



# City of Prineville

387 NE THIRD STREET ♦ PRINEVILLE, OREGON 97754

## REGULAR MEETING BRIEF

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### City Council Meeting Brief February 26, 2013

#### Council Members Present:

Gail Merritt  
Jack Seley  
Dean Noyes  
Steve Uffelman

Betty Roppe  
Jason Beebe  
Jason Carr

#### Council Members Absent

None.

#### Additions to the Agenda

Toby Van Altvorst will not be at the meeting this evening.

#### Consent Agenda

Councilor Noyes made a motion to approve the consent agenda as presented. Motion seconded. There were discussions on the status of the Cinnabar liquor license. All in favor, motion carried.

#### Visitors, Appearances and Requests:

##### A. Holli VanWert – Prineville/Crook County Chamber of Commerce

Ms. VanWert distributed information to the council and introduced Chamber Vice President, Travis Garner.

Ms. VanWert provided an update to the council of the Chamber's activities and plans in the upcoming months.

##### B. Public Appearances

Oniko Mahrabi, Co-Owner of the Pine Theater distributed information on a fund raiser to the council and provided an overview of why they need to do a fundraiser.

No one else came forward.

**Council Business:**

## A. Crook County Kids Club Funding Request

Ashley Thrasher, Director of Kids Club provided an update to council and asked for continued support during the 2013/2014 budget planning process.

There were discussions regarding the various programs offered, the location and future sustainability of the Kids Club.

## B. Acquisition of Public Works Office Facility – Eric Klann

Eric Klann, City Engineer went through a power point presentation explaining the details of the proposed facility. Mr. Klann explained that the city of Redmond will give the city of Prineville the modular building with Prineville being responsible for transportation.

Councilor Uffelmann made a motion to approve spending \$20,000 from contingency for the purpose of Public Works Office Facility acquisition. Motion seconded. No discussion on motion. All in favor, motion carried.

**Staff Reports:**

## A. Managers Report – Steve Forrester

Mr. Forrester stated: the city has reached a tentative agreement with the police union; Toby Van Altvorst will be leaving the railroad on February 28<sup>th</sup>, however the city will continue to work with Toby on a consulting basis as needed during the transition; Chief Bush had annual 9-1-1 meeting and agreed that it makes sense to revisit the Tri-Com concept; there are HCP meetings beginning on March 5<sup>th</sup> in Portland; the 10j ruling was finalized last month; Safe Routes to School project will start back up in the spring; the Ochoco Trail project has been awarded to WH Pacific by ODOT; the financial audit is complete; and we will be having a discussion on modifying SDC's for incentives, which staff will research and bring back to council in the form of a workshop.

Councilor Carr commented he likes the new sidewalks but would like something done with the old crosswalk. It causes confusion for pedestrians and drivers. Councilor Merritt agreed.

Councilor Noyes thanked the Public Works and Police Departments for the new radar speed signs and he has received a lot of positive driver feedback.

## B. Finance Report – Liz Schuette/Lori Hooper

Liz Schuette, Finance Director provided a power point presentation of the quarterly finance report.

C. Awnings Presentation – Scott Edelman

Scott Edelman, Planning Director presented the staff report, explaining he wanted to give council time to consider what and if they would like see standards on awnings. Mr. Edelman stated we will include on the next council agenda for further discussion, before the Public Works Standards comes to council. It is proposed to become a part of the Public Works Standards.

There were questions about awnings and existing signs; adding language to consult with ODOT if an awning would be in ODOT right of way; and if existing awnings would be grandfathered in.

D. Airport Update – Kelly Coffelt

Kelly Coffelt, Airport Manager provided a power point presentation that highlighted increased airport activity; increased fuel sales; increase in hangar occupancy; upcoming events and Hillsboro Aviation’s success with flight school operations.

**Ordinances:**

None.

**Resolutions:**

A. Resolution No. 1204 – Authorizing Approval of 2013 Fund Exchange Agreement with ODOT – Scott Smith

Scott Smith, Street Supervisor presented the staff report.

Councilor Noyes made a motion to approve Resolution No. 1204. Motion seconded. No discussion on motion. All in favor, motion carried.

**Visitors Appearances and Requests:**

No one came forward.

Meeting adjourned at 8:09 P.M.

**Motions and Outcomes:**

Motion:	Outcome	Uffelmann	Carr	Beebe	Merritt	Seley	Roppe	Noyes
Consent Agenda as Presented	PASSED	Y	Y	Y	Y	Y	Y	Y
Approve Spending \$20,000 From Contingency for the Purpose of Public Works Office Facility Acquisition	PASSED	Y	Y	Y	Y	Y	Y	Y
Resolution No. 1204 – Authorizing Approval of 2013 Fund Exchange Agreement with ODOT	PASSED	Y	Y	Y	Y	Y	Y	Y

Public Records Disclosure

Under the Oregon public records law, all documents referred to in this session are available at the City’s website. [www.cityofprineville.com](http://www.cityofprineville.com). An electronic copy of the meeting packet is available for download at [www.cityofprineville.com/packets](http://www.cityofprineville.com/packets). A full annotated voice recording of this meeting is available at [www.cityofprineville.com/meetings](http://www.cityofprineville.com/meetings)