

**RESOLUTION NO. 1395  
CITY OF PRINEVILLE, OREGON**

**A RESOLUTION APPROVING A PERSONAL SERVICES AGREEMENT WITH KMB ARCHITECTS TO PROVIDE PERSONAL SERVICES FOR THE CITY OF PRINEVILLE POLICE DEPARTMENT RENOVATION PROJECT**

**Whereas**, the City of Prineville (“City”) evaluated and purchased the existing 17,700 gsf office building located at 1251 NE Elm Street in Prineville, Oregon, hereinafter “Building.” The existing building was originally built in the 1980s and went through a major expansion and renovation in 2004, where the second level was installed over the existing roof structure and the balance of the building was renovated and modernized; and

**Whereas**, The City requires the building to be remodeled to meet its needs; in particular, 8,800 square feet of the building for new staff offices, work stations, conference rooms, staff break rooms, staff toilets, and other support spaces; and

**Whereas**, KMB Architects (“KMB”) provided the City a feasibility study regarding the project on or about October 17, 2018; and

**Whereas**, City desires architectural and engineering services for the design, engineering, preparation of bid documents, bidding services, and construction contract administration services; and

**Whereas**, City’s Council serves as the Local Contract Review Board for the City and pursuant to City Resolution 1266 Section 8(C), may award personal services contracts according to specific criteria that are applicable to the services provided; and

**Whereas**, Architectural and engineering services are considered personal services pursuant to City Resolution 1266; and

**Whereas**, City Counsel finds that KMB meets the following applicable criteria as set out in City Resolution 1266, Section 8(C): (1) expertise of the contractor in the required area of specialty; (2) capacity and capability to perform the work, including any specialized services within the time limitations for the work; (3) availability to perform the assignment and familiarity with the area in which the specific work is located; (4) timeliness of delivery of service; (5) experience in working with the City; and (6) knowledge of City’s needs and desires related to the contract.

**Now, Therefore, the City of Prineville Resolves as follows:**

1. That the City Council, serving in its role as the Local Contract Review Board for the City, hereby approves the City entering into a personal services contract with KMB Architects to provide architectural and engineering services related to the City of Prineville Police Department Renovation Project and authorizes the City Manager to execute, on behalf of the City, such contract and any other related documents.

Approved by the City Council this \_\_\_\_ day of May, 2019.

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Stephen P. Uffelman, Mayor

ATTEST:

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Lisa Morgan, City Recorder