

**FOR OFFICE USE ONLY**

Application #: \_\_\_\_\_

Date Received: \_\_\_\_\_



**City of Prineville  
Lot Consolidation Application**

**PLEASE NOTE: INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED**

- **A lot consolidation is the actual removal of a lot or parcel line not just a consolidation of tax lots. It requires the same platting requirement as a partition or subdivision. It can only be performed on contiguous lots resulting in the same or fewer lots.**

**PROPERTY OWNER AND APPLICANT INFORMATION**

Applicant Name \_\_\_\_\_ Phone \_\_\_\_\_ / \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Email \_\_\_\_\_

Property Owner #1 \_\_\_\_\_ Phone \_\_\_\_\_ / \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Email \_\_\_\_\_

Property Owner #2 \_\_\_\_\_ Phone \_\_\_\_\_ / \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Email \_\_\_\_\_

**PROPERTY DESCRIPTIONS**

Subdivision name or Partition # \_\_\_\_\_

**Property 1: Tax Lot#** \_\_\_\_\_

Map # - T \_\_\_\_\_ R \_\_\_\_\_ S \_\_\_\_\_

Address: \_\_\_\_\_

Present Square Footage: \_\_\_\_\_

**Property 2: Tax Lot#** \_\_\_\_\_

Map # - T \_\_\_\_\_ R \_\_\_\_\_ S \_\_\_\_\_

Address: \_\_\_\_\_

Present Square Footage: \_\_\_\_\_

**Property 3: Tax Lot#** \_\_\_\_\_

Map # - T \_\_\_\_\_ R \_\_\_\_\_ S \_\_\_\_\_

Address: \_\_\_\_\_

Present Square Footage: \_\_\_\_\_

**Property 4: Tax Lot#** \_\_\_\_\_

Map # - T \_\_\_\_\_ R \_\_\_\_\_ S \_\_\_\_\_

Address: \_\_\_\_\_

Present Square Footage: \_\_\_\_\_

## PROJECT DESCRIPTION

Describe Project \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## PROFESSIONAL SERVICES

Surveyor/Engineer: \_\_\_\_\_ Phone \_\_\_\_\_ / \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Email \_\_\_\_\_

Consultant: \_\_\_\_\_ Phone \_\_\_\_\_ / \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Email \_\_\_\_\_

## SUBMITTAL REQUIREMENTS

The following information and material must be submitted by the applicant. Please note: additional information may be required by the City.

- Application. The application must be signed by the owner(s) and shall include the information requested on this form. If the owner does not sign this application, then a letter of authorization must be signed by the owner for the agent.
- Filing Fee
- Title report or subdivision guarantee, including legal description of property.
- Burden of proof statement addressing approval criteria.
- Supplemental information: All agreements with local governments that affect the proposed use of property.
- Tentative Plan for each consolidation

**By signing this application, the undersigned certifies that he/she has read and understands the submittal requirements stated above. Please note: if the applicant makes a misstatement of fact on the application regarding ownership, authority to submit the application, acreage, or any other fact material relied upon in making a decision the Community Development Director may upon notice to the applicant and subject to an applicant's right to a hearing declare the application void.**

Applicant: \_\_\_\_\_ Date: \_\_\_\_\_  
Signature

Property Owner #1: \_\_\_\_\_ Date: \_\_\_\_\_  
Signature

Property Owner #2: \_\_\_\_\_ Date: \_\_\_\_\_  
Signature

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**List Additional Properties if Necessary**

**PROPERTY DESCRIPTION**

Subdivision name or Partition # \_\_\_\_\_

**Property 1: Tax Lot#** \_\_\_\_\_

**Property 2: Tax Lot#** \_\_\_\_\_

Map # - T \_\_\_\_\_ R \_\_\_\_\_ S \_\_\_\_\_

Map # - T \_\_\_\_\_ R \_\_\_\_\_ S \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

Present Square Footage: \_\_\_\_\_

Present Square Footage: \_\_\_\_\_

**PROPERTY DESCRIPTION**

Subdivision name or Partition # \_\_\_\_\_

**Property 1: Tax Lot#** \_\_\_\_\_

**Property 2: Tax Lot#** \_\_\_\_\_

Map # - T \_\_\_\_\_ R \_\_\_\_\_ S \_\_\_\_\_

Map # - T \_\_\_\_\_ R \_\_\_\_\_ S \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

Present Square Footage: \_\_\_\_\_

Present Square Footage: \_\_\_\_\_

**PROPERTY DESCRIPTION**

Subdivision name or Partition # \_\_\_\_\_

**Property 1: Tax Lot#** \_\_\_\_\_

**Property 2: Tax Lot#** \_\_\_\_\_

Map # - T \_\_\_\_\_ R \_\_\_\_\_ S \_\_\_\_\_

Map # - T \_\_\_\_\_ R \_\_\_\_\_ S \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

Present Square Footage: \_\_\_\_\_

Present Square Footage: \_\_\_\_\_