

RESOLUTION NO. 1215

**A RESOLUTION ESTABLISHING FEES AND CHARGES FOR THE
CITY OF PRINEVILLE FOR FISCAL YEAR 2013-2014**

The Prineville City Council specifically finds that:

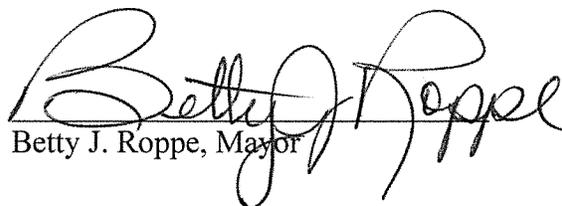
WHEREAS, various City Ordinances and state statutes allow the City to establish certain fees by Resolution; and

WHEREAS, the City of Prineville desires to establish and recover certain City costs from fees and charges levied in providing City services, products, and regulations; and

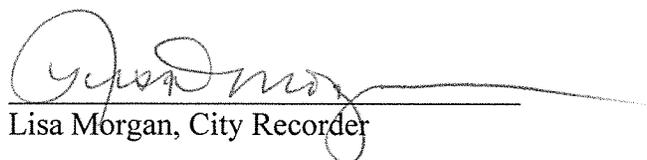
WHEREAS, the City Manager has caused review of all City fees and charges and determined the costs of such fees and charges; and

NOW, THEREFORE, the City of Prineville resolves that the fee and charge schedule attached to this Resolution as Exhibit A is hereby adopted with said fees and charges to be effective July 1, 2013, and continue in effect until modified by the Prineville City Council.

PASSED by the City Council this 25th day of June, 2013.


Betty J. Roppe, Mayor

ATTESTS:


Lisa Morgan, City Recorder

Rate Schedule 13-14

Exhibit A

		Base 13-14			
		Charge	Additional Charges / Comments		
1.0	Police				
1.1	Police Personnel Outside Services				
1.1.1	Sergeant	76.75	per hour		
1.1.2	Officer	64.00	per hour		
1.1.3	Reserve officer	32.75	per hour		
1.1.4	Vehicle	31.75	per hour		
1.2	Diversion Class for Failure to Yield for Pedestrians	45.50	per person		
1.3	Copies of Documents/Reports	19.50	minimum	0.75	each additional page (after 8 pages)
1.4	Copies of Tapes	32.75	1 hour minimum	32.75	each additional hour
1.5	Tow Fees	126.00	per vehicle, per incident		
1.6	Bicycle License	8.50	per bicycle		
1.7	Burn Barrel Permits	32.75	annual permit		
1.8	Transient Vendor's License				
1.8.1	Annual License	157.50			
1.8.2	Daily License				
1.8.3	Three Day License	32.75			
1.8.4	Thirty Day License	96.50			
1.9	Social Gaming License	205.00	annual		
1.10	Liquor License				
1.10.1	New Application for Permanent License	100.00			
1.10.2	Change of Ownership	75.00			
1.10.3	Annual Renewal of Permanent License	35.00			
1.10.4	Temporary (event)	100.00			
1.10.5	Renewal of Temporary License (Within 18 months after paying initial temporary license fee)				May be reduced to \$35.00 per event under authority and discretion of Chief of Police or his designee.
1.11	Taxicab License	50.00	annual		
1.11.1	Additional Vehicle	25.00			
1.12	Administrative Research	63.00	per hour (one hour minimum)		
1.13	Alarm Monitoring				
1.13.1	Direct Alarm Monitoring	56.75			
1.13.2	Auto-dial Monitoring	56.75			
1.13.3	Alarm Response Calls				
1.13.3.1	First & Second Response Call	-			Charges for police response to alarms. Charges are assessed after the second call within the same month.
1.13.3.2	Third Response Call	28.50			
1.13.3.3	Fourth Response Call	56.75			
1.13.3.4	Fifth Response Call	85.00			
1.14	Conference Room Rental	15.75	per four hour block		Conference Room fees are waived for non-profit uses.
1.14.1	Multimedia/Projector Fees for Conference Room	15.50	per four hour block		
1.14.2	Network Access (Internet) for Conference Room	25.75	per day		
1.15	Second Hand Pawn Review Fee				
1.15.1	1 to 25 Items	28.50			

2.2.6	Hearings Fee	656.00			
2.3	Other Applications				
2.3.1	Home Occupations	487.00	plus 200.00 if hearing required		
2.3.2	Telecommunications Tower / Co-locate	3,046.00			
2.3.3	Espresso Stands	1,207.00			
2.3.4	Government Non-profit	1,207.00			
2.3.5	Revision/Amendment	75% of new application fee			
2.3.6	Reconsideration	720.00			
2.3.7	Declaratory Ruling	904.00	plus 600.00 if hearing required		
2.3.8	Street Renaming	300.00	plus cost of sign(s)		
2.3.9	Revocable Permit	56.00			
2.3.10	Measure 49 Claim	2,000.00	refundable if approved		
2.3.11	Miscellaneous requests	212.00	plus 200.00 if hearing required		
2.3.12	Other Miscellaneous requests	Charged at actual cost per hour			
2.4	Nonconforming Use Determination				
2.4.1	Administrative	245.00			
2.4.2	Planning Commission	505.00			
2.5	Variance Application				
2.5.1	Major	1,344.00			
2.5.2	Minor	218.00	plus 200.00 if hearing required		
2.5.3	Riparian Adjustment - Single Family/Duplex Residential	382.00			
2.5.4	Riparian Adjustment - Multifamily and Commercial	546.00			
2.6	Sign Permits	3.20	per sqft.		
2.7	Land Partitioning Applications				
2.7.1	Major Partition	2,727.00			
2.7.2	Minor Partition	1,448.00			
2.7.3	Boundary Line Adjustment	546.00			
2.7.4	Lot Consolidation	328.00			
2.7.5	Final BLA Plat	165.00	60.00 per lot GIS fee (see fee 2.20)		
2.7.6	Final Partition Plat	328.00	60.00 per lot GIS fee (see fee 2.20)		
2.7.7	Final Lot Consolidation Plat	109.00	60.00 per lot GIS fee (see fee 2.20)		
2.8	Subdivisions				
2.8.1	Outline Development Plan 5 Acres or less	7,548.00			
2.8.1.1	Outline Development Plan 5.1 acres or more	7,548.00			
2.8.2	Tentative Plans	2,267.00	plus 22.00 per additional lot		
2.8.3	Tentative Plan Revision	75% of new application fee			
2.8.4	Final Plat	656.00	plus 12.00 per lot & 60.00 per lot GIS fee (see fee 2.20)		
2.8.5	Final Plat Bonding Review and Development Agreements	3,099.00			
2.8.6	Final Plat Extensions	492.00	plus engineering fees for construction drawings		
2.8.7	Final Plat Revision/Amendment	40% of new application fee			
2.9	Comprehensive Plan Amendment				
2.9.1	Comp. Plan Amendment	10,310.00	Deposit - bill at actual cost		
2.9.2	Urban Growth Boundary Expansion	10,499.00	Deposit - bill at actual cost		
2.9.3	Text Amendment (consistent w/ intent of Comp Plan)	4,890.00			
2.10	Zoning Ordinance Amendment				
2.10.1	Ordinance Text Amendment	4,310.00			

2.10.2	Minor Ordinance Text Amendment	2,092.00				
2.10.3	Zoning Map Amendment	2,400.00				
2.10.4	Street/Alley Vacation or Dedication	1,167.00				
2.10.5	Regulating Master Plan (Mixed Use Zone)	5,155.00				
2.11	Appeals					
2.11.1	To Planning Commission	274.00				
2.11.2	To City Council	1,906.00				
2.12	Administrative Determination					
2.12.1	Written - i.e. Zoning Verifications	15.90				
2.12.2	Bonding Forms and Review (2% of application fee)	80.00				
2.13	Document Purchase					
2.13.1	Other Document	0.35	per page			
2.13.2	Photocopies/Printed Reports	0.35	per page			
2.13.3	Maps	5.55	minimum (actual costs)			
2.13.4	Fax	2.35	first page plus	1.30	each additional page	
2.13.5	Agenda (one year)	28.80	base plus	0.65	per page	
2.13.6	Agenda Packets (one year)	281.00				
2.14	Flood Zone Determination					
2.14.1	Written Administrative	16.00				
2.15	Annexation					
2.15.1	Petition to Annex	637.00	plus \$10 per acre			
2.15.2	Other Annexation	637.00	plus \$10 per acre			
2.16	Consortium Agreements					
	w/ Legislative or Quasi judicial changes		Charged at actual cost			
2.17	Public Works Review Fees					
2.17.1	Water System Analysis (Fire Flow)	1,176.00				
2.17.2	Sewer System Analysis (Capacity)	1,534.00				
2.17.3	Engineering Review Fee	1,000.00	first two sheets			
2.17.3.1	Additional sheets	750.00				
	Minimum scale 1" = 30' (1 inch = 30 feet)					
2.17.4	Construction Inspection Fee	1,000.00	first two sheets			
2.17.4.1	Additional sheets	750.00				
	Minimum scale 1" = 30' (1 inch = 30 feet)					
2.17.5	Sidewalk Permit	162.00				
2.17.6	Utility Street Cut Permit (Base)	194.00				
2.17.6.1	Per sqft.	3.20				
2.17.7	Special Permits and Agreements		Charges will be on a per hour basis			
2.17.8	Outside Consultant Review		Actual cost of consultant			
2.17.9	Additional Plan Review (Drawing Review)	116.00				
2.17.10	Additional Inspection time	81.00				
2.18	System Development Charges					
2.18.1	Transportation SDC Fees					
2.18.1.1	Single Family Dwelling (1 Peak Hour Trip)	3,175.66	No Transportation SDC charged to accessory dwellings			
2.18.1.2	Per Peak Hour Trip* (See Transportation SDC Help Sheet) * Based on Institute of Transportation Engineers Trip Generation Manual	3,175.66				
2.18.2	Water SDC Fees					

2.18.2.1	3/4" Meter (1 EDU) - max. 810 gpd	2,808.70	No Water SDC charged to accessory dwellings unless meter added or size increased	
2.18.2.2	1" Meter (2.5 EDU) - max. 2025 gpd	7,021.75		
2.18.2.3	1.5" Meter (5 EDU) - max. 4050 gpd	14,043.50		
2.18.2.4	2" Meter (8 EDU) - max. 6480 gpd	22,469.60		
2.18.2.5	3" Meter (16 EDU) - max. 12960 gpd	44,939.20		
2.18.2.6	4" Meter (25 EDU) - max. 20250 gpd	70,217.50		
2.18.2.7	6" Meter (50 EDU) - max. 40500 gpd	140,435.00		
2.18.2.8	Per Additional 810 gallons per day (GPD) over maximum	2,808.70		
2.18.3	Wastewater SDC Fees			
2.18.3.1	3/4" meter (1 EDU) - max. 260 gpd	4,198.70	No Sewer SDC charged to accessory dwellings unless water meter added or size increased	
	Improvement Fee			
2.18.3.1.1	Treatment expansion	1,072.35	25.54%	
2.18.3.1.2	Collection improvements	1,501.03	35.75%	
2.18.3.1.3	I & I reduction improvements	251.50	5.99%	
	Reimbursement fee			
2.18.3.1.4	Treatment	1,163.88	27.72%	
2.18.3.1.5	Administration Fee	209.93	5.00%	
	Total Wastewater SDC		4,198.69	
2.18.3.2	1.5" meter (5 EDU) - max. 1,300 gpd	20,993.50	Percentage breakdown above applies to all meter sizes	
2.18.3.3	2" meter (8 EDU) - max. 2,080 gpd	33,589.60	Percentage breakdown above applies to all meter sizes	
2.18.3.4	3" meter (16 EDU) - max. 4,160 gpd	67,179.20	Percentage breakdown above applies to all meter sizes	
2.18.3.5	4" meter (25 EDU) - max 6,500 gpd	104,967.50	Percentage breakdown above applies to all meter sizes	
2.18.3.6	6" meter (50 EDU) - max. 13,000 gpd	209,935.00	Percentage breakdown above applies to all meter sizes	
2.18.3.7	Per Additional 260 gallons per day (gpd) over maximum	4,198.70	Percentage breakdown above applies to all meter sizes	
2.19	Crook County Parks & Recreation SDC Fees		1,887.00	
	Note: Parks & Recreation fees are not regulated by the City of Prineville. Fees are mandated by Crook County and are subject to change.			
2.20	GIS Fee		60.00	
	Note: GIS fees are not regulated by the City of Prineville. Fees are mandated by Crook County and are subject to change.			
		Base 13-14		
3.0	Water Rates & Fees		Charge	Additional Charges / Comments
3.1	Residential Rates			
3.1.1	Senior Citizen Credit		(3.89)	per month (income must qualify), 24% of base fee
3.1.2	Monthly water rates (minimum charges)			
3.1.3	3/4" Meter		16.24	
3.1.4	1" Meter		19.42	
3.1.5	1.5" Meter		33.90	
3.1.6	2" Meter		52.45	
3.1.7	3" Meter		72.04	
3.1.8	4" Meter		84.74	
3.1.9	6" Meter		162.43	
3.1.10	Commodity charge		1.69	per unit (100 cubic feet) of water used
3.1.11	Suspension Fee / Service Charge			
3.1.11.1	During Business Hours		25.75	
3.1.11.2	After Business Hours		53.00	

3.1.11.3	After/ Unauthorized Use	54.50			
3.2	Commercial & Industrial Rates				
	Monthly Water Rates (minimum charges)				
3.2.1	3/4" Meter	24.73	14 units (1400 cubic feet) included		
3.2.2	1" Meter	30.37	17 units (1700 cubic feet) included		
3.2.3	1.5" Meter	71.33	42 units (4200 cubic feet) included		
3.2.4	2" Meter	105.94	62 units (6200 cubic feet) included		
3.2.5	3" Meter	197.74	116 units (11600 cubic feet) included		
3.2.6	4" Meter	331.92	196 units (19600 cubic feet) included		
3.2.7	6" Meter	621.44	367 units (36700 cubic feet) included		
3.2.8	Commodity Charge	1.69	per unit (100 cubic feet) of water used		
3.2.9	Suspension Fee / Service Charge				
3.2.9.1	During Business Hours	25.75			
3.2.9.2	After Business Hours	53.00			
3.2.9.3	After /Unauthorized Use	54.50			
3.2.11	Bulk Water Rates				
3.2.11.1	First 18,000 Gallons	10.60	rate per each 750 gallons used to 18,000 gallons		
3.2.11.2	Additional	9.53	rate per each 750 gallons over 18,000 gallons		
3.2.12	Monthly Standby Fire Protection				
3.2.12.1	2" or Less	15.52			
3.2.12.2	3"	19.79			
3.2.12.3	4"	24.01			
3.2.12.4	6"	32.49			
3.2.12.5	8"	37.42			
3.2.12.6	10" or Above	45.11			
3.2.13	Water Connection				
3.2.13.1	3/4"	551.00	Plus actual cost of meter		
3.2.13.2	1" Meter	628.00	Plus actual cost of meter		
3.2.13.3	1.5" Meter	1,435.00	Plus actual cost of meter		
3.2.13.4	2" Meter	1,729.00	Plus actual cost of meter		
3.2.13.5	3" Meter	2,844.00	Plus actual cost of meter		
3.2.13.6	4" Meter	2,908.00	Plus actual cost of meter		
3.2.13.7	6" Meter	4,099.00	Plus actual cost of meter		
3.3	Water Meters				
3.3.1	3/4"	240.00			
3.3.2	1" Meter	300.00			
3.3.3	1.5" Meter	516.00			
3.3.4	2" Meter	624.00			
3.3.5	Larger Sizes	Call for pricing			
3.4	Water Deposit	40.00			
3.5	Meter Test Fee	87.60			
3.6	Delinquent Fee (Late Fee)	1.50%			
3.7	Penalty Fee (for items sent to lien)	10.00%			
***Note: The base charge for water service shall apply at all times whether or not the property is occupied. ***					
		Base 13-14			

4.0 Sewer Fees and Charges		Charge	Additional Charges / Comments
4.1	Residential Rates		
4.1.1	Senior Citizen Credit	(5.79)	per month (income must qualify), 12% of base fee
4.1.2	Monthly Flat Rate	48.25	per dwelling unit
4.2	Commercial Rates		
4.2.1	General Service Uses		
4.2.1.1	Monthly Flat Rate	48.25	per dwelling unit
4.2.2	Large General Service Uses		
4.2.2.1	Flat Rate	118.07	
4.2.2.2	Metered or estimated water usage in excess of 30 units per month (a unit of water is 100 cubic feet)		
		3.17	per excess unit
4.2.3	Industrial Use	To be determined on a case by case basis	
4.2.4	Connection Fee	688.00	per EDU
4.3	Sewer Deposit	100.00	
4.4	Delinquent Fee (Late Fee)	5.00	plus 1.00%
4.5	Penalty Fee (For items sent to lien)	10.00%	
	Note: The base charge for sewer service shall apply at all times whether or not the property is occupied.		
		Base 13-14	
5.0	Franchise Fees and Other Taxes	Charge	Additional Charges / Comments
5.1	Transient Room Tax	8.50%	
5.2	Franchise Fees		
5.2.1	Cascades Natural Gas	5.00%	
5.2.2	Crestview Cable	5.00%	
5.2.3	Pacific Power	5.00%	
5.2.4	Prineville Disposal	5.00%	
5.2.5	CenturyLink	7.00%	
		Base 13-14	
6.0	Administrative Fees and Charges	Charge	Additional Charges / Comments
6.1	Photocopies/Printed Reports	0.35	
6.2	Fax Charges		
6.2.1	1st Page	2.35	
6.2.2	Each Additional Page	1.30	per page
6.3	NSF Charges	33.00	
6.4	Notary Fee	10.00	
6.5	Research / Accounting	Actual Cost Incurred	
6.6	Lien Search Fee	25.00	
		Base 13-14	
7.0	City Wide Standard Hourly Billing Rate	Charge	Additional Charges / Comments
7.1	Multiplier	2.5 x Employee Hourly Pay Rate	