



City of Prineville

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November 24, 2009

STAFF REPORT

Staff: Lisa Morgan

Subject:

Consideration of a Resolution to Amend the City of Prineville Fee and Charge Schedule for 2009-2010.

Background:

City Council considered Resolution No. 1115 at the November 10th, 2009 meeting. Council had questions as to whether the 2006 recommended repeat fee was still adequate to meet the costs associated with processing these applications. Captain Boyd explained that the fee would be fine with most of the repeat temporary liquor license applicants, however there are some that the Police Department would not recommend reducing those repeat fees for. After further discussions, Council decided to send this Resolution back to staff for review and to add language that reducing fees for repeat applicants be left to the discretion of the Chief of Police or designee.

The Resolution is coming before Council again, with the recommended language added. Staff will evaluate this fee every year to ensure it is covering the costs associated with processing these applications.

There have been two inquiries related to repeat temporary liquor license fees this last year which prompted staff to research our records and resulted in the following findings:

On November 14, 2006, Council considered a request from Police Chief Eric Bush to modify the fee structure for repeat temporary OLCC liquor license applications. Chief Bush recommended that a new category should be added for repeat temporary liquor licenses and that the repeat fee be \$35.00 if they apply within 18 months of the first application. Council agreed to have a resolution brought back to amend the fee as presented.

On November 28, 2006, Resolution No. 1052 was approved by Council. This Resolution established a new fee category under liquor licenses for renewals of temporary OLCC liquor licenses. The fee was reduced to \$35.00 per event for a renewal within 18 months after paying the initial \$100.00 temporary license fee.

The new category for repeat temporary liquor licenses was not included in the fee schedule for subsequent fiscal years 2007-2008, 2008-2009 or 2009-2010. It appears that the Council's intent was to have this fee established, therefore the purpose of this amendment.

Fiscal Impact:

Depending on the Council's decision, this could result in approximately \$325.00 worth of credit memos being issued for future use.

Recommendation:

- Deny request for amendment to fee schedule by resolution, or
- Approve request for amendment to fee schedule by resolution effective from this date forward, or
- Approve request for amendment to fee schedule by resolution and issue credit memos to those who meet the requirements of "repeat" temporary liquor license from December, 2006 through October, 2009.

Attachments:

Attachment "A" – Resolution 1115 – Amending 2009-2010 Fee and Charges Schedule

RESOLUTION NO. 1115

**A RESOLUTION AMENDING THE CITY OF PRINEVILLE 2009-2010 FEES
AND CHARGES SCHEDULE**

IT IS HEREBY RESOLVED by the Prineville City Council that the following fees and charges for fiscal year 2009-2010, as established by Resolution 1108, are amended to read as follows:

1.10 Liquor License

1.10.1 New Application for Permanent License - \$100.00

1.10.2 Change of Ownership - \$75.00

1.10.3 Annual Renewal of Permanent License - \$35.00

1.10.4 Temporary (event) - \$100.00

1.10.5 Renewal of Temporary License (within 18 months after paying initial \$100.00 temporary license fee) – may be reduced to \$35.00 per event under the authority and discretion of the Chief of Police or his designee.

All other fees and charges for fiscal year 2009-2010 as established by Resolution 1108 shall remain in full force and effect.

The above modification shall be in full force and effect upon passage of this Resolution.

Passed by City Council this 24th day of November, 2009.

Signed by the Mayor this 24th day of November, 2009.

Mike Wendel, Mayor

ATTEST

Steve Forrester, City Manager/Recorder