

RESOLUTION NO. 1136  
A RESOLUTION ESTABLISHING FEES AND CHARGES FOR THE  
CITY OF PRINEVILLE FOR FISCAL YEAR 2010-2011

The Prineville City Council specifically finds that:

WHEREAS, various City Ordinances and state statutes allow the City to establish certain fees by Resolution; and

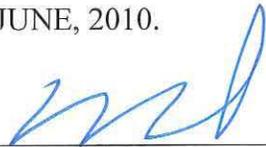
WHEREAS, the City of Prineville desires to establish and recover certain City costs from fees and charges levied in providing City services, products, and regulations; and

WHEREAS, the City Manager has caused review of all City fees and charges and determined the costs of such fees and charges; and

NOW, THEREFORE, it is hereby resolved that the fee and charge schedule attached to this Resolution as Exhibit A is hereby adopted with said fees and charges to be effective July 1, 2010, and continue in effect until modified by the Prineville City Council.

APPROVED BY THE CITY COUNCIL ON THE 8th DAY OF JUNE, 2010,

SIGNED BY THE MAYOR ON THE 8th DAY OF JUNE, 2010.

  
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Mike Wendel, Mayor

ATTEST:

  
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Steve Forrester, City Manager/Recorder

<b>Exhibit A</b>					
<b>Rate Schedule 10-11</b>					
<b>Base 10-11</b>					
		<b>Charge</b>	<b>Additional Charges / Comments</b>		
<b>1.0</b>	<b>Police</b>				
1.1	Police Personnel Outside Services				
1.1.1	Sergeant	68.00	per hour		
1.1.2	Officer	57.00	per hour		
1.1.3	Reserve officer	29.00	per hour		
1.1.4	Vehicle	27.00	per hour		
1.2	Diversion Class for Failure to Yield for Pedestrians	40.00	per person		
1.3	Copies of Documents/Reports	17.00	minimum	0.60	each additional page (after 8 pages)
1.4	Copies of Tapes	29.00	1 hour minimum	29.00	each additional hour
1.5	Tow Fees	113.00	per vehicle, per incident		
1.6	Bicycle License	7.00	per bicycle		
1.7	Burn Barrel Permits	29.00	annual permit		
1.8	Transient Vendor's License				
1.8.1	Annual License	140.00			
1.8.2	Daily License				
1.8.3	Three Day License	29.00			
1.8.4	Thirty Day License	85.00			
1.9	Social Gaming License				
1.10	Liquor License				
1.10.1	New Application for Permanent License	100.00			
1.10.2	Change of Ownership	75.00			
1.10.3	Annual Renewal of Permanent License	35.00			
1.10.4	Temporary (event)	100.00			
1.10.5	Renewal of Temporary License				May be reduced to \$35.00 per event under authority and discretion of Chief of Police or his designee.
	(Within 18 months after paying initial \$100.00 temporary license fee)				
1.11	Taxicab License				
		110.00	annual		
1.11.1	Additional Vehicle	28.00			
1.11.2	Renewal	39.00			
1.12	Administrative Research				
		56.00	per hour (one hour minimum)		
1.13	Alarm Monitoring				
1.13.1	Direct Alarm Monitoring	50.00			
1.13.2	Auto-dial Monitoring	50.00			
1.13.3	Alarm Response Calls				
1.13.3.1	First & Second Response Call	-			
1.13.3.2	Third Response Call	25.00			Charges for police response to alarms. Charges are assessed after the second call within the same month.
1.13.3.3	Fourth Response Call	50.00			
1.13.3.4	Fifth Response Call	75.00			
1.14	Conference Room Rental				
1.14.1	Multimedia/Projector Fees for Conference Room	15.00	per four hour block		Conference Room fees are waived for non-profit uses.
1.14.2	Network Access (Internet) for Conference Room	25.00	per four hour block per day		
1.15	Second Hand Pawn Review Fee				
1.15.1	1 to 25 Items	25.00			
1.15.2	Anything Over Initial 25 Items	25.00			
<b>Base 10-11</b>					
		<b>Charge</b>	<b>Additional Charges / Comments</b>		
<b>2.0</b>	<b>Community Development</b>				
2.1	Site Plan Review				
2.1.1	Residential				
2.1.1.1	1-2 units	110.00			
2.1.1.2	Multi-family (3-4 units)	220.00			
2.1.1.3	Mobile Home in Park	73.00			
2.1.1.4	Non Dwelling Addition	82.00			
2.1.1.5	Dwelling Addition	82.00			
2.1.2	Commercial				
2.1.2.1	Use Change	143.00			
2.1.3	New Construction				
2.1.3.1	1 - 20,000 sqft.	1,105.00			
2.1.3.2	20,001 - 50,000 sqft.	1,515.00			
2.1.3.3	50,001 - 100,000 sqft.	1,879.00			
2.1.3.4	100,001 - 200,000 sqft.	2,533.00			
2.1.3.5	Each Additional 100,000 sqft. over 200,000 sqft.	700.00			
2.1.4	Industrial				
2.1.4.1	0 - 10,000 sqft.	1,105.00			
2.1.4.2	10,001 - 50,000 sqft.	1,515.00			
2.1.4.3	50,001 - 200,000 sqft.	1,879.00			

2.1.4.4	Each Additional 100,000 sqft. over 200,000 sqft.	700.00		
2.1.5	Expansion of Existing Approved Outright Use < 25%	50% of fee listed above		
2.2	Conditional Use Permits (plus hearing fee if required)			
2.2.1	Residential			
2.2.1.1	1-2 Family	200.00		
2.2.1.2	Multi-family	1,325.00		
2.2.1.3	Mobile Park	2,850.00		
2.2.1.4	Use Change	375.00		
2.2.2	Commercial			
2.2.2.1	Use Change	500.00		
2.2.3	New Construction			
2.2.3.1	1 - 20,000 sqft.	1,475.00		
2.2.3.2	20,001 - 50,000 sqft.	2,175.00		
2.2.3.3	50,001 - 100,000 sqft.	3,050.00		
2.2.3.4	100,001 - 200,000 sqft.	4,225.00		
2.2.3.5	Each Additional 100,000 sqft. over 200,000 sqft.	1,000.00		
2.2.4	Industrial			
2.2.4.1	0 - 10,000 sqft.	1,475.00		
2.2.4.2	10,001 - 50,000 sqft.	2,175.00		
2.2.4.3	50,001 - 200,000 sqft.	3,050.00		
2.2.4.4	Each Additional 100,000 sqft. over 200,000 sqft.	1,000.00		
2.2.5	Expansion of Existing Approved Conditional Use < 25%	50% of fee listed above		
2.2.6	Hearings Fee	600.00		
2.3	Other Applications			
2.3.1	Home Occupations	659.00		
2.3.2	Telecommunications Tower	2,787.00		
2.3.3	Espresso Stands	1,105.00		
2.3.4	Government Non-profit	1,105.00		
2.3.5	Revision/Amendment	75% of new application fee		
2.3.6	Reconsideration	659.00		
2.3.7	Declaratory Ruling	1,452.00		
2.3.8	Additional Pre-application Meeting	609.00		
2.3.9	Street Renaming	275.00	plus cost of sign(s)	
2.3.10	Revocable Permit	50.00		
2.3.11	Miscellaneous requests	Charged at actual cost per hour		
2.4	Nonconforming Use Determination			
2.4.1	Administrative	224.00		
2.4.2	Planning Commission	462.00		
2.5	Variance Application			
2.5.1	Major	1,230.00		
2.5.2	Minor	200.00	plus 200.00 if hearing required	
2.5.3	Riparian Adjustment - Single Family/Duplex Residential	350.00		
2.5.4	Riparian Adjustment - Multifamily and Commercial	500.00		
2.6	Sign Permits	3.00	per sqft.	
2.7	Land Partitioning Applications			
2.7.1	Major Partition	3,220.00		
2.7.2	Minor Partition	1,325.00		
2.7.3	Boundary Line Adjustment	500.00		
2.7.4	Lot Consolidation	300.00	plus 100.00 per additional lot	
2.7.5	Final BLA Plat	150.00	60.00 per lot GIS fee (see fee 2.20)	
2.7.6	Final Partition Plat	300.00	60.00 per lot GIS fee (see fee 2.20)	
2.7.7	Final Lot Consolidation Plat	100.00	60.00 per lot GIS fee (see fee 2.20)	
2.8	Subdivisions			
2.8.1	Outline Development Plan 5 Acres or less	6,908.00		
2.8.1.1	Outline Development Plan 5.1 acres or more	6,908.00		
2.8.2	Tentative Plans	2,075.00	plus 22.00 per additional lot	
2.8.3	Tentative Plan Revision	75% of new application fee		
2.8.4	Final Plat	600.00	plus 12.00 per lot & 60.00 per lot GIS fee (see fee 2.20)	
2.8.5	Final Plat Bonding Review and Development Agreements	2,836.00		
2.8.6	Final Plat Extensions	450.00	plus engineering fees for construction drawings	
2.8.7	Final Plat Revision/Amendment	40% of new application fee		
2.9	Comprehensive Plan Amendment			
2.9.1	Comp. Plan Amendment (no UGB)	9,435.00		
2.9.2	Comp. Plan Amendment (UGB)	9,608.00		
2.9.3	Text Amendment (consistent w/intent of Comp Plan)	3,944.00		
2.9.4	Text Amendment (new policy or program)	4,476.00		
2.10	Zoning Ordinance Amendment			
2.10.1	Ordinance Text Amendment	3,944.00		
2.10.2	Zoning Map Amendment	4,476.00		
2.10.3	Street/Alley Vacation or Dedication	1,068.00		
2.11	Appeals			

2.11.1	To Planning Commission	250.00			
2.11.2	To City Council	1,744.00			
2.12	Administrative Determination				
2.12.1	Written - i.e. Zoning Verifications	15.00			
2.12.2	Space intentionally left blank	-			
2.12.3	Bonding Forms and Review (2% of application fee)	74.00			
2.13	Document Purchase				
2.13.1	Other Document	0.30	per page		
2.13.2	Photocopies/Printed Reports	0.30	per page		
2.13.3	Maps	5.15	minimum (actual costs)		
2.13.4	Fax	2.25	first page plus	1.15	each additional page
2.13.5	Agenda (one year)	25.75	base plus	0.60	per page
2.13.6	Agenda Packets (one year)	257.50			
2.14	Flood Zone Determination				
2.14.1	Written Administrative	15.00			
2.15	Annexation				
2.15.1	Petition to Annex	1,894.00			
2.15.2	Other Annexation	1,894.00			
2.16	Consortium Agreements w/ Legislative or Quasi judicial changes	Charged at actual cost			
2.17	Public Works Review Fees				
2.17.1	Space intentionally left blank	-			
2.17.2	Water System Analysis (Fire Flow)	1,072.00			
2.17.3	Sewer System Analysis (Capacity)	1,397.00			
2.17.4	Traffic Review Fee	2,200.00	Plus consultant cost		
2.17.5	Water Construction Drawing Review & Approval	1,175.00			
2.17.5.1	Per Lineal Foot	1.00			
2.17.5.2	Per Service	9.00			
2.17.5.3	Per Fire Hydrant	101.00			
2.17.5.4	Per Tee / Valve Assembly	52.00			
2.17.5.5	Per Vault Assembly	261.00			
2.17.5.6	Water Master Plan Improvements	1,918.00			
2.17.6	Water Inspection & As-Builts (8 Hours)	1,015.00			
2.17.6.1	Per Lineal Foot	2.00			
2.17.6.2	Per Fire Hydrant	148.00			
2.17.6.3	Per Service	74.00			
2.17.6.4	As-Built fee	90.00			
2.17.6.5	Additional Hours of Inspection	Per hour			
2.17.7	Sewer Construction Drawing Review & Approval	1,015.00			
2.17.7.1	Per Lineal Foot	1.00			
2.17.7.2	Per Manhole	101.00			
2.17.7.3	Per Service	9.00			
2.17.7.4	Pump Station / Master Plan Improvements	1,918.00			
2.17.8	Sewer Inspection & As-Builts (8 Hours)	1,015.00			
2.17.8.1	Per Lineal Foot	2.00			
2.17.8.2	Per Manhole	148.00			
2.17.8.3	Per Service	19.00			
2.17.8.4	As-Built fee	45.00			
2.17.8.5	Additional Hours of Inspection	Per hour			
2.17.9	Street Construction Drawing Review & Approval	1,893.00			
2.17.9.1	Per Lineal Foot	7.00			
2.17.9.2	Per Catch Basin	304.00			
2.17.9.3	Traffic Control Impacts / Master Plan	4,089.00			
2.17.10	Street Construction Inspection & As-Builts (8 Hours)	451.00			
2.17.10.1	Per Lineal Foot	3.00			
2.17.10.2	Per Catch Basin	74.00			
2.17.10.3	Additional Hours of Inspection	Per hour			
2.17.11	Sidewalk Permit	148.00			
2.17.12	Driveway Permit	74.00			
2.17.13	Utility Street Cut Permit (Base)	177.00			
2.17.13.1	Per sqft.	3.00			
2.17.14	Special Permits and Agreements	Charges will be on a per hour basis			
2.17.15	Pre-application Review	First hour complementary			
2.17.15.1	Each Additional Hour	609.00			
2.17.16	Outside Consultant Review	Actual cost of consultant			
2.17.17	Space intentionally left blank	-			
2.17.18	Space intentionally left blank	-			
2.17.19	Space intentionally left blank	-			
2.17.20	Additional Plan Review (Drawing Time)	106.00			
2.17.21	Additional Inspection time	74.00			
2.17.22	Space intentionally left blank	-			



3.2.12.1	2" or Less	12.86			
3.2.12.2	3"	16.38			
3.2.12.3	4"	19.88			
3.2.12.4	6"	26.90			
3.2.12.5	8"	30.99			
3.2.12.6	10" or Above	37.36			
3.2.13	Water Connection				
3.2.13.1	3/4"	456.19	Plus actual cost of meter		
3.2.13.2	1' Meter	519.84	Plus actual cost of meter		
3.2.13.3	1.5" Meter	1,188.21	Plus actual cost of meter		
3.2.13.4	2" Meter	1,432.22	Plus actual cost of meter		
3.2.13.5	3" Meter	2,355.20	Plus actual cost of meter		
3.2.13.6	4" Meter	2,408.24	Plus actual cost of meter		
3.2.13.7	6" Meter	3,394.88	Plus actual cost of meter		
3.3	Water Deposit	70.00			
3.4	Meter Test Fee	85.00			
3.5	Delinquent Fee (Late Fee)	1.50%			
3.6	Penalty Fee (for items sent to lien)	10.00%			
<b>***Note: The base charge for water service shall apply at all times whether or not the property is occupied. ***</b>					
		Base 10-11			
<b>4.0</b>	<b>Sewer Fees and Charges</b>	<b>Charge</b>	<b>Additional Charges / Comments</b>		
4.1	Residential Rates				
4.1.1	Senior Citizen Credit	(6.20)	per month (income must qualify)		
4.1.2	Monthly Flat Rate	50.99	per dwelling unit		
4.2	Commercial Rates				
4.2.1	General Service Uses				
4.2.1.1	Monthly Flat Rate	50.99	per dwelling unit		
4.2.2	Large General Service Uses				
4.2.2.1	Flat Rate	124.78			
4.2.2.2	Metered or estimated water usage in excess of 30 units per month (a unit of water is 100 cubic feet)	3.36	per excess unit		
4.2.3	Industrial Use	To be determined on a case by case basis			
4.2.4	Connection Fee	727.60	per EDU		
4.3	Sewer Deposit	70.00			
4.4	Delinquent Fee (Late Fee)	5.00	plus 1.00%		
4.5	Penalty Fee (For items sent to lien)	10.00%			
<b>***Note: The base charge for sewer service shall apply at all times whether or not the property is occupied. ***</b>					
		Base 10-11			
<b>5.0</b>	<b>Franchise Fees and Other Taxes</b>	<b>Charge</b>	<b>Additional Charges / Comments</b>		
5.1	Transient Room Tax	8.50%			
5.2	Franchise Fees				
5.2.1	Cascades Natural Gas	5.00%			
5.2.2	Crestview Cable	5.00%			
5.2.3	Pacific Power	5.00%			
5.2.4	Prineville Disposal	5.00%			
5.2.5	Qwest	7.00%			
		Base 10-11			
<b>6.0</b>	<b>Administrative Fees and Charges</b>	<b>Charge</b>	<b>Additional Charges / Comments</b>		
6.1	Photocopies/Printed Reports	0.30			
6.2	Fax Charges				
6.2.1	1st Page	2.25			
6.2.2	Each Additional Page	1.15	per page		
6.3	NSF Charges	25.00			
6.4	Notary Fee	5.00			
6.5	Research / Accounting	Actual Cost Incurred			
6.6	Lien Search Fee	25.00			
		Base 10-11			
<b>7.0</b>	<b>City Wide Standard Hourly Billing Rate</b>	<b>Charge</b>	<b>Additional Charges / Comments</b>		
7.1	Multiplier	2.5 x Employee Hourly Pay Rate			