



# City of Prineville

387 NE THIRD STREET ♦ PRINEVILLE, OREGON 97754

## REGULAR MEETING BRIEF

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### City Council Meeting Brief December 10<sup>th</sup>, 2013

#### **Council Members Present:**

Gail Merritt  
Dean Noyes  
Betty Roppe

Jason Carr  
Jason Beebe  
Jack Seley

#### **Council Members Absent**

Steve Uffelman

#### **Additions to the Agenda**

Mayor Roppe added Mayor Report under Item “C”, Council Business.

#### **Consent Agenda**

Councilor Noyes made a motion to approve Consent Agenda as presented. Motion seconded. No discussion on motion. All in favor, motion carried.

#### **Visitors, Appearances and Requests:**

##### **A. Public Appearances**

No one came forward.

#### **Council Business:**

##### **A. Intent to Award Railroad Marketing Contract – Matt Weiderholt**

Matt Weiderholt, Railroad Manager presented the staff report.

Mr. Weiderholt explained the scoring criteria used by the Railroad Commission when reviewing the submissions.

There were questions.

Councilor Beebe made a motion to approve the Intent to Award Railroad Marketing Contract to ARG Transportation Services. Motion seconded. No discussions on motion. All in favor, motion carried.

**B. Heart of Oregon/Youth Building – Request for Council Contribution – Darcy Bedortha / Ramona McAllister**

Ms. Bedortha provided a power point presentation highlighting the purpose of Heart of Oregon’s Youth Building program.

Ms. McAllister, provided additional background information.

There were questions.

Councilor Carr commented that the age group targeted by this organization are in need of assistance in this area.

Councilor Carr made a motion to contribute \$1,500 to Heart of Oregon/Youth Building. Motion seconded. No discussion on motion. All in favor, motion carried.

**C. Mayor Report – Mayor Roppe**

Mayor Roppe stated that committee appointments would be coming up in January and to let her know if anyone wanted changes to assignments.

Mayor Roppe announced that there would be several Council workshops in January.

Councilor Noyes asked about the Sports Complex and provided a *What’s Brewing* update when the Sports Complex was discussed. Councilor Noyes said that it went very well and that the feasibility study looks promising. A poll on the complex was taken with those in attendance at *What’s Brewing* and it received full support.

**Staff Reports:**

**A. Managers’ Report – Steve Forrester**

Mr. Forrester stated: the Planning Direction position has closed the application process and ended with eight (8) qualified applicants. The scoring process for the applications will begin tomorrow; the jail feasibility study is in the next stage and the county has paid additional funds to expand the study; three (3) of the six (6) new police vehicles are on the road now; and the Christmas party is December 16<sup>th</sup>.

Mr. Forrester asked James Wilson, IT Director to provide an IT update.

Mr. Wilson explained that no decision is required tonight. The FCC has a low frequency FM program that is designed for a community radio and emergency broadcast. The FCC has had a moratorium on issuing licenses for this program for the last ten (10) years and just recently opened a very limited time to apply for such a

program. Mr. Wilson applied for a license for two locations in case one was not accepted. As it turned out, both were accepted for consideration.

Mr. Wilson provided some information on how the community could benefit from such a license, though the full extent of how it would be used is still to be determined.

Mr. Wilson further explained that a community grant could be applied for through Facebook perhaps to help offset the cost of the equipment which would be approximately \$15,000. The city would have thirty six (36) months to become operational if a license is issued.

Mr. Forrester added that an example of how a license could be used would be to announce whether it is a green or red day for burning.

Mr. Forrester asked Zach Lampert to provide a Meadow Lakes update.

Mr. Lampert, Golf Professional, provided a power point presentation highlighting the latest golf course project that consisted of filling in a majority pond #10, which has been problematic in the past.

Mr. Lampert explained that this project was completed at a significant cost reduction due to generosity of some community members and Public Works.

### **Ordinances:**

None.

### **Resolutions:**

#### **A. Resolution No. 1225 – Approving an IGA with ODOT Regarding Bike Path Services – Scott Smith / Carl Dutli**

Carl Dutli, City Attorney provided background information for this resolution.

Scott Smith, Street Superintendent explained the general overview of the purpose of the agreement with Oregon Department of Transportation (ODOT).

Councilor Noyes made a motion to approve Resolution No. 1225. Motion seconded. No discussion on motion. All in favor, motion carried.

#### **B. Resolution No. 1226 – Authorizing Full Faith & Credit Pension Bonds – Liz Schuette / Steve Forrester**

Liz Schuette, Finance Director provided background information stating that this resolution revises Resolution No. 1221.

There were questions regarding section 2 (b) of Resolution No. 1226.  
Mr. Forrester responded to the questions and concerns of this section.



Mrs. Schuette added that the city is being very careful with the options for pension obligation bonds.

Councilor Noyes added that Councilor's Uffelman and Merrit serve on the Finance Committee along with him. Councilor Noyes stated that the city is not adding additional debt, just restructuring to save the city money.

Councilor Noyes made a motion to approve Resolution No. 1226. Motion seconded. No discussion on motion. All in favor, motion carried.

**Visitors Appearances and Requests:**

No one came forward.

**Executive Session:**

Meeting adjourned into Executive Session, Pursuant to ORS 192.660 (2)(i) & 192.660 (8) – Performance Evaluation at 7:42 P.M.

The public portion of the meeting reconvened at 8:29 P.M.

Councilor Noyes made a motion to approve a 3.5% COLA base salary increase, a \$50.00 monthly vehicle allowance increase and a \$1,050 performance bonus for the City Manager, effective January 1, 2014. Motion seconded. No discussion on motion. All in favor, motion carried.

Meeting adjourned at 8:35 P.M.

**Motions and Outcomes:**

Motion:	Outcome	Uffelman	Carr	Beebe	Merritt	Seley	Roppe	Noyes
Consent Agenda as Presented	PASSED	-	Y	Y	Y	Y	Y	Y
Intent to Award Railroad Marketing Contract to ARG Transportation Services	PASSED	-	Y	Y	Y	Y	Y	Y
Council Contribution to Heart of Oregon/Youth Build of \$1,500.00 for FY 2013/2014	PASSED	-	Y	Y	Y	Y	Y	Y
Resolution No. 1225 – Approving an IGA with ODOT Regarding Services for Bike Path	PASSED	-	Y	Y	Y	Y	Y	Y
Resolution No. 1226 – Authorizing Full Faith & Credit Pension Bonds	PASSED	-	Y	Y	Y	Y	Y	Y
Authorizing a 3.5% COLA Base Salary Increase, \$50.00 per Month Vehicle Allowance and a \$1,050 Performance Bonus to City Manager	PASSED	-	Y	Y	Y	Y	Y	Y

## Public Records Disclosure

Under the Oregon public records law, all documents referred to in this session are available at the City's website. [www.cityofprineville.com](http://www.cityofprineville.com). An electronic copy of the meeting packet is available for download at [www.cityofprineville.com/packets](http://www.cityofprineville.com/packets). A full annotated voice recording of this meeting is available at [www.cityofprineville.com/meetings](http://www.cityofprineville.com/meetings)