FOR OFFICE USE ONLY

Application #:_____

Floodplain # _____

Date Received _____

Zone_____

City of Prineville
Site Plan Application
Manufactured Home

PLEASE NOTE: INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED

PROPERTY OWNER AND APPLICANT INFORMATION

Applicant Name _____ Phone _____/_____

Address_____ City _____ State ___ Zip Code _____

Email _____

Property Owner _____ Phone _____/_____

Address _____ City _____ State ____ Zip Code ____

Email _____

PROPERTY DESCRIPTION

Property location (address, intersection of cross street, general area)_____

_____

Map # – Township_____ Range _____ Section _____ Tax Lot(s) _____

Subdivision Name: _____Lot# _____ Block_____

Present Zoning _____ Total Land Area _____ (Square Ft.) _____(acres)

Present Land Use _____

MANUFACTURED HOME INFORMAITON

Make:_____ Model:_____ Year:_____

Dimensions:_____

Home description (please include photos):_____

SUBMITTAL REQUIREMENTS

Note: Additional information <u>may be required</u> depending on the actual project.

- ☐ Site plan to scale showing all property dimensions, all streets abutting property, and all building locations on property.
- ☐ Photos of manufactured home to demonstrate compatibility with neighborhood.

MINIMUM STANDARDS (section 153.095)

- ☐ Be a double-wide or multi-sectional unit with a minimum of 1,000 sq. ft. of occupied space in an R-1 Zone, and a minimum of 750 sq. ft. in all other zones.
- ☐ Be placed on a permanent foundation or an approved foundation with siding/skirting enclosing the entire perimeter.
- ☐ Have wheels, axles, and hitch mechanisms removed.
- ☐ Have utilities, public sewer and water connected in accordance with Oregon Department of Commerce requirements, manufacture's specifications and City standards.
- ☐ Bear an insignia of compliance with the Manufactured Housing construction and Safety Standards Code.
- ☐ Have a pitched roof with a minimum slope of 3/12 with eaves and trim on all sides.
- ☐ Have exterior siding, trim and roofing materials that are similar in appearance and complementary to other homes in the same general area – to include the type, color and horizontal or vertical placement of materials.
- ☐ A garage or carport is required and shall be constructed of like materials and color to the dwelling unit. (exempt if replacing existing manufactured home).

NOTICE TO APPLICANT: Issuance of a City Permit does not supersede, abrogate or override existing deed covenants, conditions or restrictions (CC&R). Check with seller for such restrictions.

NOTICE TO APPLICANT: This permit is only for planning review for a manufactured home to be placed on an individual lot as a single-family dwelling. You must also apply to the Building Department for building permits for actual placement and for garage / carport construction,

Applicant: _____ Date: _____
Signature

Property Owner: _____ Date: _____
Signature

If you are an authorized agent, please attach a letter of authorization signed by the Property Owner allowing you to act in their behalf during this process.