

**FOR OFFICE USE ONLY**

Application #: \_\_\_\_\_

Development #: \_\_\_\_\_

Date Received: \_\_\_\_\_



**City of Prineville  
Sign Application**

**PLEASE NOTE: INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED**

Business Name: \_\_\_\_\_ Owner/Manager: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Sign Contractor: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

**PROPERTY DESCRIPTION**

Map # - Township \_\_\_\_\_ Range \_\_\_\_\_ Section \_\_\_\_\_ Tax Lot \_\_\_\_\_

Present Zoning: \_\_\_\_\_ Present Land Use: \_\_\_\_\_

**INFORMATION REQUIRED**

- *Site plan and Pictures showing location and dimensions of the signs.*
- *Street Frontage for Free Standing signs and Ground Mounted signs. Corner signs may utilize the longer street frontage.*
- *Store Frontage for Wall signs, Projecting signs and Awning/Canopy signs.*

**First Wall sign:** Size \_\_\_\_\_ x \_\_\_\_\_ Width of Façade: \_\_\_\_\_

**Second Wall Sign:** Size \_\_\_\_\_ x \_\_\_\_\_ Width of Façade: \_\_\_\_\_

**Third Wall Sign:** Size \_\_\_\_\_ x \_\_\_\_\_ Width of Façade: \_\_\_\_\_

**Roof Sign (in lieu of wall sign/limit one):**

Size \_\_\_\_\_ x \_\_\_\_\_ Height above: roof \_\_\_\_\_ curb \_\_\_\_\_

**Projection Sign:** Size \_\_\_\_\_ x \_\_\_\_\_ Height: \_\_\_\_\_ Width of Façade: \_\_\_\_\_

**Awning/Canopy:** Size \_\_\_\_\_ x \_\_\_\_\_ Height: \_\_\_\_\_ Width of Façade: \_\_\_\_\_

**Free Standing Sign:** Size \_\_\_\_\_ x \_\_\_\_\_ Height: \_\_\_\_\_ Street Frontage: \_\_\_\_\_

**Ground Mounted Sign:** Size \_\_\_\_\_ x \_\_\_\_\_ Height: \_\_\_\_\_ Street Frontage: \_\_\_\_\_

**Marquee:** Size \_\_\_\_\_ x \_\_\_\_\_ Height: \_\_\_\_\_

**Directional signs:** Size \_\_\_\_\_ x \_\_\_\_\_ # \_\_\_\_\_ Size \_\_\_\_\_ x \_\_\_\_\_ # \_\_\_\_\_

Size \_\_\_\_\_ x \_\_\_\_\_ # \_\_\_\_\_ Size \_\_\_\_\_ x \_\_\_\_\_ # \_\_\_\_\_

**Building Owner or Authorized Agent:**

Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_ Date: \_\_\_\_\_