



City of Prineville

387 NE THIRD STREET ♦ PRINEVILLE, OREGON 97754

REGULAR MEETING BRIEF

Full Annotated Recordings Available at:
<http://cityofprineville.com/meetings/>

City Council Meeting Brief April 26th, 2016

Council Members Present:

Betty Roppe
Jason Carr
Jack Seley
Steve Uffelman

Gail Merritt
Jeff Papke
Jason Beebe

Council Members Absent

None.

Additions to the Agenda

Item "B" under Council Business should be removed with a recommendation for Council to review the agreement; and add Item "F" under Council Business to discuss May 10th Council meeting.

Consent Agenda

A. Regular Meeting Brief 4-12-16

Councilor Carr made a motion to approve Consent Agenda as presented. Motion seconded. No discussion on motion. Motion carried.

Visitors, Appearances and Requests:

A. Public Appearances

No one came forward.

B. Homeless Student Liaison – Malea Horn

Ms. Horn introduced herself as the new Crook County student homeless liaison, explaining that she makes students aware of the rights available to them. Ms. Horn stated that there about 100 students in Crook County that are homeless. There were questions how anyone could help; if the homeless students gender was equal or more of one than the other; gift cards are best to buy

personal use clothing or items, and cash could go through Rhonda Fitzpatrick in the district office by Rays.

C. Student Council Advisory Member Report

Monica Lopez joined council and had nothing to report.

Council Business

A. Proclamation Reading – Poppy Days – Mayor Roppe

Mayor Roppe read the Poppy Days proclamation into the record and presented signed copies to representatives of the American Legion Post 29 & Auxiliary and Veterans of Foreign Wars Post 1412 & Auxiliary.

B. Future of City Jail Component – Steve Forrester

Removed.

C. Intent to Award 2016 Waterline Project – Eric Klann

Eric Klann, Public Works Director presented the staff report, explaining that it is a joint effort between the City of Prineville and Ochoco Lumber and that the pre-bid conference had a good turnout.

Councilor Beebe made a motion to approve the intent to award to Richard Bartels Construction in the amount of \$120,591.01. Motion seconded. No discussion on motion. All in favor, motion carried.

D. Intent to Award Property / Casualty and Liability Insurance Agent of Record – Lisa Morgan

Lisa Morgan, City Recorder presented the staff report explaining the rating process used for evaluating the proposals and the criteria used.

Councilor Papke made a motion to approve the intent to award to Brown and Brown NW for the flat annual fee of \$16,500 with a 3% annual escalation charge. Motion seconded. No discussion on motion. All in favor, motion carried.

E. Community Fund Requests – Jeff Papke

Councilor Papke presented the committee's report stating the committee met and reviewed applications submitted for FY 2015/2016. Councilor Papke noted that one of the applicants has submitted an application for the FY2016-2017 as well, however the committee has requested the applicant to submit a budget in support of the application.

Councilor Carr made a motion to approve a fund request in the amount of \$4,500 to Redemption House, and \$4,500 to Crook County Kids Club. Motion seconded. No discussion on motion. All in favor, motion carried.

Councilor Uffelman added that the committee would like to make it a requirement to submit a budget with all future applications.

F. Council Meeting Time – May 10th

Council discussed the Judge Candidate forum scheduled for May 10th and asked if the meeting should be rescheduled to another date, or change the time the meeting starts.

Council agreed to change the time of the council meeting to 5:00 P.M. on May 10th so that those who wished to attend the forum could do so.

Staff Reports and Requests:

A. Manager’s Report – Steve Forrester

Steve Forrester, City Manager asked Matt Weiderholt, Railroad Manager to provide a railroad update.

Mr. Weiderholt provided an update and added that the Oregon Transportation Committee had met last week with positive results after a tour of the Prineville Junction on Wednesday that focused on all the work done with Connect Oregon grants.

Steve Forrester reported: we are making good progress on the budget; staff met with Housing Works today; he will be leaving Thursday for a League of Oregon Cities (LOC) board meeting in Jacksonville; and the new website goes live this weekend.

Councilor Carr asked about the city live streaming or video recording council meetings. Mr. Forrester said that staff will look into options and let Council know.

B. Airport Update – Kelly Coffelt

Kelly Coffelt, Airport Manager introduced Kevin Quackenbush from Hillsboro Aviation. Mr. Quackenbush had a video presentation of a spin flight that is part of the flight instructor training. Mr. Quackenbush then went through a power point presentation that highlighted Hillsboro Aviation activities over the year.

Mr. Coffelt presented the city with a framed historical picture of the airport.

Mr. Coffelt went through a power point presentation illustrating the airport master plan that is currently under review with FAA, and he is expecting a final back in mid-July; there is now 32-35 employees with eight private aviation businesses at the airport; Erickson Air Crane is now leasing space at the airport and has invested in building a road and practice area; the airport grant application for Connect Oregon VI has scored 88 out of 90 and expect an announcement in July; The Redmond airport is closing and

forest service equipment is being moved starting Thursday to the Prineville airport; and he will be doing a presentation at What's Brewing next Wednesday.

Ordinances:

None.

Resolutions:

A. Resolution No. 1287 – Cliffside Sewer Line Reimbursement– Eric Klann

Mr. Klann explained that this resolution is the follow up to the public hearing at the April 12th council meeting to authorize a reimbursement district for sewer lines.

There were no questions.

Councilor Carr made a motion to approve Resolution No. 1287. Motion seconded. No discussion on motion. All in favor, motion carried.

B. Resolution No. 1288 - Approving a CREA Membership Agreement – Steve Forrester

Mr. Forrester provided background on this organization and the value it can provide to the city especially in renewable energy support and knowledge.

Councilor Beebe made a motion to approve Resolution No. 1288. Motion seconded. No discussion on motion. All in favor, motion carried.

C. Resolution No. 1289 – Airport Agreement Extension – Carl Dutli

Carl Dutli, City Attorney provided background information on the original agreement stating that no changes have been made to the extension agreement, and that the county agreed to the extension.

Councilor Uffelman made a motion to approve Resolution No. 1289. Motion seconded. No discussion on motion. All in favor, motion carried.

Visitors Appearances and Requests:

Greg Sanders, Redemption House Executive Director thanked the council for their contribution.

Councilor Papke commented that the high school had a tournament at Meadow Lakes and the entire staff there did a fantastic job with 37 teams playing. Councilor Papke just wanted to say thanks and congratulations to all the Meadow Lakes staff.

The meeting adjourned at 7:43 P.M.

Motions and Outcomes:

Motion:	Outcome	Uffelman	Carr	Beebe	Merritt	Seley	Roppe	Papke
Approve Consent Agenda as Presented	PASSED	-	Y	Y	-	Y	Y	Y
Motion to approve the intent to award to Richard Bartels Construction in the amount of \$120,591.01	PASSED	Y	Y	Y	Y	Y	Y	Y
Motion to approve the intent to award to Brown and Brown NW for the flat annual fee of \$16,500 with a 3% annual escalation charge	PASSED	Y	Y	Y	Y	Y	Y	Y
Motion to approve a fund request in the amount of \$4,500 to Redemption House and \$4,500 to Crook County Kids Club	PASSED	Y	Y	Y	Y	Y	Y	Y
Resolution No. 1287 – Cliffside Sewer Line Reimbursement	PASSED	Y	Y	Y	Y	Y	Y	Y
Resolution No. 1288 - Approving a CREA Membership Agreement	PASSED	Y	Y	Y	Y	Y	Y	Y
Resolution No. 1289 – Airport Agreement Extension	PASSED	Y	Y	Y	Y	Y	Y	Y

Public Records Disclosure

Under the Oregon public records law, all documents referred to in this session are available at the City’s website. www.cityofprineville.com. An electronic copy of the meeting packet is available for download at www.cityofprineville.com/packets. A full annotated voice recording of this meeting is available at www.cityofprineville.com/meetings