

FOR OFFICE USE ONLY

Application #: _____

Date Received: _____

Outright: Type I: Type II:



**City of Prineville
Replat Application**

PLEASE NOTE: INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED

Name of Existing Subdivision: _____

Number of Lots: Before: _____ After: _____

PROPERTY OWNER AND APPLICANT INFORMATION

Applicant Name: _____ Phone _____ / _____

Address _____ City _____ State ____ Zip Code _____

Email _____

Property Owner: _____ Phone _____ / _____

Address _____ City _____ State ____ Zip Code _____

Email _____

Business Name: _____ Phone _____ / _____

Address _____ City _____ State ____ Zip Code _____

Email _____

PROPERTY DESCRIPTION

Property location (address, intersection of cross street, general area) _____

Map # – Township _____ Range _____ Section _____ Tax Lot(s) _____

Present Zoning _____ Total Land Area _____ (Square Ft.) _____ (acres)

Present Land Use _____

PROJECT DESCRIPTION

Name of New Subdivision: _____

Number of Lots: Before _____ After _____

Describe Project _____

PROFESSIONAL SERVICES

Surveyor/Engineer: _____ Phone _____ / _____

Address _____ City _____ State _____ Zip Code _____

Email _____

Attorney: _____ Phone _____ / _____

Address _____ City _____ State _____ Zip Code _____

Email _____

Land Use Consultant: _____ Phone _____ / _____

Address _____ City _____ State _____ Zip Code _____

Email _____

SUBMITTAL REQUIREMENTS

The following information and material must be submitted by the applicant. Please note:
additional information may be required by the City.

- Application. The application must be signed by the owner(s) and shall include the information requested on this form. If the owner does not sign this application, then a letter of authorization must be signed by the owner for the agent.
 - Filing Fee
 - Title report or subdivision guarantee, including legal description of property.
 - Burden of proof statement addressing approval criteria.
 - Address Division
 - Supplemental information: All agreements with local governments that affect the land proposed use of property.
 - Tentative Plan or Outline Development Plan (See Below)
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Outline Development Plan :

Note: Commission approval of an Outline Development Plan fro Subdivision shall constitute only a conceptual approval of the proposed development for “general” compliance with the City’s Urban Area Comprehensive Plan, applicable Zoning and this Ordinance.

- Ten Copies
- Maps : to follow the below criteria
 - May be schematic form
 - To scale
 - Existing topographic character of the land
 - Existing and proposed land uses
 - Approximate location of buildings and other structures on the project and adjoining lands (both existing and proposed)
 - Character and approximate density of the proposed development
 - Public uses (schools, parks, play-grounds and other public spaces or facilities)
 - Common open spaces and recreation facilities along with a description of the proposed uses thereof
 - Landscaping, irrigation and drainage plans
 - Road, street and other transportation facility schematic plans and proposals
- Written Statement : to have the following information
 - Description of all proposed onsite and offsite improvements
 - General schedule of development and improvements
 - Proposed types of housing and other uses to be accommodated
 - Projection of traffic generation and population
 - Impact on the carrying capacities of public facilities and service (water, sewer systems, schools, serving utilities, streets, ect...)
 - Compatibility with ad-joining land uses (present and future), environmental protection and/or preservation measures and impacts on natural resources carrying capacities of the site and surrounding/adjacent areas.

Tentative Plan :

Note: This is required, either following approval of an Outline Development Plan and subdivision application or with an initial subdivision application. APPLICANTS SHOULD REVIEW THE DESIGN STANDARDS SET FORTH IN ARTICLE 9 OF CITY ORDINANCE PRIOR TO PREPARING A TENTATIVE PLAN FOR A DEVELOPMENT.

- Ten Copies
 - 18”x 24 inches or multiples thereof at a scale of one inch equals 100 feet or multiples thereof as approved by the Planning Official

- One copy required on 8 ½"x11" or 11"x17" for public notice requirements
- Title Report
- Names, address and phone numbers of owner of record and sub-divider, authorized agents or representatives, surveyor and any assumed business names filed or to be filed by the owner or sub-divider in connection with the development
- Date of preparation
- North point
- Scale and gross area of the development
- Identification of the drawing as a Tentative Plan for a subdivision
- Location and tract designation sufficient to define its location and boundaries
- Legal description of the tract boundaries in relation to existing plats and streets
- Streets and alleys:** Existing and proposed location, names and widths of existing improved and unimproved streets and roads within and adjacent to the proposed development.
- Future Streets :** The patter of future streets from the boundary of the property to include other tract surrounding and adjacent to the property, the relationship to all existing and projected streets, length of all proposed streets, curve radii, approximate grades, cross-sections and typical improvements.
- Location of any **existing features** (section lines, section corners, City and special district boundaries and survey monuments)
- Location of existing structures, fences, irrigation canals and ditches, pipelines, water-ways, railroads and natural features (rock outcroppings, marshes, wetlands, geological feature and natural hazards)
- Location and direction of water courses
- Location of areas that are subject to erosion, high water tables, storm water runoff and flooding
- Easements: location, widths, and purposes of all existing and proposed easements and right of ways on or abutting the property
- Existing and proposed sewer lines, water mains, culverts and underground or overhead utilities within and adjacent to the proposed development
 - Pipe size, grade and location
- Source, method and preliminary plans for domestic water supply, sewage disposal, solid waste collection and disposal and all other utilities.
- Contour lines** related to some established bench mark or other acceptable datum and having minimum intervals of not more than twenty feet.
- Location of at least one temporary bench mark within the proposed subdivision

