviation has informed the city that they intend to continue use at the airport; the Railroad Committee and Councilor Uffelman rode on the train to the junction; a pre-con meeting was held for Facebook yesterday; Scott Smith, Street Superintendent informed him that there is an ODOT meeting on the 18th with an ODOT open house scheduled on the 25th; the Third Street Redevelopment Plan will be discussed at What's Brewing next week; the annual audit is completed with results posted online; the refunding will save the city \$3.3M over the terms; and the Planning Commission is going to review a 30 unit mobile home park.

B. Committee Reports

None.

Ordinances:

None.

Resolutions:

A. Resolution No. 1334– Adopting Third Street Redevelopment Plan– Phil Stenbeck

Phil Stenbeck, Planning Director provided the background information.

There were no additional questions.

Councilor Merritt made a motion to approve Resolution No. 1334. Motion seconded. Discussion on motion. All in favor, motion carried.

B. Resolution No. 1335 – Granting an Exemption from the Competitive Bid Requirements of ORS 279C.335(1) for Use of the Design-Build Method of Contracting for the Airport Industrial Park Utility Extensions Project 2018 (PUBLIC HEARING)– Eric Klann

Eric Klann, Public Works Director presented the staff report going through the criteria and findings in a power point.

Mr. Klann confirmed that this is a public hearing and continued with a description of the project.

Mayor Roppe opened the public hearing portion of the meeting.

No one came forward.

Mayor Roppe closed the public hearing portion of the meeting.

Discussions continued regarding the trenches and adding additional utility lines for future uses.

There were no further questions.

Councilor Papke made a motion to approve Resolution No. 1335. Motion seconded. No discussion on motion. All in favor, motion carried.

C. Resolution No. 1336 – Authorizing Issuance and Sale of Sewer Revenue Bond No. 1 – Liz Schuette

Mrs. Schuette provided the background on this resolution, stating that we were quoted a rate of 2.75% and it came in at 2.75% and this will close on January 19th.

There were no further questions.

Councilor Uffelman made a motion to approve Resolution No. 1336. Motion seconded. No discussion on motion. All in favor, motion carried.

D. Resolution No. 1337 – Waiving Statutory Requirements to Increase Employment by (10) Percent for Contact Industries, LLC based on the Rise in Productivity and Dedicated Contributions to Workforce Training within the Prineville / Crook County Rural Enterprise Zone – Steve Forrester / Caroline Ervin

Mr. Forrester provided the background information for the resolution explaining that this is good news to have them continue to invest in their facility in Prineville.

There were no further questions.

Councilor Beebe made a motion to approve Resolution No. 1337. Motion seconded. No discussion on motion. All in favor, motion carried.

Visitors Appearances and Requests:

No one came forward.

Meeting adjourned to Executive Session Pursuant to ORS 192.660 (2) (i) and 192.660 (8) – City Manager Evaluation at 7:55 P.M.

Meeting reconvened to open session at 8:15 P.M.

Councilor Rodriguez made a motion to approve the compensation recommendation put forth by City Manager, Steve Forrester including a 2.3% cost of living increase and a \$12,000 bonus to be paid in January, 2018 as outlined in recommendation, and to approve vesting in sick time accrual of 100% effective in January 2018, and to be paid at 100% vesting in the event of retirement or termination by the council without cause in the case that the city would recover the amount over the current vesting percentage and / or hours. Motion seconded. No discussion on motion. All in favor, motion carried.

Motions and Outcomes:

Motion:	Outcome	Uffelman	Rodriguez	Beebe	Merritt	Noyes	Roppe	Papke
Consent Agenda	PASSED	Y	Y	Y	Y	Y	Y	Y
Approve a \$5,000 contribution to Crook County Parks and Recreation for the purpose of the survey.	PASSED	Y	Y	Y	Y	N	Y	Y
Reconfirm 8-25-15 passing of Resolution No. 1269 – Loan Resolution.	PASSED	Y	Y	Y	Y	Y	Y	Y
Approve letter of support for OSU	FAILED	Y	N	Y	N	N	Y	N
Resolution No. 1334– Adopting Third Street Redevelopment Plan	PASSED	Y	Y	Y	Y	Y	Y	Y
Resolution No. 1335 – Granting an Exemption from the Competitive Bid Requirements of ORS 279C.335(1) for Use of the Design-Build Method of Contracting for the Airport Industrial Park Utility Extensions Project 2018 (PUBLIC HEARING)–	PASSED	Y	Y	Y	Y	Y	Y	Y
Resolution No. 1336 – Authorizing Issuance and Sale of Sewer Revenue Bond No. 1	PASSED	Y	Y	Y	Y	Y	Y	Y
Resolution No. 1337 – Waiving Statutory Requirements to Increase Employment by (10) Percent for Contact Industries, LLC based on the Rise in Productivity and Dedicated Contributions to Workforce Training within the Prineville / Crook County Rural Enterprise Zone	PASSED	Y	Y	Y	Y	Y	Y	Y
Approve the compensation recommendation put forth by City Manager, Steve Forrester including a 2.3% cost of living increase and a \$12,000 bonus to be paid in January, 2018 as outlined in recommendation, and to approve vesting in sick time accrual of 100% effective in January 2018, and to be paid at 100% vesting in the event of retirement or termination by the council without cause in the case that the city would recover the amount over the current vesting percentage and / or hours.	PASSED	Y	Y	Y	Y	Y	Y	Y

Public Records Disclosure

Under the Oregon public records law, all documents referred to in this session are available at the City’s website. www.cityofprineville.com. An electronic copy of the meeting packet is available for download at www.cityofprineville.com/packets. A full annotated voice recording of this meeting is available at www.cityofprineville.com/meetings